

**DRAFT MINUTES
PALMETTO COMMUNITY REDEVELOPMENT AGENCY
ADVISORY BOARD MEETING
June 11, 2013 - 5:30 PM**

Board Members Present:

Betty Ann Price , Chair
Sia Mollanazar
Roberto Gonzalez
Barbara Gaulien
McArthur Sellars

Staff and Others Present:

Jeff Burton, CRA Director
Scott Rudacille, Assistant City Attorney
Antoinette Kilgore, Administrative Assistant
Robert Marble, CRA Staff

The meeting was call to order at 5:30 p.m. by Betty Ann Price. A moment of silence was observed followed by the Pledge of Allegiance

1. CRA ADVISORY BOARD AGENDA APPROVAL.

Action: Barbara Gaulien moved to approve the June 11, 2013 agenda
Seconded by McArthur Sellars.
Vote: Motion carried by unanimous vote.

2. APPROVAL OF MAY 14, 2013 MINUTES.

Action: McArthur Sellars moved to approve the May 14, 2013 minutes.
Seconded by Barbara Gaulien.

Discussion: Betty Ann Price stated that the record should reflect why item #6 under new business was tabled and carried over to the June 11 meeting. It was added that the reasons were that the property was not clearly defined and that it was not listed on the Manatee County Property Appraisers website.

Motion: Barbara Gaulien moved to approve the minutes with changes.
Seconded by McArthur Sellars.

Vote: Motion carried by unanimous vote.

NEW BUSINESS

3. Proposed CRA Annual Report

Discussion: Mr. Burton proposed an all-day event on a Saturday in October, consisting of three separate community meetings, followed by a joint meeting involving the CRA Advisory Board and the CRA Board. The meetings would be in the City Hall chambers, with a general report on the CRA at each meeting; one meeting would highlight matters pertinent to Ward I, another would include items of interest to residents of Riviera Dunes, and the third would be tailored to the business community. There was discussion about the merits of holding three separate meetings, rather than one joint community meeting, with varied opinions expressed by board members. There was also some discussion with recommendations on the nature of the meetings and it was suggested that Mr. Burton present a tentative time schedule and agenda to the board at a future meeting.

No action required.

OLD BUSINESS

4. Ranking 5th Street Property

Discussion: Mr. Burton stated that two proposals had been received in response to the RFP on purchase of the 5th Street Property and that the advisory board was requested to rank the proposals and make a recommendation to the CRA board. Ensuing discussion included the division of the parcels, the amount of property offered for purchase, whether or not the property had been platted, possible division of the property into multiple small lots, intended uses identified in the two proposals, and other questions and concerns.

Action: Sia Mollanazar moved to recommend rejection of the proposed bids.

Seconded by Betty Ann Price.

Vote: Motion passed 3- 2.

5. Review Palmetto Historic Commission/Manatee Agricultural Letter

Discussion: Mr. Burton discussed the proposed improvements to the Historical Park and a letter received from the Historical Commission and Agricultural Museum boards requesting some changes to the conceptual plan and identifying their priority needs. Board discussion concerned clarification of some of the requests, details about proposals in the draft conceptual plan and what needs to be done to achieve results with the project. Priority needs for earliest completion were identified as being trash cans, lighting and security cameras. It was also pointed out that the two boards would like clarification as to who would provide the funds for inclusion of a new storage building in the park.

Action: Sia Mollanazar moved to recommend that the conceptual plan be finalized and presented with cost estimate at the next scheduled meeting.

Seconded by McArthur Sellars.

Vote: Motion carried by unanimous vote.

6. Definition of "Local Vendor"

Discussion: There was discussion about what criteria should be involved in determining what a "local vendor" contractor is for purposes of providing incentives to businesses to build and

locate in the CRA district. It was stated that more information is needed to properly make recommendations on the subject.

Action: McArthur Sellars moved to table the item until further information can be provided to the Advisory Board.
Seconded by Sia Mollanazar.

Vote: Motion carried by unanimous vote.

7. CRA Attorney Comments

No comment.

8. CRA Director Comments

Mr. Burton stated VIP wristbands for the 4th of July concert are available for advisory board members to pick up at the CRA office.

9. CRA Advisory Board Comments

Roberto Gonzalez – No comment.

McArthur Sellars - No comment.

Barbara Gaulien - No comment.

Sia Mollanazar - No comment.

Betty Ann Price – Ms. Price requested clarification on the bathrooms at Sutton Park. Mr. Burton stated they are included in next year's budget. Ms. Price stated that a handout at the July 2012 meeting regarding the bathroom project in the budget was not reflected in the record and asked that it be included with the current meeting's materials. Ms. Price also asked about differences between the costs in the 2012 document and the awarded contract costs. There was further discussion about the Sutton Park project and concerns expressed by advisory board members. Ms. Price suggested that any printed materials provided to advisory board members at the meetings be made available online for the public to see.

10. Citizens Comments

11. Adjournment

Meeting adjourn at 7:10 p.m.

NEXT REGULAR SCHEDULED MEETING – August 13, 2013.