

*City of Palmetto*  
Development Review Committee  
Meeting Minutes  
*March 21, 2011*  
*9:00 a.m.*

**PRESENT**

Allen Tusing, Director of Public Works  
Duane Kinn, Deputy Director Operations  
Scott Martin, Superintendent of Utilities  
Matt Bloome, Stormwater Manager  
Frank Woodard, Deputy Director of Engineering  
John Foley, LFK, Engineer  
Ron Cales, NRFD Fire Marshal  
Roger Titus, Building Official  
Lorraine Lyn, City Planner  
Linda Butler, Planning Department

**ORDER OF BUSINESS:**

**1. MSA Z/GDP 2011-1**

a. MSA GDP- outstanding issues were discussed regarding the GDP:

- Landscape – buffer on the south side of the property shall meet the requirements of the PD-MU zoning district.
- Traffic Study – The traffic study was submitted on Friday, Mr. Foley will review it and send comments back by noon. Ms. Lyn stated the traffic study needs to be done on the total number of student, not just the 300 additional students.
- Stipulations:
  - The temporary parking lot at the southwest corner of the site must be paved to City parking lot standards prior to issuance of a TCO or CO for the 3-story classroom
  - Applicant shall provide adequate on-site stacking spaces for both the morning drop-off and afternoon pick-up of students.
  - The karting track may only be utilized for educational purposes from 8:00 a.m. through 5:00 p.m., one kart on the tract at a time and abide by code.
- Utilities – a master meter will need to be installed. Mr. Tusing stated the lift station will need to be upgraded to meet the overall total number of students.

- SWFWMD issues have been addressed

## **2. MSA Construction Plans-99-280(2011) – Discussion**

Mr. Foley outlined and the DRC discussed issues found on the construction plans.

- Sheet C3
  - Designate the main parking lot a one way facility with directional arrows
  - Move the handicap space in the southwest parking lot to a location such that they will not be required to walk from this location to the building through the drive aisles
- Sheet C7
  - Call out if water and sewer are crossing over or under drainage lines and provide vertical separation requirements
  - Confirm existing gravity sewer/manhole locations as noted along south lot line
- Sheet C8
  - The existing sewer system in the northwest portion of the site is being reconnected to the City system. Be advised that the system will need to be retested
  - The City wishes to utilize a Neptune meter with fire flow bypass. Please note meter and provide fire flow and portable meter size requirements
- Sheet C9
  - Trench compaction to be performed in 12" lifts. Compaction to be 98% of AASHTO T-180 in paved areas and under structures and 90% in open areas
- Sheet C12
  - Update water meter and fire backflow details to note Neptune meter with fire flow

Mr. Foley also stated drainage pipe size calculations, water meter calculations and fire flow calculations need to be provided. The Committee agreed.

## **3. Adjourn**