

DRAFT MINUTES

**PALMETTO COMMUNITY REDEVELOPMENT AGENCY
ADVISORY BOARD MEETING
MARCH 3, 2011 - 5:30 PM**

Board Members Present:

Sia Mollanazar, Chair
Betty Ann Price
Nick Costides
McArthur Sellars
Charles Smith

Staff and Others Present:

Jeff Burton, CRA Director
Scott Rudacille, City Attorney
Antoinette Kilgore, Administrative Assistant

Mr. Mollanazar called the meeting to order at 5:30 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

1. CRA ADVISORY BOARD AGENDA APPROVAL.

Action Request: Motion to approve the March 3, 2011 agenda.
Motion: Action: Moved by Betty Ann Price, Seconded by Nick Costides.
Vote: Motion carried by unanimously (5-0).

1. APPROVAL OF MINUTES - FEBRUARY 10, 2011.

Action Request: Motion to approve the February 10, 2011 minutes from the CRA Advisory Board Meeting.
Motion: Action: Moved by Nick Costides, Seconded by Betty Ann Price.
Vote: Motion carried by unanimous roll call vote (5-0).

NEW BUSINESS

2. Recommendation of Community Redevelopment Agency Powers – Public Works Plan.

Mr. Burton stated that the Public Works director requests his presentation to the Advisory Board be moved to a later date.

Action Request: Motion to move the Public Works presentation to June 14 meeting.

Motion: Moved by McArthur Sellars, Seconded by Charles Smith.

Vote: Motion carried unanimously. (5-0)

3. Store Front Grant – Florida Commercial Laundry Equipment, Inc. – (Jeff Burton) (TAB B)

Action Request: Motion to recommend approval for Store Front Grant SF11-03, Florida Commercial Laundry Equipment, Inc., not-to-exceed \$3,903.75.

Motion: Action: Moved by Nick Costides, Seconded by Charles Smith

Vote: Motion carried unanimously. (5-0)

OLD BUSINESS

4. DeLesline Construction, Inc. Store Front Grant

Action Request: Motion to recommend an extension for Store Front Grant SF10-09 DeLesline Construction, Inc. with an anticipated completion date of April 15, 2011.

Motion: Action: Moved by Betty Ann Price, Seconded by McArthur Sellars.

Vote: Motion carried unanimously. (5-0)

5. Competitive Contract Negotiation Act (CCNA) for Public Art Creation and Installation Management Consultant Selection.

Action Request: Motion to recommend the rated list of Public Art Creation and Installation Management Consultants as ranked: (1.) Palmetto Art Center and (2.) Environmental Design Collaboration.

Motion: Action: Moved by Mr. Costides, Seconded by Mr. Smith.

Vote: Motion carried unanimously. (5-0)

6. Competitive Contract Negotiation Act (CCNA) for Professional Services (architectural, engineering, landscape architectural, or surveying and mapping services) Selection.

Mr. Burton discussed the selection process and the rankings of each applicant and suggested rotating consultants in order to get the best price for selected projects.

Action Request: **Motion to recommend the list of Professional Services (Architect, Engineer, Landscape Architect or Surveyor and mapping services.**

Motion: **Action: Moved by Mr. Sellars, Seconded by Charles Smith.**

Vote: **Motion carried unanimously. (5-0)**

7. CRA Action Status Sheet
Information only.
8. CRA Projects managed by Public Works
Information only.
9. CRA Director Comments

Mr. Burton reported on the following:

1. Demolition of the Riverside Motel on 8th Avenue Motel by Palmetto Code Enforcement
2. Ground-breaking of the Ward 1 Phase 2 project.
3. Future demolition of "Sawdust Joe" foundation slab.
4. CRA current and future Projects.
5. Schedule of discussions on appropriate CRA funds distributions to City departments.

10. CRA Attorney Comments
No comments.
11. CRA Advisory Board comments
Mr. Sellars – No comments.
Mr. Costides – No comments.
Ms. Price – No comments.
Mr. Smith – No comments
Mr. Mollanazar – No comments.

12. Citizens Comments

13. Adjournment

Mr. Sia Mollanazar adjourned the meeting at 6:45 p.m.

Minutes approved:

Jeff Burton, CRA Director