

**TAB 1**

**DRAFT  
CRA BOARD MEETING  
SEPTEMBER 10, 2012  
7:00 PM**

CRA Board Members Present

Shirley Groover Bryant, Presiding Officer  
Tamara Cornwell  
Charles Smith  
Tambra Varnadore  
Brian Williams  
Alan Zirkelbach

Staff Present

Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Mark Barnebey, City Attorney  
Amber Foley, Assistant City Clerk

Mayor Bryant called the CRA Board meeting to order at 8:30 p.m.

1. CRA BOARD AGENDA APPROVAL

**Motion: Ms. Cornwell moved, Mr. Williams seconded and motion carried 5-0 to approve the September 10, 2012 CRA Board Agenda.**

2. CRA CONSENT AGENDA

A. Minutes: August 6, 2012

**Motion: Mr. Williams moved, Mr. Zirkelbach seconded and motion carried 5-0 to approve the September 10, 2012 CRA Consent Agenda.**

3. 5<sup>th</sup> STREET WEST REVITALIZATION AND LID IMPLEMENTATION PROJECT CHANGE ORDER

This change order was discussed at the August 20, 2012 Commission meeting where Commission decided to approve the expenditure, but required the item to come back before the CRA Board for approval since the funding is a CRA expenditure.

**Motion: Mr. Williams moved, Ms. Varnadore seconded and motion carried 5-0 to approve the change order on the 5<sup>th</sup> Street Revitalization and LID Implementation project for resurfacing in the amount of \$32,687.93 which will be funded from the CRA budget.**

4. STORE FRONT GRANT SFG #12-09

Mr. Burton explained he will be bringing back the store front grant application at the next meeting after some changes are made as suggested by Attorney Barnebey.

This application has been made by Heartland Fertilizer Company., located at 917 11<sup>th</sup> Avenue West. The lowest bid for the installation of video cameras to the property has been provided to the Board.

**Motion: Mr. Williams moved, Mr. Zirkelbach seconded and motion carried 5-0 to approve Store Front Grant #12-09, 917 11<sup>th</sup> Avenue West, in an amount not to exceed \$1,648.20 expensed from [Account Number] 1905598211.**

5. SUTTON PARK PLAY AREA

Mr. Burton prepared a new conceptual plan for the Sutton Park play area that applied the recommendations made from City Commission.

John and Vicki Moore of Moore 2 Design presented pictures and conceptual drawings of the Sutton Park play area. This presentation is attached to and made a part of these minutes.

Discussion ensued regarding the cost of electricity at the park. Mr. Moore explained that there are thirteen light poles being installed in the park that cost approximately \$5,000 each along with 200 amp service and wiring. He explained that each light pole will have an outlet on the base.

Mr. Williams discussed the previous conceptual drawing that was provided to him at the August 6 CRA Board meeting. He prefers that drawing over the drawing presented tonight because of the full sidewalk that circles the playground. He would like to see the pull up bar replaced along with one of the slides.

Ms. Varnadore would like to see more seating within the playground for adults. She also would like to see a hopscotch area and an area for children to jump rope. She requested a cost analysis be performed on the use of solar panels within the park.

Ms. Cornwell departed the meeting at 9:04 p.m.

Mayor Bryant would like to see if there is a way to replace components of the playground equipment.

Ms. Cornwell returned to the meeting at 9:09 p.m.

The consensus of the Board was to have the sidewalk continued around the playground.

Mr. Burton explained that the Sutton Park play area will go out for a Request for Proposal with components that have been addressed tonight by the Board. This plan will be brought back to the Board at next month's meeting.

The Board thanked John and Vicki Moore and Jeff Burton for their hard work on this project.

**Action Request: Motion to approve Sutton Park play area conceptual plan and amend current Stellar Development contract to change the scope to include Sutton Park play area not to exceed \$215,000.00 with a \$35,000.00 construction expenditure account.**

**No action was taken.**

#### 6. CRA DIRECTOR'S COMMENTS

Mr. Burton turned in the signed agreement with Manatee County for \$350,000 for new boat ramps. That work will begin around October 2013.

He is still waiting on the vote for the \$3.5 million funding from Florida Department of Transportation (FDOT) for the Multimodal Emphasis Corridor Project. MPO has already approved this.

#### 7. PRESIDING OFFICER'S COMMENTS

None

#### 8. CRA BOARD MEMBERS' COMMENTS

Ms. Varnadore— Questioned the red clay at Sutton Park. Mr. Burton advised that they are covering the existing clay with grass and that there will not be a softball field at the park.

#### 9. PUBLIC COMMENTS FOR THE CRA BOARD

None

Mayor Bryant adjourned the meeting at 9:21 p.m.

Minutes approved:

James R. Freeman  
City Clerk