

Community Redevelopment Board
September 14, 2009

CRA Board Members Present

Shirley Bryant (Presiding Officer, Non-Member)
Tamara Cornwell
Mary Lancaster
Tambra Varnadore
Brian Williams

CRA Board Members Absent

Alan Zirkelbach

Staff Present:

Mark P. Barnebey, Kirk Pinkerton
Jeff Burton, Interim CRA Administrator
James R. Freeman, City Clerk
Garry Lowe, Chief of Police
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the CRA Board meeting to order at 9:48 pm.

1. CRA BOARD AGENDA APPROVAL

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 3-0 to approve the September 14, 2009 CRA Board agenda to consider the budget as the first item. Ms. Varnadore was absent for the vote.

2. FISCAL YEAR 2009-2010 BUDGET APPROVAL

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 3-0 to approve the Fiscal Year 2009-2010 CRA Budget. Ms. Varnadore was absent for the vote.

MOTION: Mr. Williams moved and Ms. Cornwell seconded to recess the CRA Board meeting.

Mr. Burton requested that the Board consider the draft letters to Manatee County at this meeting.

Mr. Williams withdrew his motion and Ms. Cornwell withdrew her second.

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried 3-0 to move to item #4 as the next CRA Board meeting item. Ms. Varnadore was absent for the vote.

3. DRAFT LETTERS FOR COUNTY JOINT EFFORTS

Mr. Burton requested permission to send letters to the Manatee County Board of Commissioners supporting joint City and County efforts for the Bus Transportation Hub "Park & Ride", Marketing Plan between the CRA, Manatee County Enterprise Zone and Manatee County Port Authority, and the Civic Center Hotel.

Mr. Burton assured the CRA Board no funds will be expended at this time. He explained that if the CRA participates in the Civic Center hotel with a bond issue, the County would be required to extend TIF monies for the duration of the bond issue. Mr. Burton was also requested to extend the possibility of a storefront grant for the "Park and Ride" project.

Ms. Varnadore reported she will abstain from the vote because of a voting conflict on one of the projects.

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried by a 3-0 vote to authorize the Mayor to execute correspondence to the Manatee County Board of Commissioners supporting the Bus Transportation Hub, Marketing Plan, and Civic Center Hotel joint ventures. Ms. Varnadore abstained from the vote.

MOTION: Mr. Williams moved, Ms. Cornwell seconded and motion carried 4-0 to recess the CRA Board meeting to September 15, 2009 at 6:00 pm.

Meeting recessed at 10:10 pm.

Mayor Bryant reconvened the CRA Board meeting at 6:00 pm on September 15, 2009.

CRA Board Members Present

Shirley Bryant (Presiding Officer, Non-Member)
Tamara Cornwell (entered the meeting at 6:10 pm)
Mary Lancaster
Tambra Varnadore
Brian Williams

CRA Board Members Absent

Alan Zirkelbach

Staff Present:

Mark P. Barnebey, Kirk Pinkerton
Jeff Burton, Interim CRA Administrator
James R. Freeman, City Clerk
Garry Lowe, Chief of Police
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

4. CRA CONSENT AGENDA

- A) Minutes: August 11 and 17, 2009
- B) Sensenig Law Firm Special Litigation

Attorney Barnebey withdrew item 2B from the CRA Consent Agenda.

MOTION: Ms. Varnadore moved, Mr. Williams seconded and motion carried 3-0 to approve the September 14, 2009 CRA Board Consent Agenda.

5. FAÇADE ENHANCEMENT/STOREFRONT GRANT APPLICATION

The CRA Board made the following amendments to the document:

Eligibility

- 1. Bullet #10: Structure was replaced with "building"
- 2. A bullet point was added to read: Such improvements must be consistent with the community character of the City of Palmetto.

Eligible Items

- 1. Delete Public art pieces
- 2. Delete Wall art (murals)

Mr. Burton stated that he feels new construction should be included into the program. He also stated projects that will beautify a building should be included, because this type of maintenance is economy driven, and buildings suffer in down economic times. Mr. Burton stated that changing percentages for existing signs could also assist in revitalizing the commercial community.

MOTION: Ms. Cornwell moved and Mr. Williams seconded to approve the Fiscal Year 2009-2010 Façade Enhancement Storefront Grant Application and Checklist, with changes as applicable.

Mr. Burton requested that under Program Description that the word new (construction) be deleted. Ms. Varnadore requested that the new construction be done under a separate program. Mr. Burton will bring a draft document for a new construction program to the Board at a subsequent meeting.

Motion on the floor carried 4-0.

5A. APPROVAL TO DECLARE SURPLUS PROPERTY

Approval to declare the Burkholtz Appraisal Building, 930 5th St. W. and vacant properties located at 515 and 519 9th Ave. Dr. W. as surplus and issue an RFP for sale and development. Mr. Burton stated he will bring forward a design and its cost to improve the appearance of the building at 930 5th St. W.

The Board discussed the recent lease of the building at 930 5th St. W. Mayor Bryant requested information on what was paid for the property, whether the lease is for storage only and if there has been any interest expressed in obtaining the property from the CRA, and a plat of the vacant lots. The property at 930 5th St. W. was withdrawn from consideration.

MOTION: Mr. Williams moved, Mrs. Lancaster seconded and motion carried 4-0 to declare 515 9th Ave. Dr. W. and 519 9th Ave. Dr. W. as surplus property, and authorize the issuance of a Notice of Intent to Dispose of Public Property and Invitation to Submit Proposals for the development of said properties.

6. INTERIM CRA ADMINISTRATOR'S COMMENTS

None

7. PRESIDING OFFICER'S COMMENTS

Stated that she believes the CRA has made great strides. She did state she was concerned by the last motion, as it may have been beneficial to approve the total project.

8. CRA BOARD MEMBERS' COMMENTS

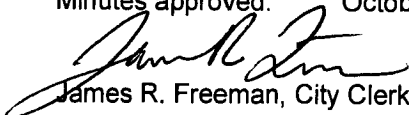
None

9. PUBLIC COMMENTS FOR CRA BOARD

None

Meeting adjourned at 6:50 pm.

Minutes approved: October 5, 2009


James R. Freeman, City Clerk

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME VARNADORE, TAMBRA G.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE URA BOARD
MAILING ADDRESS 1910 7th St W	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Palmetto	NAME OF POLITICAL SUBDIVISION: City of Palmetto
COUNTY Manatee	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTEE
DATE ON WHICH VOTE OCCURRED 9-14-09	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Tambra G. Varnadore, hereby disclose that on September 14, 20 09:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, Raymond & Beverly Varnadore, In Laws
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Letter to Manatee County supporting the Palmetto Bus Transportation Hub "Park and Ride".

9-15-09

Date Filed

Tambra G. Varnadore
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.