

TAB 1

**Draft Minutes  
SPECIAL CRA BOARD  
BEGINS IMMEDIATELY FOLLOWING THE  
CITY COMMISSION AGENDA ITEMS  
OCTOBER 17, 2011**

CRA Board Members Present

Shirley Groover Bryant, Presiding Officer  
Brian Williams, Chair  
Tamara Cornwell  
Tambra Varnadore  
Alan Zirkelbach

Staff Present:

Jeff Burton, CRA Executive Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Mark Barnebey, City Attorney  
Deanna Roberts, Administrative Assistant

Presiding Officer Bryant called the meeting to order at 8:51 p.m.

1. CRA BOARD AGENDA APPROVAL

**MOTION: Commissioner Cornwell moved, Commissioner Zirkelbach seconded, and motion carried 4-0 to approve the October 17, 2011 CRA Board agenda.**

2. CRA CONSENT AGENDA

1. Minutes: August 15 and 29, 2011
2. Residential Rehabilitation Plan amendment
3. Commercial Façade Enhancement Grant Program amendment to add a Crime Prevention Through Environmental Design (CPTED) provision and extend the Temporary Maintenance provision to December 31, 2012

**MOTION: Commissioner Zirkelbach moved, Commissioner Cornwell seconded, and motion carried 4-0 to approve the October 17, 2011 CRA Board Consent Agenda.**

Public Comment:

Jane Hunter of 708 Riverside Drive, Palmetto, addressed the CRA Board. She wanted to comment for the record that, based on her public records research, there had been a professional appraisal of the CBI Building done which cost \$1,800 and was received on July 20, 2010. The land value was appraised at \$400,000, the building, as is, was appraised at \$215,000. It is in the record that there was no functional or economic obsolescence noted. She felt it was important to get it on the record that the appraisal did not find the building in disrepair, that taxpayer money was used for the appraisal, and it was not shared with the public, the CRA Board or the CRA Advisory Board.

Commissioner Varnadore asked for a written report on the condition of the building. Commissioner Zirkelbach asked for a copy of the appraisal and a tour of the building. Commissioner Williams asked that the report include that it did go out to bid and it is not just the building that is for sale, but the building and the land. Mayor Bryant interjected that it did not go out for bid but for proposals, which is entirely different than asking for bids. There was one proposal received.

3. 2011-2015 COMMUNITY REDEVELOPMENT PLAN

**MOTION: Commissioner Varnadore moved, Commissioner Cornwell seconded, and motion carried 4-0 to continue the item to the November 7, 2011 meeting.**

Discussion: Mayor Bryant asked Mr. Williams to get with Mr. Burton to go over his questions so that by the November 7 meeting, anything that needs to be discussed with the other Commissioners can be brought forward. The timeline for getting the Plan to the County was discussed. Commissioner Varnadore asked for a copy of the edited changes.

4. CRA DIRECTOR'S COMMENTS

None

5. PRESIDING OFFICER'S COMMENTS

None

6. CRA BOARD MEMBERS' COMMENTS

None

7. PUBLIC COMMENTS FOR CRA BOARD

None

8. ADJOURNMENT

The meeting was adjourned at 915 p.m.

Minutes approved:

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James R. Freeman, City Clerk