

TAB 4



City of Palmetto Agenda Item

Meeting Date

11/7/11

Presenter: JEFF BURTON

Department: CRA

Title:

BACKGROUND:

APPLICANT, DIANE BRINKER, LESSEE OF D&D'S PUB, INC. OF 625 8TH AVENUE WEST, PALMETTO, FL 34221 PARCEL I.D.# 90001001879 HAS APPLIED FOR A STORE FRONT GRANT, SFG#12-03 WITH OWNER (SAM SCOTT) APPROVAL, LETTER ATTACHED IN AN AMOUNT NOT TO EXCEED \$18,797.50. THE BUSINESS IS LOCATED WITHIN THE CRA LIMITS AND IS CURRENT WITH ALL UTILITY ACCOUNTS AND FREE FROM CITY ISSUED LIENS. CODE ENFORCEMENT RECOMMENDED EXTERIOR PAINTING AND A NEW NORTHERN EXTERIOR DOOR, WHICH IS INCLUDED IN THIS REQUEST.

THREE BIDS WERE SUBMITTED FOR EXTERIOR PAINTING, NEW EXTERIOR DOORS, NEW WINDOWS, PAVEMENT TREATMENT AND ROOF REPAIR. ALL SUBMITTED BIDS ARE A TOTAL INCLUSIVE PACKAGE.

LOWEST BID: BOLLES CONSTRUCTION, INC. TOTAL PROJECT COST \$28,830.00

BREAK DOWN OF THE BID WHICH IS COVERED UNDER THE TMP PROGRAM UP TO A MAXIMUM OF \$10,000.00

PAINT: \$9,730.00	REIMBURSED AT 75% UNDER TMP = \$7,297.50
PAVEMENT: \$7,800.00	REIMBURSED AT 75% UNDER TMP = \$5,850.00
TOTAL ABOVE:	\$13,147.50
MAXIMUM OF \$10,000.00	\$10,000.00

BREAK DOWN OF BID WHICH IS REIMBURSABLE AT 50% IS:

DOORS: \$2,400.00	REIMBURSED AT 50% = \$1,200.00
WINDOWS: \$3,825.00	REIMBURSED AT 50% = \$1,912.50
GUTTERS: \$775.00	REIMBURSED AT 50% = \$387.50
ROOF: \$4,300.00	REIMBURSED AT 50% = \$2,150.00

TOTAL REIMBURSED AMOUNT = \$15,650.00

STOREFRONT GRANT APPLICATION

SFG#12-03

D & D'S PUB, INC.

625 8TH AVE WEST

PALMETTO, FL 34221

Bids Submitted	Quote/Estimate
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BOLLES CONSTRUCTION, INC.	\$28,830.00
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CUSTOM BUILS CONSTRUCTION	\$31,000.00
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BENCHMARK CONSTRUCTION	\$32,000.00
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TOTAL PROJECT COST	\$28,830.00
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Reimbursable under TMP at 75% meets the maximum at \$10,000.00

Reimbursable at 50% is \$5,650.00

Total reimbursable amount is	\$15,650.00
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COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM APPLICATION**APPLICANT:**BUSINESS NAME: D&D'S Pub INCPROPERTY'S PHYSICAL ADDRESS: 1025 8TH AVE WPROPERTY OWNER'S NAME: DIANE BRUNKERCONTACT PERSON: DIANE BRUNKERMAILING ADDRESS: 1025 8TH AVE WPalme Ho FL 34205PHONE: 941-727-8438FAX: 941-567-5755**REQUIRED SUBMISSIONS:**

1. **General Project Description** – Please provide detailed plans and elevations of improvements. Include descriptions or samples of proposed colors and/or materials where applicable. Please be specific.
2. **Timeline** – Outline total renovation timeline to include project start and end dates.
3. **Occupants** – Provide information on business(s) that currently occupy/will be occupying structure. Include any other information that may be helpful in review of the application.
4. **Existing site information** – Please break out an itemized list of estimates for all improvements. Attach written estimates and plans for improvements as described in *Procurement Procedures* with the application.
5. **Site Control** – Applicants must submit verification of site control (deed).

NOTE: Any plans that are submitted should be 8.5" x 14" or smaller. Should you need to submit plans that are larger, please provide 20 copies.

SATISFACTION OF GRANT CRITERIA

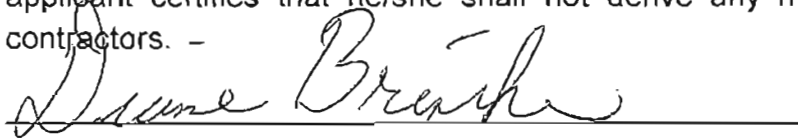
By filing this application, the applicant agrees and understands that this grant is given at the sole discretion of the Community Redevelopment Board. Application for funds under this program does not create an entitlement to funding. Renovations are subject to the approval of the Planning and Zoning Board, Building Department, and other Boards where applicable.

Submission of this application serves as the applicant's verification that he/she has the financial means to complete the project and is committed to maintaining the property in the renovated state.

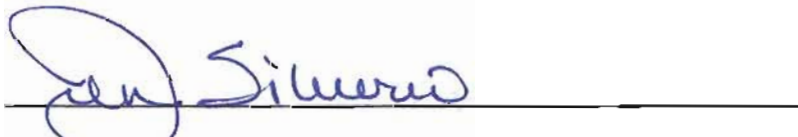
This application and all attachments will become a part of public records.

CERTIFICATION

Applicant hereby certifies that all the information provided to complete this application is current, accurate, and truthful and that he/she has read and understands the associated **COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM**. The applicant understand that, to be eligible for funding assistance, all projects must be complete within 90 days of award, unless a written extension is granted by the CRA Board. The applicant certifies that he/she shall not derive any monetary benefit from specified contractors. -



APPLICANT SIGNATURE



CRA SIGNATURE

PLEASE ENSURE THAT APPLICATION IS NOTARZIED ON THE FOLLOWING PAGE

SFG #12-03

{Acknowledgment for Individual}

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____

- o Who is personally known to me,
- o Who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

Signature _____

Print Name – NOTARY PUBLIC-STATE OF FLORIDA _____

My Commission Expires: _____

Commission No. _____

{Acknowledgement for Corporation or LLC}

STATE OF FLORIDA

COUNTY OF MANATEE

The foregoing instrument was acknowledged before me this 28 day of Oct, 20 11, by JOHN S. MADRUKER, as (insert title) _____ of (insert name of corporation or LLC) _____, a (insert State of Incorporation) _____ corporation/limited liability company, on behalf of the corporation/limited liability company.

- o Who is personally known to me,
- o Who produced FEDER LDC as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

Signature _____

Gerald A. White
 Print Name – NOTARY PUBLIC-STATE OF FLORIDA

My Commission Expires: _____

Commission No. _____

{Acknowledgment for Partnership}

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ as a general partner of (insert name of partnership) _____ a (insert State of organization) _____ general/limited partnership, on behalf of the partnership.

- o Who is personally known to me,
- o Who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

Signature _____

Print Name – NOTARY PUBLIC-STATE OF FLORIDA _____

My Commission Expires: _____

Commission No. _____

<http://palmettocra.org/><http://www.facebook.com/palmettocra>

SFG #12-03

Improvements must be in keeping with the intentions of the program. Items on the example list will not necessarily be approved if they do not meet all other aspects of the Commercial Façade Enhancement Grant Program.

FOR STAFF USE ONLY:Applicant: Diane BrinkerApplication# 12-03Submission Date: 10/31/11 Amount Requested: _____

Start Date: _____ End Date: _____ Extended End Date(s) _____

PID 90001001879**Submission Requirements satisfied:**Project Description ☒ Y ☐ N _____Occupational License ☒ Y ☐ N _____Site Information ☒ Y ☐ N - in file to large to copyMatching Funding ☒ Y ☐ N 75% & 50%Utilities/Taxes current ☒ Y ☐ N _____Code Enforcement review ☒ Y ☐ N _____Appropriate number of cost estimates ☒ Y ☐ N _____CRA ADVISORY BOARD ACTION DATE: N/ACRA BOARD ACTION DATE: 11/7/11

EXTENSION DATES: _____

<http://palmettocra.org/><http://www.facebook.com/palmettocra>

SF# 12-03

CRA FAÇADE ENHANCEMENT GRANT PROGRAM APPLICATION CHECKLIST

Eligibility

Property Owner is Applicant (if no, explain below)
 Permit(s) City and/or County Obtained (if applicable)
 Local Business Tax Receipts Current (if applicable)
 Exterior Improvements Only – Page 2
 Within CRA Boundary – Page 2
 Project Timeline within 90 days of approval – Page 2
 No Water/Sewer/Garbage Delinquencies – Page 3
 No Palmetto City Liens – Page 3

Applicant
InitialsCRA Staff
InitialsRequired Information & Supporting Documents Attached

General Project Description – Page 7
 Project Timeline – Page 7
 Storefront Business Name – Page 7
 CRA Map Location – Page 2
 Site Plan Survey – Page 7
 Site Control – Page 7
 Site Plan Photographs – Page 7

→ in file @ CRA

Project Cost Estimates (>\$10,000 submit three) *PBB

Estimate #1	\$ 28,830.00	*YES
Estimate #2	\$ 31,000.00	NO
Estimate #3	\$ 32,000.00	NO

*PBB=Palmetto-based business

Applicant (Print Name)

DIANE Brinker

Initials

CRA Staff (Print Name)

Jen Silverio

Initials

Notes:

Applicant is lessee of property. Owner gave
 permission in letter - attached

CRA Staff:

Date Completed Application Received

11/1/11

Date for CRA Advisory Board Review

N/A

Date approved/denied by Advisory Board

N/A

Date approved/denied by CRA Board

11/7/11

Additional requirement for approval

/Comments

<http://palmettocra.org/><http://www.facebook.com/palmettocra>

VERIFICATION OF STATUS OF UTILITY ACCOUNTS

Date of Request: 10/31/11 Store Front Grant Application # _____

Customer Service Representative:

Please provide the requested information and return to:

PALMETTO CRA
715 4TH Street West
Palmetto, FL 34221
Attention: Jenny Silverlo
E-Mail: JSilverlo@PalmettoFl.org
Fax: (941)723-4704

Property Name &
Address: D3 D's Pub Inc. 625 8th Ave W.

Property Owner Name & Mailing Address:
Diane Brinker 625 8th Ave. W.

Thank you, Jan

Please Indicate with an (X):

Services provided:

☒ Water
☒ Sewer
☒ Garbage

Status:

☐ Utility Account is paid in full to date
☒ Utility Account is delinquent in the amount of \$230.08 as of 10/26/11.

*History of
paying every other
month - in full.
- 5 days
per
Andrea*

Additional comments: (Please note repeated or extended delinquencies as evidenced throughout the past 24 month period).

Customer Service Representative:

Kera Hill Kera Hill 10/31/11
Print Name Signature Date

VERIFICATION OF CODE/BUILDING ORDINANCE COMPLIANCE

Date of Request: 10/31/11 Store Front Grant Application # _____

Customer Service Representative:

Please provide the requested information and return to:

PALMETTO CRA
715 4TH Street West
Palmetto, FL 34221
Attention: Jenny Silverio
E-Mail: JSilverio@PalmettoFl.org
Fax: (941)723-4704

Property Name & Address:

D's D's Pub INC. 625 8th Ave W.

Property Owner Name & Mailing Address:

Diane Brinker 625 8th Ave. W.

Thank you, Jim

.....
Please indicate with an (X):

_____ Property is within compliance with all applicable codes and building ordinances

X _____ Property will be in compliance with all applicable codes and building ordinances upon completion of projected improvements.

_____ Property is not within compliance with applicable codes and building ordinances

Additional comments: (Please note repeated or extended violations as evidenced throughout the past 24 month period).

EXTERIOR PAINT NEEDED. NORTH EXTERIOR DOOR
DETERIORATED

Building/Code Enforcement Representative:

Bill Stoll
Print Name

B. Stoll
Signature

OCT. 31, 2011
Date

INCLUDED
IN SF4
WHANKWB
J

**MANATEE COUNTY
PROPERTY APPRAISER**

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[Permits](#)
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[Full Legal](#)
[Estimating Taxes](#)
[2011 TRIM Notice](#)
[2010 Tax Bill](#)
[GIS Map](#)
[Classic Map](#)
PARID: 90001001879
D AND DS PUB
**625 8TH AVE
W**
[Return](#)
[CSV
Parcel](#)
ID Block

Account#	90001001879
T/R/S	//
Primary Address	625 W 8TH AVE PALMETTO 34221
Location	
2002 Census Tract	
FEMA Zone Caveat	
FEMA Flood Zone	
Hurricane Evacuation Zone	
Fire District	
Exemption Status	TPP Exemption
DOR Use Code	722410
DOR Description	DRINKING PLACES (ALCOHOLIC BEVERAGES)
Neighborhood Name	REAL PROPERTY ID 2741300004
Neighborhood Number	9000
CRA District	
CDD District	
Neighborhood Group	
Market Area	
Zone/Field Reference	1
Route Number	
Map ID	
Acres (If Available)	
Size Disclaimer	Sq foot estimates derived from rounded exterior wall measurements
Number of Units	
Living/Business area	
Total Under Roof	
Unit Desc	
Short Legal Desc	FURNITURE, FIXTURES AND

[Print](#)
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EQUIPMENT

Unit #
Lot ID
Block ID
Subdivision Number
Subdivision Name
City/County Tax District
Tax District Name -


TPP Current Year Date Filed Waived From Filing UNLESS Value Exceeds \$25,000
TPP Current Year Extension Request NO

Owners

Name D & DS PUB
Owner Type
Address 625 8TH AVE W

City PALMETTO
State FL
Zip Code 34221
International Postal Code
Country

Data Copyright Manatee County Property Appraiser's Office [Disclaimer]
Last Updated: 25 Oct 2011

 Site Design Copyright 1999-2007 Akanda Group LLC. All rights reserved.

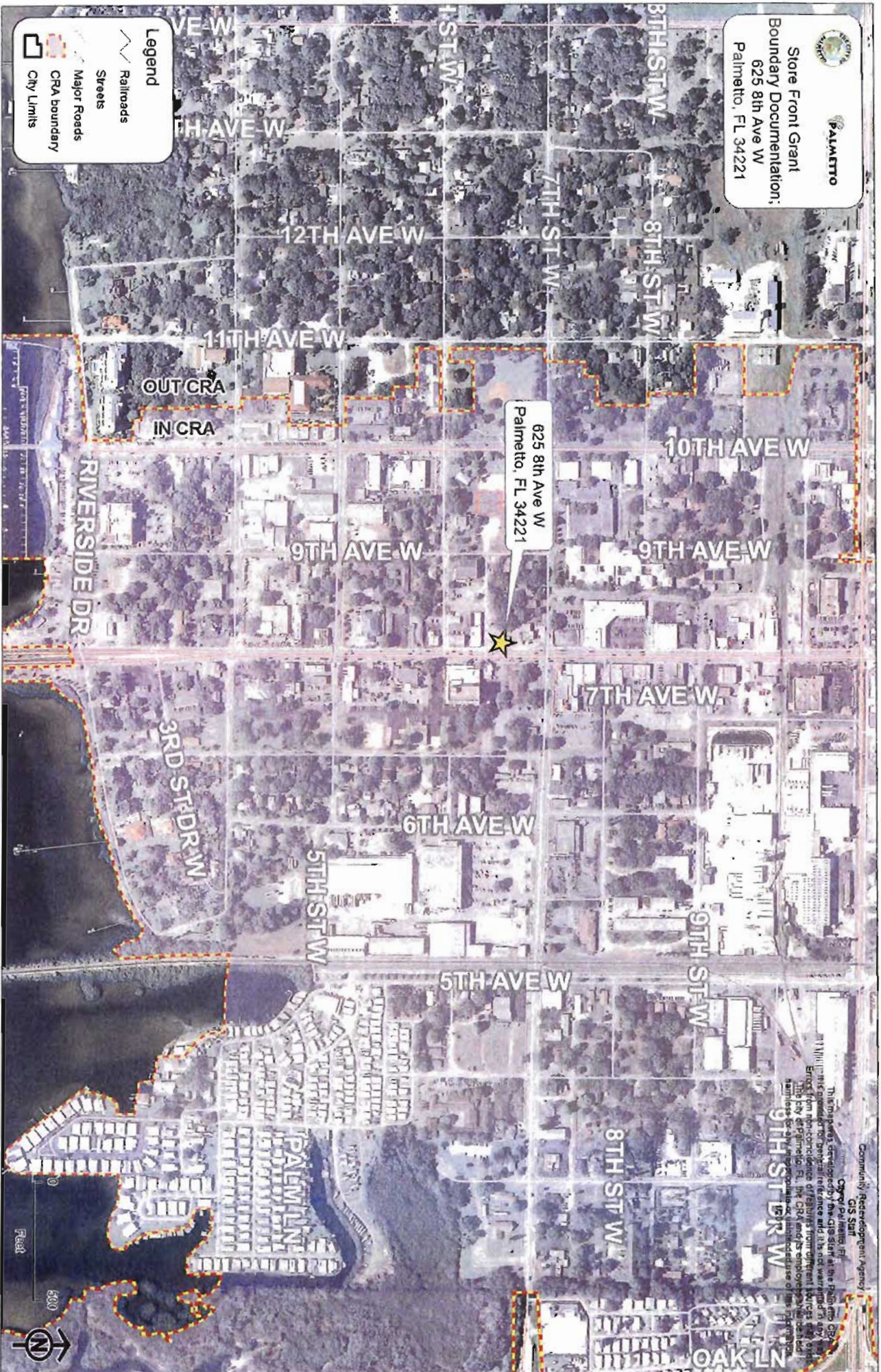


PALMETTO

Store Front Grant
Boundary Documentation:
625 8th Ave W
Palmetto, FL 34221



Legend
Railroads
Streets
Major Roads
CRA boundary
City Limits



Community Redevelopment Agency

GIS Staff

City of Palmetto, FL

This map was developed by the GIS Staff at the Palmetto City
Engineering Department. It is not intended to be used for
any purpose other than the one for which it was created.
Errors from non-coincidence of features from different sources are
not shown. The City of Palmetto, FL, the CRA and its employees are not
responsible for any errors or omissions in this map.

Bolles Construction, Inc.

805 Parkway Drive
Palmetto, FL 34221
650-7889 Cell
750-9865 Fax

October 31, 2011


D and D's Pub
625 8th Avenue West
Palmetto, FL 34221
Attn.: Diane Brinker

Dear Diane;

After an inspection of the exterior of your business, we propose to do improvements to beautify the exterior of your building and make it more attractive and inviting.

All improvements will commence within 14 days of approval of funding through the Palmetto CRA, and proceed in a timely manner until an anticipated completion in approximately 45 days.

Sincerely,


Brian Bolles / President
Bolles Construction, Inc.

Premission to remodel 625 8th. Ave West ,Palmetto,Florida 34221

**Sam Scott, referred to as OWNER, gives notice that on November 9 2011
OWNER will commenced construction of improvements to the following described
property located in Manatee county, State of Fl:**

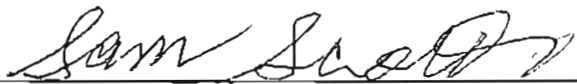
Owner's address of said property: 625 8th. Ave West Palmetto , Florida 34221

Name of title holder: Sam Scott

Nature of owner's interest in the property: Owner

Name of contractor: Brian Bolles

Dated: 11-1-2011


Sam Scott

COMMERCIAL PROPERTY LEASE

The State of Florida

County of Manatee

This lease is made between Sam Scott, of , Palmetto, Florida, herein referred to as lessor, and, Diane Brinker, of 6308 30th. Ave. East, Palmetto. Florida 34221, herein referred to as lessee.

Lessor hereby leases to lessee and lessee hereby hires the space presently known as:

D & D's Pub

in the building located at 625 8th. Ave. West, Palmetto, Florida 34221, referred to below as the building, the same constituting 1400 square feet.

The space is leased for a term of 12 months, to commence on November 1, 2011 and to continue until November 1, 2012.

The monthly rental shall be \$1065.00 Due on the first day of each month.

Lessee shall pay rent, and any additional rental as provided below, to lessor at lessor's above stated address, or at such other place as lessor may designate in writing, without demand, and without counterclaim.

Lessee shall use and occupy the premises as Pub. Lessor represents that the premises may be lawfully used for such purpose. Lessee shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein, and shall, in the use and occupancy of the premises, conform to all laws, orders and regulations of the federal, state, and municipal government of any of their departments. All improvements made by lessee to the premises which are so attached to the premises that they cannot be removed without material injury to the premises, shall become the property of lessor upon installation.

Not later than the last day of the term lessee shall, at lessee's expense, remove all of lessee's personal property and those improvements made by lessee which have not become the property of the lessor, including trade fixtures, cabinet work, movable paneling, partitions and the like; repair all injury done by or in connection with the installation or removal of the property and improvements; surrender the premises in as good condition as they were at the beginning of the term, reasonable wear and damage by fire, the elements, casualty, or other cause not due to the misuse or neglect by lessee or lessee's agents, servants, visitors, servants or licensees, excepted. All property of the lessee remaining on the property after the last day of the term of this lease shall be conclusively deemed abandoned and may be removed by lessor, and lessee shall reimburse lessor for the cost of such removal. Lessor may have any such property stored at lessee's risk and expense.

Lessee shall not permit the accumulation of waste or refuse matter on the leased premises

or anywhere in or near the building.

Lessee shall not, without first obtaining the written consent of the lessor, abandon the premises, or allow the premises to become vacant or deserted.

Lessee shall observe and comply with such reasonable rules and regulations as may be established from time to time by lessor.

If the building is damaged by fire or any other cause to such extent that the cost of restoration, as reasonably estimated by lessor, will equal or exceed 60% of the replacement value of the building, just prior to the occurrence of the damage, then lessor may, no later than the seventh day following the damage, give lessee a notice of election to terminate the lease. In the event of such election this lease shall be deemed to terminate as of the date of the damage or destruction, and lessee shall surrender the premises within a reasonable time thereafter, and any pre-paid rent shall be refunded proportionally.

If the premises or any part of the premises, or any part of the building materially affecting lessee's use of the premises, be taken by eminent domain, this lease shall terminate on the date when title vests pursuant to such taking. The rent shall be apportioned as of the termination date and any rent paid for any period beyond such date shall be repaid to lessee.


This lease shall be subject and subordinate to all underlying leases and to mortgages which may now or hereafter affect such leases or the real property of which the premises form a part, and also all renewals, modifications, consolidations, and replacements of the underlying leases and mortgages. Lessee agrees to execute such estoppel letters or other documents required to confirm the same.


Lessor may enter the premises at any reasonable time, upon adequate notice to lessee (except that no notice need be given in case of an emergency) for the purpose of inspection or the making of such repairs, replacements, or additions in, to, on and about the premises or the building, as lessor deems necessary or desirable.

Lessor shall make repairs, except where the repair has been made necessary by misuse or neglect by lessee or lessee, to the structural items defined as the roof, walls, and items within the walls. All other repairs shall be the sole responsibility of the lessee.

This document represents the entire agreement of the parties and there are no representations not stated herein, and this agreement may only be modified by a writing executed by both parties hereto.

Dated:



Sam Scott


Diane Brinker

Bolles Construction, Inc.

805 Parkway Drive
Palmetto, FL 34221
650-7889 Cellular
750-9865 Fax

October 31, 2011

D and D's Pub
625 8th Avenue West
Palmetto, FL 34221
Attn.: Diane Brinker

re: cost breakdown for improvements

POINT @ 75%	1. Pressure washing exterior of building.	✓ \$1680.00	- 1260.00
	2. Repairing existing stucco areas.	✓ \$1975.00	- 1481.25
	3. Painting entire exterior of building	✓ \$3100.00	- 2325.00
DOORS	4. Remove and replace existing entrance doors.	✓ \$2400.00	- 1200.00
WINDOWS 50%	5. New windows (6 total).	✓ \$3825.00	- 1912.50
GUTTERS	6. New gutters / soffit.	✓ \$ 775.00	- 387.50
POINT @ 75%	7. New stucco work.	✓ \$2975.00	- 2231.25
ROOF @ 50%	8. New ridge cap.	✓ \$ 350.00	- 175.00
ROOF @ 50%	9. Re-frame East bump out area/roof repair.	✓ \$3950.00	- 1975.00
PAVING @ 75%	10. Patch and seal parking lot.	\$7800.00	- 5850.00
	Total	\$28,830.00	

Sincerely,

Brian Bolles

Brian Bolles / President
Bolles Construction, Inc.

grant 75% up to a
maximum of \$10,000.

$$50\% = 5650 + 3147.50 = 8797.50$$
$$75\% = 13,147.50 = 10,000.00 \text{ MAX}$$

leaves 3147.50 @ 50

Total Reimb = \$18,797.50

Bolles Construction, Inc.

805 Parkway Drive
Palmetto, FL 34221
650-7889 Cell
750-9865 Fax

October 28, 2011

D and D's Pub
625 8th Avenue West
Palmetto, FL 34221
Attn.: Diane Brinker

Dear Diane;

After an inspection of the exterior of your business, we recommend doing the following work to improve the building's appearance:

1. Pressure washing the entire building, patching all defects and cracks, and re- stuccoing All areas affected by improvements.
2. Replace gutters on East side of building.
3. Remove and replace existing front entrance doors. Replacement to be steel commercial doors with fixed glass windows.
4. Remove existing windows on East side bump out and replace with commercial grade fixed windows, with aluminum frames. Re-frame openings as needed. Additionally repair roof in this area.
5. Remove existing windows on North and South sides and replace with Horizontal sliding windows with aluminum frames.
6. Remove West window and frame in opening and stucco to match.
7. Remove existing sheet metal siding on Northwest corner, re-sheath area and stucco to match existing.
8. Install new Ridge cap to existing galvanized metal roof, to match existing.
9. Paint entire exterior of Building.
10. Patch existing parking lot, re-seal, and re-stripe.

All work will be done in a timely manner. All necessary permits and inspections will be obtained. Additionally the site will be kept free of debris and cleaned up daily and properly disposed of.

We hereby propose to all of the above for the sum of \$ 28,830.00 complete. If you should have any questions regarding this proposal, please feel free to contact me at any time.

Sincerely,



Brian Bolles / President
Bolles Construction, Inc.

D and D's Pub
625 8th Avenue West
Palmetto, FL 34221
Attn.: Diane Brinker



NEW JOB BID

1. Pressure washing the building, patch and repair cracks, and re- stucco all areas of improvements.
2. Gutters on East side of building to be replaced.
3. Replace existing front doors with steel commercial doors.
4. Remove and replace window with commercial grade fixed windows. Repair surrounding roof areas.
5. Remove windows on North and South of building and replace with Horizontal Commercial grade windows
6. Remove West window and fill in to surrounding stucco.
7. Remove existing sheet metal siding on Northwest corner, and stucco to match
8. Install new Ridge cap to existing roof .
9. Paint exterior of Building.

10. Patch parking lot asphalt, reseal entire lot, and re-stripe.

This bid is good for 30 days and total amount of bid after inspection is \$31,000.00 . If you accept this bid please call or fax to (941) 545-6416

Thank you. 

Stephen Keen
Custom Built Construction
1804 Wood Hollow Circle
Sarasota, FL 34235

BENCHMARK CONSTRUCTION

3012 Prado Drive
Sarasota, FL 34235
(941) 650-4838

D and D's Pub
625 8th Avenue West
Palmetto, FL 34221
Attn.: Diane Brinker

PROPOSAL

1. Pressure washing the building, patch and repair cracks, and re- stucco all areas of improvements.
2. Replace existing gutters on East side of building to be replaced.
3. Replace existing front doors with steel commercial doors.
4. In the area of the addition to the East side of the structure, Remove and replace windows with commercial grade fixed windows. Repair surrounding roof areas.
5. Remove windows on North and South of building and replace with Horizontal Sliding aluminum framed windows
6. Remove West window and frame in, patch stucco to match surrounding stucco.
7. Remove existing sheet metal siding on Northwest corner approximately 30' and stucco to match existing.
8. Install new Ridge cap to existing roof .
9. Paint exterior of Building.

This bid is good for 30 days and total amount of bid after inspection is ~~3~~^{\$}32,000.00 . If you should have any questions regarding this bid, feel free to contact us.

Respectfully submitted,



Michael Gordon
Benchmark Construction



