

DRAFT  
SPECIAL CRA BOARD MEETING  
BEGINS IMMEDIATELY FOLLOWING THE  
CITY COMMISSION AGENDA ITEMS  
OCTOBER 15, 2012  
7:00 PM

CRA Board Members Present

Shirley Groover Bryant, Presiding Officer  
Tamara Cornwell  
Charles Smith  
Tambra Varnadore  
Brian Williams  
Alan Zirkelbach

Staff Present

Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Javier Vargas, Public Works Superintendent  
Rick Wells, Chief of Police  
Mark Barnebey, City Attorney  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 8:19 p.m.

Mrs. Cornwell departed the meeting at 8:19 p.m.

1. CRA BOARD AGENDA APPROVAL

**Motion: Mr. Zirkelbach moved, Mr. Williams seconded, and the motion carried 4-0 to approve the October 15, 2012 CRA Board Agenda. Mrs. Cornwell was absent for the vote.**

2. CRA CONSENT AGENDA

- A. Minutes: October 1, 2012
- B. Commercial Façade Enhancement Grant Program amendment 2012-02 and extension of the Temporary Maintenance and Crime Prevention Through Environmental Design (CPTED) provisions.
- C. Storefront Grant #13-01 to Riviera Dunes Marina Condominium Assoc., Inc. in an amount not to exceed \$10,260.88

**Motion: Mrs. Varnadore moved, Mr. Zirkelbach seconded, and the motion carried 4-0 to approve items 2A and 2B of the October 15, 2012 CRA Consent Agenda. Mrs. Cornwell was absent for the vote.**

Mrs. Varnadore removed item 2.C. from the CRA Consent Agenda for further discussion.

2.C. Storefront Grant #13-01

Mrs. Cornwell returned to the meeting at 8:21 p.m.

Mr. Burton explained that this Storefront Grant is for the restaurant Bella Mia Grille that is owned by the Riviera Dunes Marina Condominium Association.

Mr. Barnebey discussed the Commercial Façade Enhancement Grant Program description. He stated that with the exception of the Temporary Maintenance Provision (TMP), this program is not intended to fund new construction or routine maintenance and repairs of the structure.

Discussion ensued regarding whether varnishing the building is an enhancement, or if it falls under the TMP. The consensus of the Board was that varnishing is not an enhancement because it is normal maintenance.

**Motion:** Mr. Williams moved to approve Storefront Grant #13-01 to Riviera Dunes Marina Condominium Association, Inc., in an amount not-to-exceed \$11,964.25. Motion failed for lack of second.

Mrs. Cornwell opined that the amount should not exceed \$10,000 because varnishing is not an enhancement to the business.

**Motion:** Mr. Zirkelbach moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve Storefront Grant #13-01 to Riviera Dunes Marina Condominium Association, Inc., in an amount not-to-exceed \$10,000.

### 3. CRA DIRECTOR'S COMMENTS

Mr. Burton informed the Board that he received an email from the City Planner regarding farm worker housing and landscaping. He asked the Board if they would like to see an addition made to the Commercial Façade Enhancement Program to include the improvement of landscaping to farm worker housing. Mayor Bryant stated she would like to discuss this further with the City Planner because she believes this issue may be covered in the conditional use process.

Mr. Burton stated that 5<sup>th</sup> Street will be paved tomorrow. The owner of Growers Hardware asked to have their parking lot paved at the same time. This improvement falls under the Storefront Grant application. Mr. Burton moved forward and approved the paving of the parking lot because of timing. He will email the Board the information.

The plans for the Martin Luther King Park are being finalized. The CRA is waiting on the agreement with SWFWMD so that it can be sent to the attorney. Mr. Burton stated that the CRA applied for another grant with SWFWMD for an LID Master Plan for the downtown commercial core area.

### 4. PRESIDING OFFICER'S COMMENTS

None

### 5. CRA BOARD MEMBERS' COMMENTS

None

### 6. PUBLIC COMMENTS FOR THE CRA BOARD

None

Mr. Williams asked about the Board attending the Florida Redevelopment Association's annual conference in Daytona this year. Mayor Bryant stated that they did not budget for everyone to attend this conference but that Mr. Burton is looking into having the trainer at the conference come to the City.

Mayor Bryant adjourned the meeting at 8:52 p.m.

Minutes approved:

James R. Freeman  
City Clerk