

Community Redevelopment Board
Special Meeting
August 17, 2009 7:40 PM

CRA Board Members Present

Shirley Bryant (Presiding Officer, Non-Member)
Tamara Cornwell
Tambra Varnadore
Brian Williams

CRA Board Members Absent

Mary Lancaster
Alan Zirkelbach

Staff Present:

Mark P. Barnebey, Kirk Pinkerton
James R. Freeman, City Clerk
Garry Lowe, Chief of Police
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the August 17, 2009 special meeting of the Community Redevelopment Board (CRA) to order at 7:40 pm.

1. CRA BOARD AGENDA APPROVAL

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried 3-0 to approve the August 17, 2009 CRA Board agenda.

2. CRA CONSENT AGENDA

MOTION: Ms. Varnadore moved, Ms. Cornwell seconded and motion carried 3-0 to approve the August 17, 2009 CRA Board Consent Agenda.

3. CRA COMPLIANCE AUDIT

Susan Churuti, special counsel retained to perform the CRA compliance audit, reviewed the audit options available to the CRA. The remedial measures taken to date by the City were reviewed by Ms. Churuti. She also discussed the optional remedial measures the City should consider, recommending concentrated efforts should be prioritized on the following items from the audit options to be considered:

1. Forward to appropriate authority reference of criminal activity alleged in affidavit
2. Clarify the properties within the CRA area and conform the map to the properties
3. Complete Due Diligence Checklist
4. Review expenditures as they relate to funds awarded to churches; refund the amount to evidenced in documents
9. Identify and review all existing CRA contracts other than vendor contracts and grant agreements

Discussion ensued on the \$10,000 budget, with Ms. Churuti confirming there remains a balance of \$3,613.50 unspent.

Attorney Barnebey confirmed staff will gather the information on the issues recommended by Ms. Churuti and then the Board can determine how to proceed. He stated it is possible to complete the next phase within the budgeted amount.

Mayor Bryant departed the meeting at 8:30 p.m.

4. CRA COMPLIANCE AUDIT ADDITIONAL EXPENSES

The CRA Compliance Audit invoices have been split between identification numbers 001-Audit and 002-General Employment law issues. Ms. Churuti again confirmed \$6,386.50 has been expended as of August 14, 2009. The 002 items will be brought back to the City Commission, with a portion of those expenses allocated to the CRA. No action by the CRA Board was necessary.

5. INTERIM CRA ADMINISTRATOR'S COMMENTS

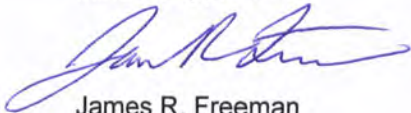
None

6. CRA BOARD MEMBERS' COMMENTS

Ms. Cornwell opined nothing over \$10,000 should be spent on the CRA Audit before coming back to the Board. Ms. Varnadore disagreed, opining the \$10,000 will be exceeded, and it is hard to stop at a dollar amount in the legal field. Mr. Williams suggested an anticipated additional amount can be provided the Board before expending the funds. Mr. Smith agreed with Ms. Varnadore's opinion. Attorney Barnebey confirmed with the Board that it is permissible that up to \$10,000 can be spent, and that amount will not be exceeded before the next CRA Board meeting. He stated an estimate of possible additional expenses will be better known by the next CRA Board meeting.

Meeting adjourned at 8:45 p.m.

Minutes approved:



James R. Freeman
Secretary