

TAB 2



City of Palmetto Agenda Item

Meeting Date

12/5/11

Presenter: JEFF BURTON

Department: CRA

Title:

BACKGROUND:

APPLICANT, GOLD COMMERCIAL INVESTMENT, INC., BUSINESS, PALMETTO ART CENTER LOCATED AT 907 5TH STREET WEST, PALMETTO, FL 34221 PARCEL I.D.# 27485 HAS APPLIED FOR A STORE FRONT GRANT, SFG#12-01, IN AN AMOUNT NOT TO EXCEED \$4,093.00 THE BUSINESS IS LOCATED WITHIN THE CRA LIMITS AND IS CURRENT WITH ALL UTILITY ACCOUNTS AND FREE FROM CITY ISSUED LIENS AND HAS BEEN CLEARED BY CODE ENFORCEMENT.

THREE BIDS WERE TURNED IN FOR WINDOWS AND SOFFITS. BIDS, PHOTOGRAPHS AND APPLICATION ATTACHED.

REPLACING 9 WINDOWS WITH SINGLE HUNG, IMPACT RESISTANT WINDOWS.

LOWEST BID: VICTORIAS FOREST: \$6,386.00 REIMBURSED @ 50% = \$3,193.00

REPLACING EXISTING SOFFIT WITH NEW VINYL SOFFIT.

LOWEST BID: VICOTRIAS FOREST: \$1,800.00 @ 50% = \$900.00

TOTAL PROJECT COST \$8,186.00 REIMBURSED @ 50% = \$4,093.00

Approved by:
Jeff Burton

Budgeted Amount: \$50,000.00 Budget Page No(s): N/A Available Amount: \$50,000.00 Expenditure Amount: \$4,093.00

Additional Budgetary Information:

Items to be EXPENSED FROM COMMERCIAL RENOVATION 190 559 8211.

Funding Source(s): 19055982 11 Sufficient Funds Available: ☒ Yes ☐ No Budget Amendment Required: ☐ Yes ☒ No Source: FY 12

**City Attorney
Reviewed:**

☐ Yes
☐ No
☐ N/A

**Advisory Board
Recommendation:**

☐ For
☐ Against
☒ N/A

**Consistent
With:**

☐ Yes
☐ No
☐ N/A

--

**Potential
Motion/
Direction
Requested:**

MOTION TO APPROVE STORE FRONT GRANT #12-01, GOLD COMMERCIAL INVESTMENT, INC. IN AN AMOUNT NOT TO EXCEED \$4,093.00 EXPENSED FROM 1905598211

Staff Contact:

JEFF BURTON

DIRECTOR

723-4988

Attachments:

APPLICATION AND ALL REQUIRED DOCUMENTATION
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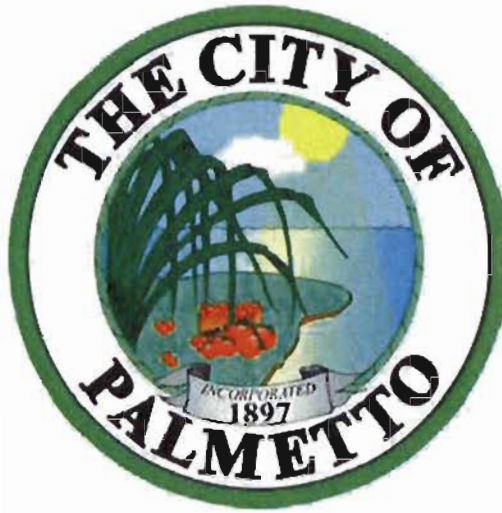
Community Redevelopment Agency

Storefront Grant Program

Palmetto, Florida

Jeff Burton

10/3/2011



PALMETTO

Community Redevelopment Agency



PALMETTO COMMUNITY REDEVELOPMENT AGENCY

PRESIDING OFFICER

Mayor Shirley Groover Bryant

BOARD OF COMMISSIONERS:

Tamara Cornwell

Mary Lancaster

Tambra Varnadore

Brian Williams

Alan Zirkelbach

ADVISORY BOARD MEMBERS:

Nick Costides

Sia Mollanazar

Betty Ann Price

Macarthur Sellars

Charles Smith

LEGAL:

Mark Barnebey

Scott Rudacille

STAFF:

Jeff Burton

Antoinette Kilgore

Robert Marble

Zachary Schwartz

Jenny Silverio

Merab Favorite

CONTENTS

COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM	1
INTENT.....	1
PROGRAM DESCRIPTION	1
ELIGIBILITY.....	2
PROCUREMENT PROCEDURES.....	3
FUNDING	3
TIMELINES.....	3
DISBURSEMENT OF FUNDS.....	4
MAINTENANCE OF COMPLETED IMPROVEMENTS.....	4
TEMPORARY MAINTENANCE PROVISION.....	5
CPTED (CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN PROVISION).....	5
EXAMPLES	6
COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM APPLICATION	7
SATISFACTION OF GRANT CRITERIA	8
NOTARIZATION	9

COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM

INTENT

It is the goal of the Palmetto Community Redevelopment Agency (CRA), under Part 111, Chapter 163, Florida Statutes to eliminate slum and blight in the Community Redevelopment District. This Commercial Façade Enhancement Grant Program includes the objectives of:

1. Strengthening downtown as a multi-use center.
2. Strengthening the City's contribution to the well-being of the community.
3. Improving the physical image within the district; and (4) enabling successful on-going revitalization.

PROGRAM DESCRIPTION

In order to carry out these goals and objective, the CRA will provide assistance to owners of commercial property located in the CRA district. Map of the CRA district can be found at www.palmettofl.org. It is the intent of this grant program to fund a portion of the applicant's cost for exterior, non-structural improvements, which will increase the aesthetic appeal of the structure. This program is not intended to fund new construction or routine maintenance and/or repairs of the structure. It is not intended for the improvements of property which is used primarily for residential use. (Mixed use qualifies so long as the use is not primarily residential.) Also, under the Constitution of the State of Florida Article 1 Section 3, religious organizations cannot be funded with public monies and therefore do not qualify for participation under this program. Examples of eligible exterior improvements are listed in the adopted CRA Plan, but not limited to, are attached.

Applicants are to complete the attached application form and submit it with all required attachments to the CRA in order to be considered for assistance.

ELIGIBILITY

Applications will only be considered if they meet all of the following eligibility criteria;

1. Initiation and/or approval by property owner. If not initiated by property owner, the owner must submit letter of approval with application.
2. Business must have the appropriate local business tax receipt(s) and be in compliance with city codes at completion of the project. All required governmental approvals (i.e.: Planning and Zoning, SWFWMD, ect) and permits must be properly issued, and final inspections must be performed as appropriate.
3. Building that are partially in and partially out of the CRA district are eligible for funding, as to those improvements that are in the CRA district. See funding on page 4.
4. Projects must be visible from the street, sidewalk, and/or parking lot.
5. Non-profit organizations, with the exception of religious organizations, or other organizations that do not pay ad-valorem taxes are eligible for funding.
6. Property must be current in water/sewer/garbage and tax bills, and without City liens, and verified by CRA staff. Previous delinquent status of public utilities, taxes, ect. Will be considered in prioritizing applications for funding.
7. All building materials and colors, as well as plant materials, shall be subject to CRA approval.
8. Labor expenses are eligible only when performed by a licensed contractor in good standing in Manatee County. All quotes/bills/invoices must reflect the contractor's license number.
9. Funding is limited to \$50,000.00 for any applicant/business/individual, per building during any 60 month period, and subject to available CRA funds.
10. Improvements can be initiated, provided required procurement procedures are followed, not more than 90 days before the submission of an application for funding. All competitive bids/quotes must be dated prior to the commencement of the associated improvements. The submission of an application doesn't, in any way, imply an award of grant funding.
11. Such improvements must be consistent with the community character of the City of Palmetto.

PROCUREMENT PROCEDURES

Applicants are expected to make sound financial decisions, seeking competitive prices for projects. Evidence of compliance with the below procedures must be submitted with the grant application.

1. All Improvement costs must include at least 3 estimates or a statement of non-availability of contractors or services.
2. If structure is partially in and partially out of the CRA district, estimates must be split between the portions of the structure that lies within and without of the CRA district.
3. Any and all cost may be compared with current industry standards to ensure reasonable pricing. Labor expenses are eligible only when performed by a licensed contractor in good standing in Manatee County if a professional license is required. All quotes/invoices must reflect the contractor's license number when applicable.
4. Property owners may complete improvements themselves, as allowed by State and local building codes, provided that the cost of improvements is not greater than the least of the competitive bids gathered in compliance with these Procurement procedures. When property owner completes improvements themselves, labor cost will not be considered for payment.
5. As it is the intent of the CRA to support strong, viable business in Palmetto, grant applications must include estimates from Palmetto-based businesses for all proposed improvements when available. Alternatively, applicants should provide statements of non-availability of local contractors or services.

FUNDING

Grant amounts shall not exceed Fifty Thousand Dollars (\$50,000.00) or one-half (1/2) of the improvement cost, whichever is less and shall require an affirmative vote of a majority of a quorum of the CRA Board.

Buildings that are partially in and partially out of the CRA District are eligible for funding of 50% of the total improvement cost, as to those improvements within the CRA District, provided that the award does not exceed the actual dollar amount expended within the CRA District.

PLEASE BE ADVISED THAT ALL GRANTS ARE AWARDED AT THE DISCRETION OF THE CRA BOARD AND ARE SUBJECT TO FUND AVAILABILITY. PROJECTS ARE SUBJECT TO APPROVAL BY THE BUILDING DEPARTMENT AND THE PLANNING AND ZONING BOARD AS APPLICABLE.

TIMELINES

It is the intent of the CRA to provide access to this incentive program and to encourage the timely completion of projects in order to maximize availability of monies for commercial façade enhancement. In order to execute this intent, CRA Staff will accept and review completed applications to be submitted to the CRA Advisory Board for recommendation to the CRA Board. CRA Staff requests that all applications be submitted 7 days prior to CRA Advisory Board meeting. The CRA Advisory Board will then forward the recommended action to the CRA Board for the next scheduled meeting.

It is anticipated that applicants will request grant funding when they intend to make improvements to their property. Therefore, projects should be planned for completion within 90 days of award. In the event that any project, through no fault of the owner, is anticipated to take more than 90 days for issuance of a certificate of occupancy or other evidence of completion from the City of Palmetto Building Department, the applicant must change the written application appropriately on their timeline, and a completion deadline must be included. Applicants are advised that in the event they do not complete the project within the timeframe stated in the approved application they may lose funding unless the grant period is extended by affirmative recommendation by the CRA Advisory Board to the CRA board for approval. There is a maximum of two grant extensions as recommended for approval by the CRA Advisory Board to the CRA Board.

DISBURSEMENT OF FUNDS

Prior to any disbursement of grant dollars, applicant must provide the CRA with proof of matching contribution of providing copies of bills and cancelled checks or receipts. Grant money will be distributed only after the applicant has submitted such documentation.

Owner/applicant is to provide recorded lien releases as applicable.

If the CRA Board has awarded an amount based on estimates supplied at the time of the application, and the actual costs are less than estimated, the CRA Board will reduce the award amount accordingly.

MAINTENANCE OF COMPLETED IMPROVEMENTS

Improvements funded by the Commercial Revitalization Façade Grant Program will be maintained in good order. Failure to maintain these improvements will require a reimbursement to the CRA of the matching grant amount.

Please complete the following application and submit to:

Attention: Jenny Silverio

City of Palmetto, CRA

715 4th St. West Palmetto, FL 34221

Phone (941)723-4988 - Fax (941)723-4704

Or by e-mail at:

JSilverio@PalmettoFL.org

TEMPORARY MAINTENANCE PROVISION

Given the current state of the economy and the need to maintain the outward appearance of commercial properties in the CRA District, the CRA Board is enacting a Temporary Maintenance Provision (TMP) to support normal maintenance which is not covered under the current Commercial Façade Enhancement Grant Program.

If applicable eligibility requirements are met, per pages 2 and 3 of the Commercial Façade Enhancement Grant Program, the CRA will grant 75% of the cost of maintenance up to a maximum of \$10,000.00. Grants applied for and funds awarded through the Temporary Maintenance Provision will be included in the maximum limit of \$50,000.00 outlined in the Commercial Façade Enhancement Grant Program. Only one TMP grant will be considered per owner within a 60 month period required before said owner may reapply under the TMP, provided the program is still in effect at that time. Examples of maintenance items under the TMP are painting, fencing, driveway and sidewalk repair. Items funded under the TMP will require three quotes. Under no circumstance, will the CRA reimburse any permitting fees. Disbursement of funds will be governed by the same guidelines as outlined on page 5 of the Façade Enhancement Grant Program.

The TMP will expire on December 31, 2012 unless a majority of the CRA Board votes to maintain the provision. For consideration of funding, applications must be received prior to October 31, 2011. All grants are awarded at the discretion of the CRA Board and are subject to fund availability.

CPTED (CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN PROVISION)

Given the increased perception of crime, the Agency desires to assist commercial properties in the CRA District by enacting a CPTED Provision to support crime prevention techniques such as video surveillance, landscaping and lighting at a higher percentage (75%) than what is covered under the current Commercial Façade Enhancement Grant Program.

If applicable eligibility requirements are met, per pages 2 and 3 of the Commercial Façade Enhancement Grant Program, the CRA will grant 75% of the cost of maintenance up to a maximum of \$10,000.00. Grants applied for and funds awarded through the CPTED Provision will be included in the maximum limit of \$50,000.00 outlined in the Commercial Façade Enhancement Grant Program. Only one CPTED grant will be considered per owner. Examples of CPTED items are video surveillance, lighting and landscaping. Items funded under the CPTED will require three quotes. Under no circumstance, will the CRA reimburse any permitting fees. Disbursement of funds will be governed by the same guidelines as outlined on page 5 of the Façade Enhancement Grant Program.

The CPTED will expire on December 31, 2012 unless a majority of the CRA Board votes to maintain the provision. For consideration of funding, applications must be received prior to October 31, 2012. All grants are awarded at the discretion of the CRA Board and are subject to fund availability.

Applicants receiving funding for surveillance cameras will be required to enter into an agreement with the Palmetto Police Department to provide access to the video upon written request.

EXAMPLES

The following are some examples of items eligible for funding. Improvements must be in keeping with the intent of this program. The fact that an item is on this example list does not, in and of itself, entitle payment under the Commercial Façade Enhancement Grant Program. Potential items not on the list but meeting the intent of the program will also be considered for inclusion.

1. Landscaping-Florida native/drought resistant landscaping per SWFWMD list with irrigation only.
2. Awnings
3. Compatible painting and exterior renovation
4. Architectural design assistance
5. Pavement treatment (Excludes maintenance and normal repair)
6. Decorative fences, border treatments
7. Ornamental grill work – Must be consistent with community character of the City of Palmetto
8. Creation or repair of impervious surfaces (Excludes maintenance and normal repair)
9. Color analysis for historic reviews
10. Incentives for historic preservation designation
11. Lighting (accent, safety, interior display)
12. Window replacements/upgrades
13. Door replacements/upgrades
14. Right-of-way treatment
15. Maintenance Agreements
16. Pedestrian amenities (water, fountain, benches, bike racks)
17. Historic residential improvements-listed on register & in compliance with all codes
18. Exterior surveillance equipment when installed as part of a larger façade enhancement project

COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM APPLICATION

APPLICANT:

GOLD COMMERCIAL INVESTMENT, INC.
Gretchen Leclezio

BUSINESS NAME:

Palmetto Art Center

PROPERTY'S PHYSICAL ADDRESS:

907 5th ST. W.

PROPERTY OWNER'S NAME:

Dominique & Gretchen Leclezio

CONTACT PERSON:

Gretchen Leclezio

MAILING ADDRESS:

722 11th Ave W.

PALMETTO, FL 34221

PHONE:

(941) 518-2109

FAX: (c)

gretchen@PALMETTOARTCENTER.COM

REQUIRED SUBMISSIONS:

General Project Description – Please provide detailed plans and elevations of improvements. Include descriptions or samples of proposed colors and/or materials where applicable. Please be specific.

Timeline – Outline total renovation timeline to include project start and end dates.

Occupants – Provide information on business(s) that currently occupy/will be occupying structure. Include any other information that may be helpful in review of the application.

Existing site information – Please break out an itemized list of estimates for all improvements. Attach written estimates and plans for improvements as described in *Procurement Procedures* with the application.

Site Control – Applicants must submit verification of site control (deed).

NOTE: Any plans that are submitted should be 8.5" x 14" or smaller. Should you need to submit plans that are larger, please provide 20 copies.

SATISFACTION OF GRANT CRITERIA

By filing this application, the applicant agrees and understands that this grant is given at the sole discretion of the Community Redevelopment Board. Application for funds under this program does not create an entitlement to funding. Renovations are subject to the approval of the Planning and Zoning Board, Building Department, and other Boards where applicable.

Submission of this application serves as the applicant's verification that he/she has the financial means to complete the project and is committed to maintaining the property in the renovated state.

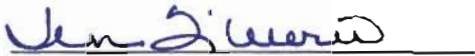
This application and all attachments will become a part of public records.

CERTIFICATION

Applicant hereby certifies that all the information provided to complete this application is current, accurate, and truthful and that he/she has read and understands the associated **COMMERCIAL FAÇADE ENHANCEMENT GRANT PROGRAM**. The applicant understands that, to be eligible for funding assistance, all projects must be complete within 90 days of award, unless a written extension is granted by the CRA Board. The applicant certifies that he/she shall not derive any monetary benefit from specified contractors.



APPLICANT SIGNATURE



CRA SIGNATURE

NOTARIZATION

{Acknowledgment for Individual}

STATE OF FLORIDA

The foregoing instrument was acknowledged before me this 30 day of Nov, 2011 by Bretchen Leclizio

Who is personally known to me,

Who produced FDL as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal) PUBLIC-STATE OF FLORIDA



Antoinette Kilgore

Commission #DD834011

Expires: NOV. 04, 2012

UNITED TRUST ATLANTIC BONDING CO., INC.

Print Name - NOTARY PUBLIC-STATE OF FLORIDA

My Commission Expires: _____

Commission No. _____

{Acknowledgment for Corporation or LLC}

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, as (insert title) _____ of (insert name of corporation or LLC) _____, a (insert State of

Incorporation) _____ corporation/limited liability company, on behalf of the corporation/limited liability company.

Who is personally known to me,

Who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

Signature _____

Print Name - NOTARY PUBLIC-STATE OF FLORIDA

Commission No. _____

My Commission Expires: _____

{Acknowledgment for Partnership}

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, as a general partner of (insert name of partnership) _____ a (insert State of organization) _____ general/limited partnership, on behalf of the partnership.

Who is personally known to me,

Who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

Signature _____

Print Name - NOTARY PUBLIC-STATE OF FLORIDA

Commission No. _____

My Commission Expires: _____

Improvements must be in keeping with the intentions of the program. Items on the example list will not necessarily be approved if they do not meet all other aspects of the Commercial Façade Enhancement Grant Program.

FOR STAFF USE ONLY:

Applicant:

GOLD COMMERCIAL INVESTMENT, INC.
Gretchen Leclezio
PALMETTO ART CENTER

Application#

SFG# 12-01

Submission Date:

11/29/11

Amount Requested:

\$4,093.5

Start Date:

12/6/11

End Date:

3/5/12

Extended End Date(s):

PID:

27485

SUBMISSION REQUIREMENTS SATISFIED:

Project Description ☒ Y ☐ N

Occupational License ☒ Y ☐ N

Site Information ☒ Y ☐ N

Matching Funding ☒ Y ☐ N

Utilities/Taxes current ☒ Y ☐ N

Code Enforcement review ☒ Y ☐ N

Appropriate number of cost estimates ☒ Y ☐ N

CRA BOARD ACTION DATE:

12/5/11

CRA FAÇADE ENHANCEMENT GRANT PROGRAM

APPLICATION CHECKLIST

GRANT # 12-01

ELIGIBILITY**APPLICANT
INITIALS****CRA STAFF
INITIALS**

Property Owner is Applicant (if no, explain below)
Permit(s) City and/or County Obtained (if applicable)
Local Business Tax Receipts Current (if applicable)
Exterior Improvements Only - Page 2
Within CRA Boundary - Page 2
Project Timeline within 90 days of approval - Page 2
No Water/Sewer/Garbage Delinquencies - Page 3
No Palmetto City liens - Page 3

**REQUIRED INFORMATION & SUPPORTING DOCUMENTS ATTACHED**

General Project Description - Page 7
Project Timeline - Page 7
Storefront Business Name - Page 7
CRA Map Location - Page 2
Site Plan Survey - Page 7
Site Control - Page 7
Site Plan Photographs - Page 7

All items attached



PROJECT COST ESTIMATES (>\$10,000 SUBMIT THREE) *PBB

Estimate #1 \$ _____
Estimate #2 \$ _____
Estimate #3 \$ _____

See attached proposals.

*PBB=Palmetto-based business

A Applicant {Print Name} GRETCHEN LECLEZIO Initials GL

CRA Staff {Print Name } Jen Silverio Initials JS

Notes: _____

CRA STAFF:

Date Completed Application Received 11/29/11

Date for CRA Advisory Board Review N/A

Date approved/denied by Advisory Board N/A

Date approved/denied by CRA Board 12/5/11

Additional requirement for approval

/Comments _____



STOREFRONT GRANT APPLICATION
SFG#12-01
907 5TH STREET WEST
GOLD COMMERCIAL INVESTMENT, INC.
DOMINIQUE & GRETCHEN LECLEZIO

Item	Bids Submitted	Quote/Estimate
Windows	Victoria's Forest	\$6,386.00*
	Mr. Window	\$7,485.00
	Universal Window Solution	\$7,805.00
Soffit	Victoria's Forest	\$1,800.00*
	Manatee Aluminum	\$1,900.00
	Noles Metal Products	\$2,480.00
Total Project Cost		\$8,186.00
Requested Amount for Reimbursement (50%)		\$4,093.00

***3 quotes required-lowest in yellow**

Window Bids

VICTORIA'S FOREST, INC.

GENERAL CONTRACTOR
941-737-6280



Victoria's Forest, Inc.
Bub Fletcher

3104 85th Street East
Palmetto, FL 34221

ESTIMATE

Date INVOICE #

9/22/2011

2011-26

Customer

Gold Commercial
907 5th St. W.
Palmetto FL 34221

Job address

Gold Commercial
907 5th St. W.
Palmetto, FL 34221

Description		Total
Supply and install nine impact resistant aluminum framed windows in five openings. all the necessary permits, materials, fasteners and sealants needed will be included. All work to be completed in a timely professional manner with as little disruption to daily operations as possible all debris removed from the job site and all work areas cleaned. all products and installation will meet current Florida building codes		6,386.00
Total		\$6,386.00

Proposal

Page No.

of

Pages



Mister Window Inc.

308 7th Street West
PALMETTO, FL 34221
(941) 722-8424
(941) 722-3729 FAX
SCC131149985

MisterWindowInc@aol.com
www.MisterWindowAndDoor.com

21006

PROPOSAL SUBMITTED TO <i>Palmelle Art Center</i>	PHONE <i>518-210-9000</i>	DATE <i>9/10/11</i>
STREET <i>907-5 ST. LU.</i>	JOB NAME	
CITY STATE and ZIP CODE <i>Palmelle, FL 34221</i>	JOB LOCATION <i>GRETCHE-N (u) Palmelle Art Center. com</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for

*Install 16-T Windows, Single Hung, PVC, white finish
clear insulated, low-E, argon gas, w/ screens, permit/PCC.*

4- 74 X 50

1- 37 X 50

*(#400 Single Hung (non-impact) #6250⁰⁰)
w/ false shield storm panels*

** (#700 Single Hung (Impact) #7485⁰⁰)
ALUMINUM/MCNC IMPACT/CLEAR/ANODIZED*

(#500 Single Hung (Impact) #6790⁰⁰)

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

1/3 Deposit

Balance on Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Tom Voklock

Note: This proposal may be withdrawn by us if not accepted within *30* days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature *X*

Signature *X*



Since 1981

PALMETTO ART CENTER
907 5TH STREET WEST
PALMETTO FL. 34221
941-518-2109

Office: 941.752.7473
Fax: 941.752.7167
3130 63rd Avenue East
Bradenton, Florida 34203

SEPTEMBER 20, 2011

Universal Window Solutions, LLC is a family owned business. Our company was founded in 1981 and has served the construction industry for almost (30) years. We are window and storm protection specialty company. Our scope of work includes commercial, new construction, remodeling and replacement window and doors. We have an onsite exterior door assembly system and also offer impact rated garage doors. We are a state licensed contractor and fully insured.

Over our long history, we have installed over 450,000 windows, doors and storm protection products. Please visit our website at universalwindowsolutions.com to learn more about our company, products and services. Below is our proposal for your project. Please contact me at your earliest convenience to discuss your project.

A). Scope of Work: SUPPLY AND INSTALL 4 TWIN AND 1 SINGLE IMPACT WINDOW

- **REMOVE EXISTING WINDOWS FROM OPENING AND REMOVE FROM PREMESIS**
- **REMOVE OLD WOOD AND REPLACE WITH NEW 1 X 3 PRESSURE TREATED WOOD BUCKS**
- **SECURE BUCK TO CONCRETE SUBSTRATE WITH VULCUM ADHESIVE AND CONCRETE ELCO TAPCON**
- **REMOVE EXISTING STUCCO RETURNS FOR WINDOW REMOVAL**
- **INSTALL NEW MI MILL FINISH FRAME WITH MONOLITHIC IMPACT RESISTANCE GLASS**
- **FASTEN NEW WINDOW THRU INSIDE OF JAMB THRU WOOD BUCKS AND INTO CONCRETE SUBSTRATE WITH 2 3/4" TAPCONS AT EVERY 8" INTERVAL**

- ALL TWIN WINDOWS WILL RECEIVE A 1 X 4 ALUMINUM VERTICAL SUPPORT BETWEEN WINDOWS WITH ANCHOR CLIPS INTO CONCRETE SUBSTRATE
- REPAIR AS NEEDED ALL STUCCO RETURNS
- CAULK AND SEAL WINDOW TO STUCCO RETURNS
- REPAIR ANY INTERIOR DAMAGE TO DRYWALL AS NEEDED
- PROTECT ANYTHING ON INTERIOR WITH TARPS OR PLASTIC
- CLEAN UP WORK SITE
- PRICE INCLUDES ALL DEMO WORK, ALL NEW WOOD BUCKS , ALL NEW WINDOW PRODUCT, ALL FINISH STUCCO AND SEALING WITH CAULKING, ALL CLEAN UP ALL TAXES AND ALL PERMITS AND FEES REQUIRED
- ALL THESE WINDOW SIZES ARE CUSTOM SIZES

B). Exclusions

- ***NO PAINTING OF ANY KIND***

Total: \$8,315.00 IF ABLE TO USE STOCK SIZE
WINDOW \$ 7,805.00

(Proposal valid for 30 days)

Thank you for the opportunity.

Please visit our company website to learn more about our company, products and services
@ www.universalwindowsolutions.com

Sincerely;

Roger Vesey Jr.
Universal Window Solutions
rvesey@universalwindowsolutions.com
941-462-9915 (cell)
941-752-7473 (office)

Soffit Bids

VICTORIA'S FOREST, INC.

GENERAL CONTRACTOR
941-737-6280



Victoria's Forest, Inc.
Bub Fletcher

3104 85th Street East
Palmetto, FL 34221

ESTIMATE

Date

INVOICE #

9/27/2011

2011-27

Customer

Gold Commercial
907 5th St. W.
Palmetto FL 34221

Job address

Gold Commercial
907 5th St. W.
Palmetto, FL 34221

Description		Total
Supply and install approximately 600 square feet of new vinyl soffit. Remove existing soffit and J channel add new furring strips where needed, remove and reinstall lights as necessary, keep work area clean and remove all debris from job site. Quote includes Labor, materials and permits		1,800.00
Total		\$1,800.00

MANATEE ALUMINUM CORP.
 36 YEARS OF SERVICE
 901 8TH AVE. W
 PALMETTO, FLORIDA 34221

941-722-2665

Palmetto Air Center

DATE	9/28/11
NUMBER	5189

TERMS:

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

\$ _____

DATE

CHARGES AND CREDITS

BALANCE FORWARD

BALANCE

*Remove all aluminum
supply on 2 wheels and
left and right left*

1st payment of
Balance on right hand
 1900.00
 950.00
 950.00

Proposal / Contract

License Number: SCC 056803
www.nolesmetalproducts.com

NOLES

METAL PRODUCTS

QUALITY & SERVICE SINCE 1959

6332 17th Street Circle East, Sarasota, Florida 34243

GRETCHEN@palmetto
aircenter.com

Sarasota: 941.955.3282
Bradenton: 941.758.5811
Fax: 941.758.7096

PROPOSAL SUBMITTED TO PALMETTO Air Center	SALESPERSON Paul	DATE 9-28-11
STREET 907 5th ST W	JOB NAME	
CITY, STATE AND ZIP CODE PALMETTO	PHONE 518-2109	JOB LOCATION Gretchen

Replace front/side Soffit

w/ Vinyl

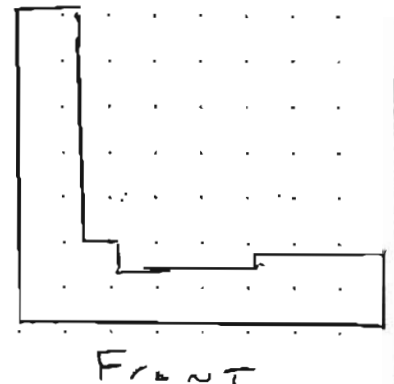
2480⁰⁰

Electric - Lite by others

Hidden defects to correct

time - material

1/2 down balance
upon completion



Commencement and Completion of Work: Subject to the Contractor obtaining the necessary permits, approvals, consents or documents pertaining to the Project, substantial commencement of work shall begin approximately on _____ and be substantially completed on _____, with additional time to be allowed as detailed in Paragraph 8 of the terms and conditions.

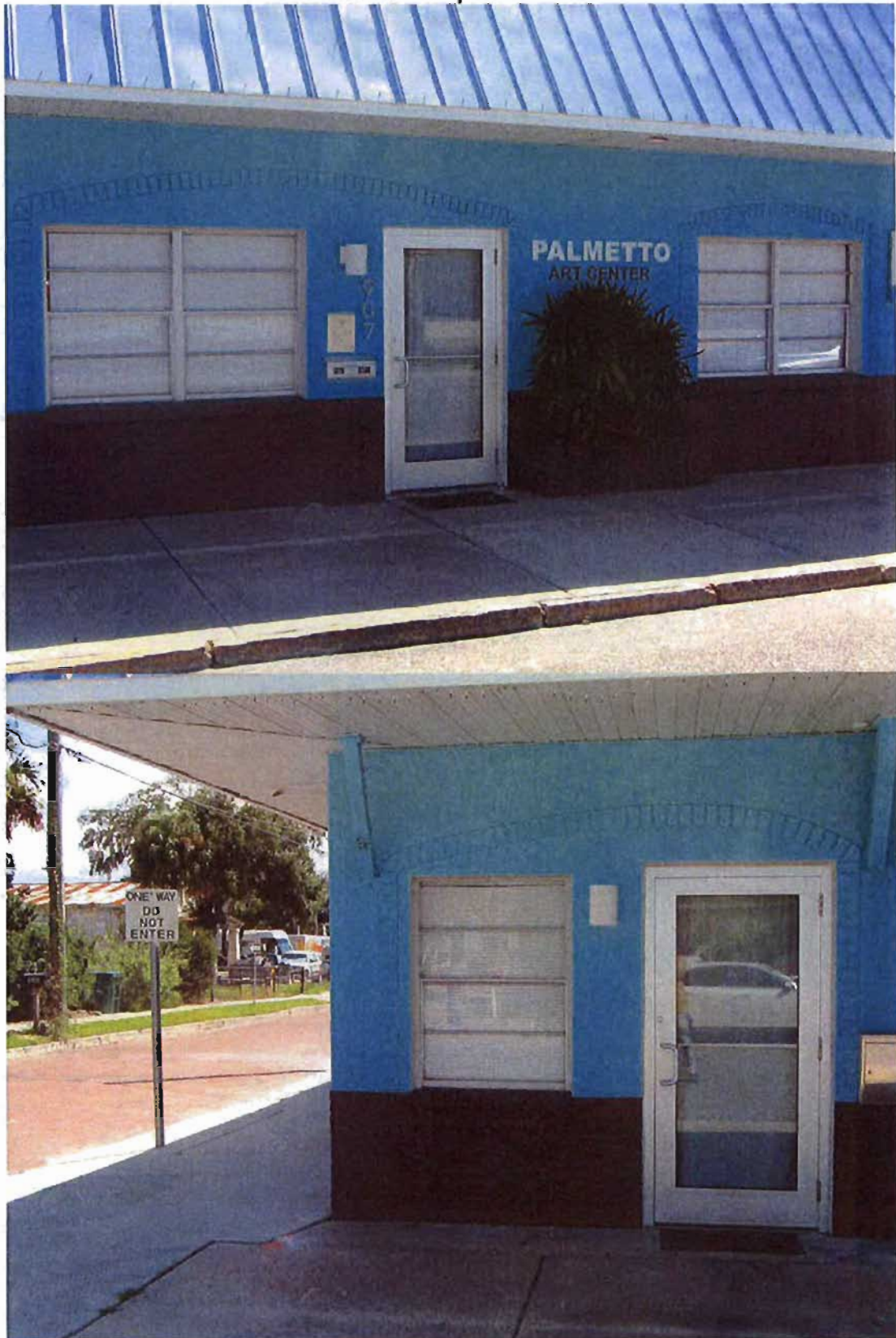
TERMS AND CONDITIONS

The terms and conditions on the reverse side are expressly incorporated into this Agreement. This Agreement constitutes the entire understanding of the parties. No other understanding or representations, collateral or otherwise, shall be binding unless in writing, signed by both parties. This Agreement shall not become effective or binding upon Contractor until signed by Contractor or an officer of Contractor. By the signature below,

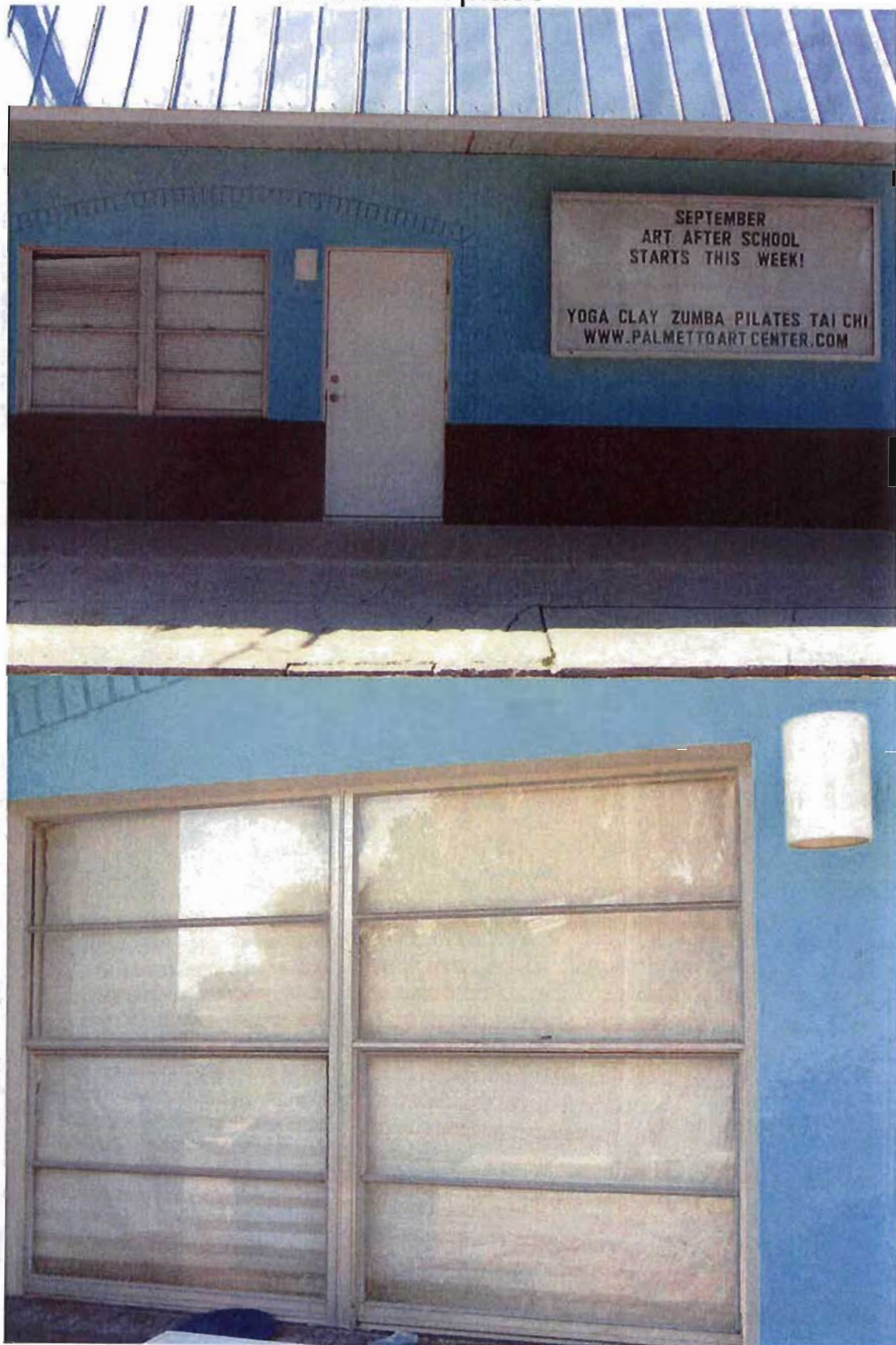
**Palmetto Art Center
907 5th Street West**



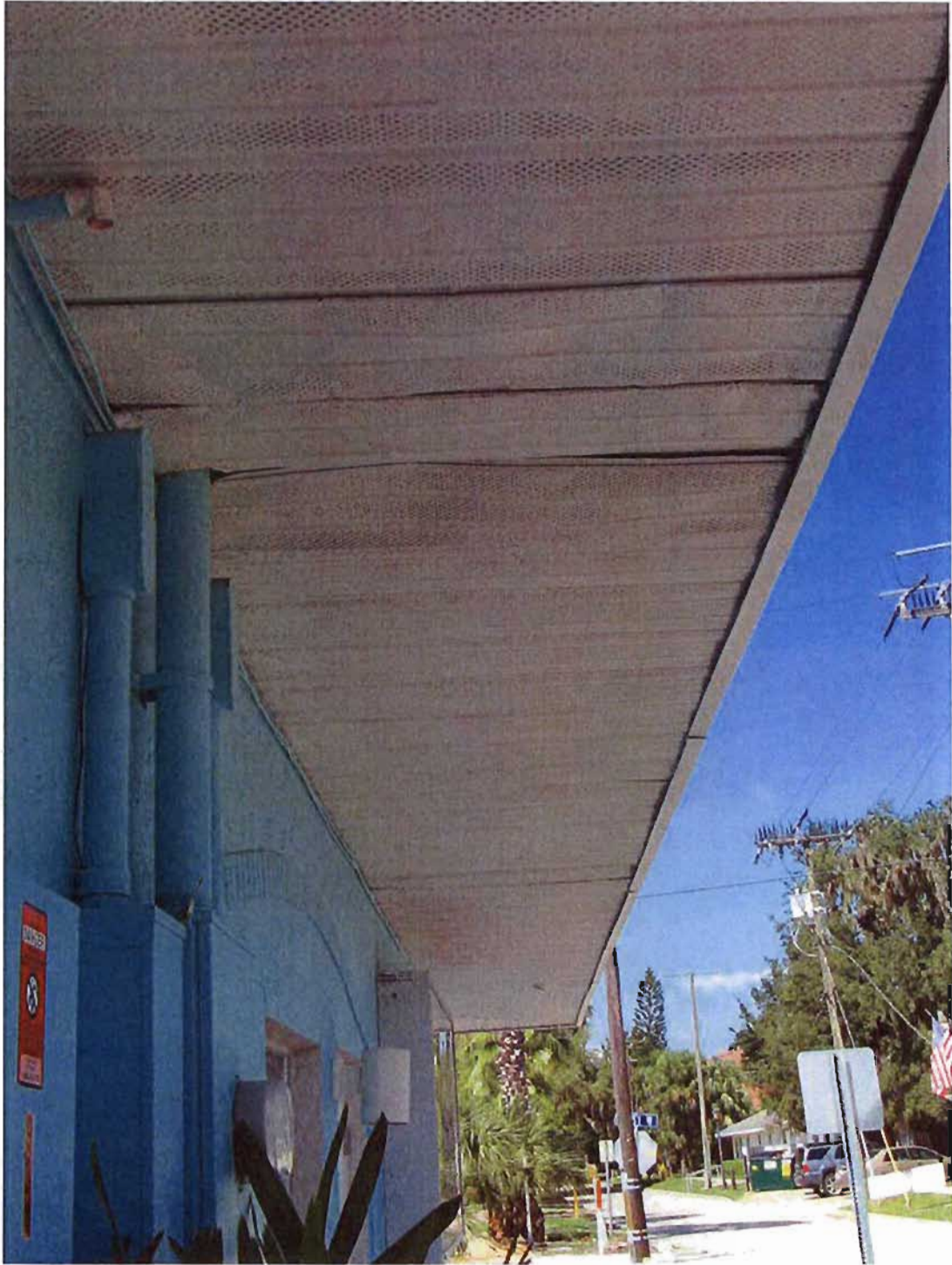
Window Replacement



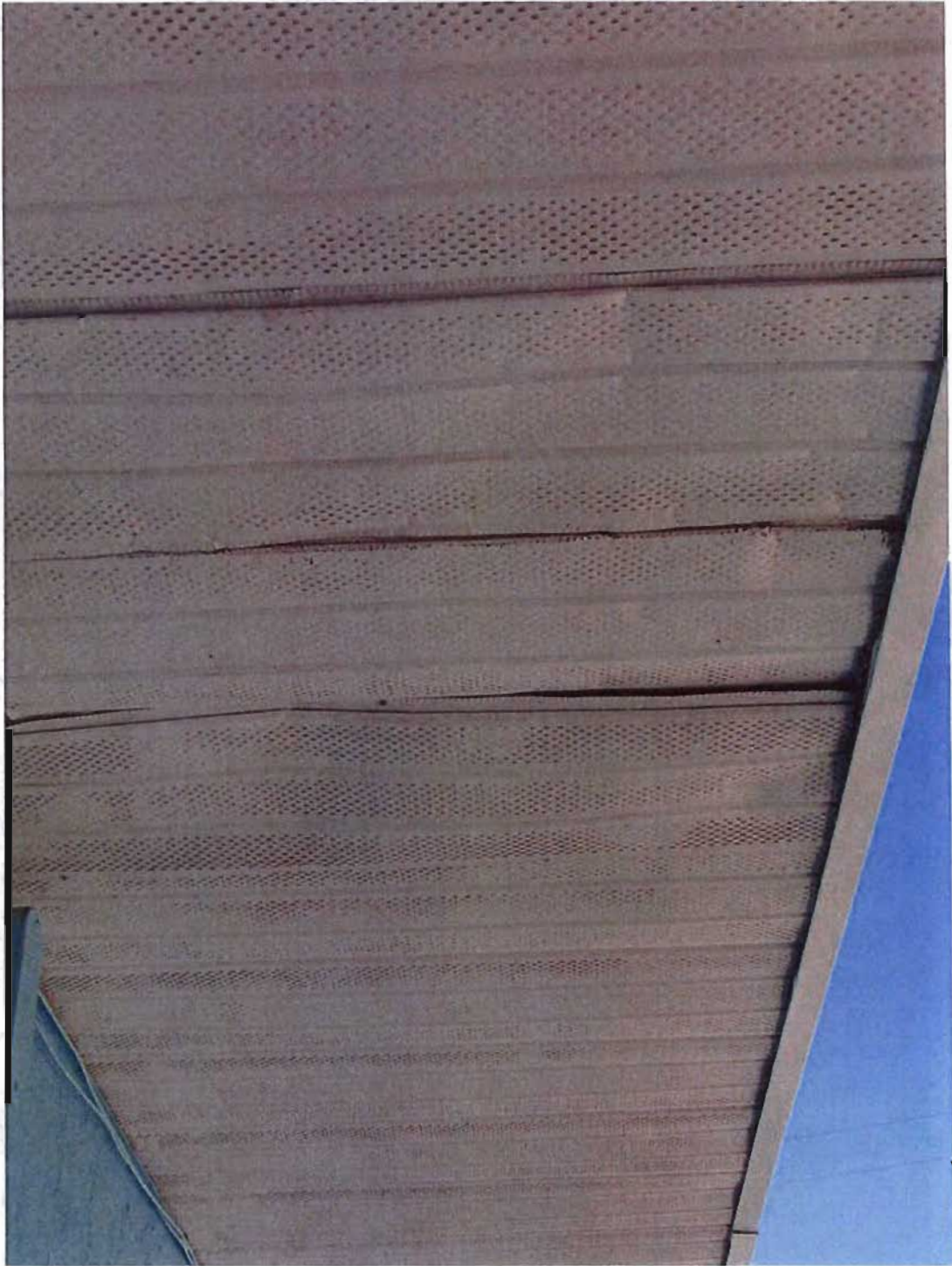
Window Replacement



SOFFIT REPLACEMENT



SOFFIT REPLACEMENT



Required Submissions:

1. General Project Description:

Replace 9 window (5 cavities) with Impact Resistant Windows. Replace existing soffit.

2. Timeline

We are ready to commence work once approved.
Window and soffit replacement will be complete within 60 days of approval.

3. Occupants

We are owners and occupants of the building and will take care and safety to make sure there are no classes scheduled during time of window and soffit replacement.

4. Existing site information:

Please see attached invoices.

5. Site Control

Please see attachment document.

Prepared by and return to:

BARNES WALKER TITLE, INC.

3119 Manatee Avenue West

Bradenton, FL 34205

941-741-8224

File Number: 6081.007.06.01

Will Call No.:

_____|Space Above This Line For Recording Data|_____

Warranty Deed

This Warranty Deed made this 31st day of January, 2006 between Colvin Group, LTD, an Ohio limited liability company whose post office address is 3532 Saint Andrews Drive, Avon Park, FL, 33825 grantor, and Gold Commercial Investments, Inc., A Florida Corporation whose post office address is 722 11th Ave. W., Palmetto, FL 34221 grantee:

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in Manatee County Florida to-wit:

The East 60 feet of Lot 1, Block F, LAMB'S FRACTIONAL SUBDIVISION OF LOT NO. 2, Section 23 and the SE 1/4 SW 1/4 of Sec. 14, Township 34 South, Range 17 East, as per Plat thereof recorded in Plat Book 1, Page 164, of the Public Records of Manatee County, Florida, LESS the South 40 feet and LESS the North 8 feet for road right-of-way.

Parcel Identification Number: 27485.0000/2

(The property identification number shall not be considered a legal description and is provided for informational purposes only.)

Subject to valid reservations, restrictions and easements of record.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2005.

In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Judy Nobles
Witness Name: Judy Nobles

Kathi L. Durrance
Witness Name: KATHI L. DURRANCE

Colvin Group, LTD, an Ohio limited liability company, AN
OHIO LIMITED LIABILITY COMPANY

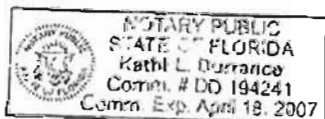
By: [Signature]
Louis W. Colvin, Managing Member

By: Virginia M. Colvin
Virginia M. Colvin, Managing Member

State of Florida
County of Manatee

The foregoing instrument was acknowledged before me this 31st day of January, 2006 by Louis W. Colvin, Managing Member and Virginia M. Colvin, Managing Member of COLVIN GROUP, LTD., AN OHIO LIMITED LIABILITY COMPANY, on behalf of said firm. They ☐ are personally known or ☒ have produced a driver's license as identification.

[Notary Seal]



[Signature]
Notary Public

KATHI L. DURRANCE

Printed Name: _____

My Commission Expires: _____



COLVIN GROUP LLC
BARNES WALKER TITLE, INC.
ATTORNEY'S TITLE INSURANCE FUND, INC.

PROSP. A. 950 / 00

[illegible]

ADDSRE VIA TONSILLECTOMY

A = ABC
 BUK = B.OCC
 B.O.B. = BASIS OF BEARING
 C = CHORD

C-1a - DRIVE 1
C-1C - CALCULATED
C-1b - CONDOMINIUM BO
C-1b - CHORD BEARING
C-1c - OUT CROSS

END =	FORMED
1-1 =	LINE NO. 1
10 =	LOCATED (P)PSES
10 =	NOT A (U)SED
10 =	MAINT-CALL

26- ME. BOSTON (BOSTON)
26-0 - BOSTON
T.O.B. - TOP OF BUREAU
W.B. - WATER BOX
2- NUMBER 1- 26

NOTES: 1. BEARINGS ARE BASED ON AN ASSUMED MERIDIAN

1 ROW USE OR SURVIVOR DESCRIBED AS B.O.B. SHALL BE THE REFERENCE LINE FOR ALL BEARINGS SHOWN HEREON
2 SUBJECT TO AN EASEMENT, ERECTION, LIMITATION, RESTRICTION OR RESERVATION OF RECORD
3 HORSE ENCLOSUREMENT, IF ANY, ARE AS NOTED HEREON
4 ALL BEARINGS AND DISTANCES ARE TO BE RUN IN THE FOLLOWING ORDER:
5 1. A FULL DESCRIPTION PROVIDED BY CLIENT OR OTHERS, NO TITLE SEARCHES, BUT SURVEYOR OR BOUNDARY TO SURVEYOR BY CLIENT OR OTHERS
6 CERTIFICATE APPLIES ONLY TO THOSE DOCUMENTS SUBMITTED TO SURVEYOR OR ACQUIRED BY SURVEYOR UP TO DATE OF SURVEY
7 ELEVATIONS SHOWN HEREON, IF ANY, ARE BASED ON NAVD 1929 DATUM
8
9 RECORD ZONE "C"
10 REVISION MAP DATED 11-16-83 BASE FLOOD ELEV. PER FLOOD INSURANCE RATE MAP N/A
11 COMMUNITY-PANEL NO. 120155-0003 C

[illegible]

SEAL

VERIFICATION OF STATUS OF UTILITY ACCOUNTS

Date of Request: 9-29-11 Store Front Grant Application # 1201

Customer Service Representative:

Please provide the requested information and return to:

PALMETTO CRA
715 4TH Street West
Palmetto, FL 34221
Attention: Jenny Silverio
E-Mail: JSilverio@PalmettoFL.org
Fax: (941)723-4704

Property Name &

Address: PALMETTO ART CENTER, 907 5TH ST. W.

Property Owner Name & Mailing Address:

Gretchen Leclezio, 722 11TH AVE. W.
PALMETTO, FL 34221

Thank you, Jen

.....
Please indicate with an (X):

Services provided:

X
X
X
Status:
X

Water

Sewer

Garbage

Utility Account is paid in full to date

Utility Account is delinquent in the amount of \$ _____ as of _____.

Additional comments: (Please note repeated or extended delinquencies as evidenced throughout the past 24 month period).

Customer Service Representative:

Penny Johnston Penny Johnston 9-29-11
Print Name Signature Date

VERIFICATION OF CODE/BUILDING ORDINANCE COMPLIANCE

Date of Request: 9.29.11 Store Front Grant Application # 12-01

Customer Service Representative:

Please provide the requested information and return to:

PALMETTO CRA
715 4TH Street West
Palmetto, FL 34221
Attention: Jenny Silverio
E-Mail: JSilverio@PalmettoFL.org
Fax: (941)723-4704

Property Name & Address:

PALMETTO ART CENTER, 907 5TH ST. W.

Property Owner Name & Mailing Address:

GRETCHEN LECLEZIO 722 11TH AVE. W.
PALMETTO, FL

Thank you, Jen.

.....
Please indicate with an (X):

X Property is within compliance with all applicable codes and building ordinances

_____ Property will be in compliance with all applicable codes and building ordinances upon completion of projected improvements.

_____ Property is not within compliance with applicable codes and building ordinances

Additional comments: (Please note repeated or extended violations as evidenced throughout the past 24 month period).

NO CURRENT OR PENDING CODE VIOLATION CASES

Building/Code Enforcement Representative:

BILL SPANIO
Print Name

B. Spanio
Signature

SEPT. 29, 2011
Date

PARID: 2748500002

**GOLD COMMERCIAL
INVESTMENTS INC****ID Block**

Account#	2748500002
T/R/S	34S / 17E / 14
Primary Address Location	907 W 5TH ST PALMETTO 34221 PL
2002 Census Tract	001300
FEMA Zone Caveat	NOT A FEMA DETERMINATION
FEMA Flood Zone	X/0/N/0189 B/100
Hurricane Evacuation Zone	D
Fire District	FD07-NORTH RIVER FD
Exemption Status	No Exemption
DOR Use Code	1700
DOR Description	Office Buildings/Nonprof/One (1555)
Neighborhood Name	CITY OF PALMETTO
Neighborhood Number	7180
CRA District	P-PALMETTO CRA
CDD District	
Neighborhood Group	7001
Market Area	71
Zone/Field Reference	1
Route Number	054
Map ID	4B14.7
Acres (If Available)	.0716
Size Disclaimer	Sq foot estimates derived from rounded measurements
Number of Units	1
Living/Business area	2778
Total Under Roof	2842
Unit Desc	
Short Legal Desc	THE EAST 60 FEET OF LOT 1, BLOCK F, SUBDIVISION OF LOT NO. 2, SECTION ; 1/4 OF SEC 14, TOWNSHIP 34 SOUTH, I PER PLAT
Unit #	
Lot ID	1
Block ID	F
Subdivision Number	2744500
Subdivision Name	LAMBS PLAT OF PALMETTO PB1/65

City/County Tax District 0019
Tax District Name 0019 - PALMETTO

TPP Current Year Date Filed
TPP Current Year Extension Request

Owners

Name GOLD COMMERCIAL INVESTMENTS INC
Address 722 11TH AVE W

City PALMETTO
State FL
Zip Code 34221 4628
International Postal Code
Country

Total Value

Tax Year	Year2011
Just Land Value	\$9,485
Just Improvement Value	\$203,033
Total Just Value	\$212,518
New Construction	\$0
Additlon Value	\$0
Demolition Value	\$0
Save Our Homes Savings	\$0
Non Homestead Cap Savings	\$0
Market Value of Classified Use Land	\$0
Classfied Use Value	\$0
Total Assessed Value	\$212,518

Fire Tax \$489.35
Special Assessments

Previous Year's Value
Previous Year Just Value \$212,518
Previous Year Assessed Value \$212,518
Previous Year Cap Value \$0

Exemptions

Account# 2748500002

Exemption Code	10CAP
Description	10% CAPPED SAVINGS
Owner with Exemption	GOLD COMMERCIAL INVESTMENTS INC
Year	2008
Override Flag	
Override Type	
Amount	\$0

Sales

Account#	2748500002
Date	31-JAN-2006
Sale Amount	\$250,000
Vacant/Improved Indicator	Improved
Qualification Code	00
Qualification Code Description	ONE PARCEL QUALIFIED(PRIOR 2009)
Book	2099
Page	2794
Grantee Name	GOLD COMMERCIAL INVESTMENTS INC
Grantor Name	COLVIN GROUP LTD
Deed Type	WD-WARRANTY DEED

Legal

Description	THE EAST 60 FEET OF LOT 1, BLOCK F, SUBDIVISION OF LOT NO. 2, SECTION ; 1/4 OF SEC 14, TOWNSHIP 34 SOUTH, I PER PLAT THEREOF RECORDED IN PLAT OF THE PUBLIC RECORDS OF MANATEE LESS THE SOUTH 40 FEET AND LESS TH ROAD RIGHT-OF-WAY. PI#27485.0000/
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Permits

Account#	2748500002
Number	060783
Permit Code	09
Type Description	DEMOLISH
Application Date	09-SEP-2006
CO Date	
Drawn Dt (Field Check)	
Location Address	907 W 5TH ST
Description Line	DEMO BUILD COMM BUILDING UP TO AI COP CODE

Market Land Lines

Account#	2748500002
Square Feet	3120
Acres	.0716
Influence Code 1	
Influence Code 2	
Note	M 52X60- D 3 64

Commercial

Account#	2748500002
Building Number	0001
Improvement Name	
Year Built	1953
Effective Year	1985
Units	
Structure Code	373
Description	RETAIL SINGLE OCCUP
Grade	
Class	1700
Class Description	OFFICE BUILDINGS/NONPROF/ONE
Card	1
Total Under Roof	2842
Electric	AV AV AVERAGE
Exterior Wall	BS CONC BLOCK STUCCO
Flooring	CU CARPET & UNDERLAY
Interior	DW DRYWALL
Plumbing	AN AVERAGE NO TILE
Roof Material	BU BUILTUP TAR & GRA
Roof Type	GM GAMBREL MANSARD

Manatee County Tax Collector

Receipt #	Payment Receipt	
H11152011P005868	2011 Real Estate	4,564.17

Parcel: 2748500002

Processed: Remittance Processor

District: Palmetto

Assessed Value: 212,518

Exemptions:

Taxable: 0

Payment Date: 11/15/2011

Assessed To:

Gold Commercial Investments Inc

722 11th Ave W
Palmetto FL 34221

Legal: THE EAST 60 FEET OF LOT 1, BLOCK F, LAMB'S
FRACTIONAL SUBDIVISION OF LOT NO. 2, SECTION 23
AND THE SE 1/4 SW 1/4 OF SEC 14, TOWNSHIP 34
SOUTH, RANGE 17 EAST, AS PER PLAT THEREOF
RECORDED IN PLAT BOOK 1, PAGE 164, OF THE PUBLIC
RECORDS OF MANATEE COUNTY, FLORIDA, LESS THE
...See tax roll for continuation

Location: 907 5th St W

Property Fees Paid	Payment
Interest Penalty	0.00
Total Property Fees	0.00

Payments	Real Estate	
Method	Check #	Paid By
Check	1601	
		Payment Amount
		4,564.17