

**CITY OF PALMETTO
CITY COMMISSION MEETING
FEBRUARY 4, 2013
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor
Tambra Varnadore, Vice Mayor, Commissioner, Ward 2
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Charles Smith, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3

Staff Present

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order, followed by a Moment of Silence and the Pledge of Allegiance. She asked all to remember Lynne Rogers, former City of Palmetto employee, and Harry Van Der Noord, owner, Regatta Pointe Marina. Both passed away on Sunday.

All persons intending to address City Commission were duly sworn.

Non-agenda Item Public Comment: None

1. CITY COMMISSION AGENDA APPROVAL

Mayor Bryant removed items 4 and 5 from the agenda.

Motion: Commissioner Williams moved, Commissioner Cornwell seconded, and the motion carried 5-0 to approve the February 4, 2013 Agenda with the removal of items 4 and 5.

Georgia Drakopoulos spoke in opposition of proposed Ordinance 2013-02, Regulation of Mobile Food Vendors and Temporary Uses.

Richard Barber, representing First United Methodist Church, spoke regarding the Downtown Design Guidelines. He has been working with City staff for approval of their thrift store at the church. He attended the workshop today and was able to get some clarification on questions regarding the guidelines.

2. CONSENT AGENDA APPROVAL

A. City Clerk's Office:

1. Resolution 2013-06 BB&T Lease Documents
2. Resolution 2013-07 Budget Amendment
3. Ratification of the PBA Agreement
4. Resolution 2013-01 CRA Budget Cleanup

Commissioner Cornwell requested that each item of the Consent Agenda be approved individually.

Resolution 2013-06 BB&T Lease Documents and Resolution 2013-07 Budget Amendment

Mr. Freeman explained that Commission approved the budget for the lease of two police cruisers, four computers for the Police Department, and the purchase of a backhoe and bucket attachment for Public Works. Resolution 2013-06 is required to execute the four-year lease. The 2013 budget includes sufficient funds for lease payments.

Commissioner Cornwell questioned the amount of \$166,383 for all lease items and the listed budget amount of \$164,607. Mr. Freeman stated the correct amount is \$166,383 and the amount of \$164,607 is the amount that was estimated for the lease.

Commissioner Cornwell said she was confused about the amounts on Resolution 2013-07, Budget Amendment, and asked for further clarification. Finance Director Karen Simpson informed Commission that she will prepare a more detailed point paper and resolution and bring it back to the next Commission meeting.

Motion: Commissioner Cornwell moved, Commissioner Smith seconded, and the motion carried 5-0 to approve item 2.A.1, Resolution 2013-06 BB&T Lease Documents, subject to attorney approval.

Ratification of PBA Agreement

Motion: Commissioner Cornwell moved, Commissioner Varnadore seconded, and the motion carried 5-0 to approve item 2.A.3 [ratification of the PBA Agreement].

Resolution 2013-01 CRA Budget Cleanup

Mr. Burton explained that the \$450,000 for Lamb/Sutton Park is for the installation of security cameras and Phase 2, installation of park pavilion. The Request for Proposal for Sutton Park Phase 2 will be brought to Commission on the 18th.

In regard to the Riverside [Gateway] Project, Mr. Burton explained that the properties for the project are on all four corners of Riverside Drive and 8th Avenue. The project is to include the removal of existing light poles with the utilities to be placed underground, and landscape to be installed on all corners.

Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to adopt Resolution 2013-01.

3. INTERLOCAL AGREEMENT WITH MANATEE COUNTY

Attorney Barnebey stated that the Interlocal Agreement provides for the City to transfer \$800,000 to the County for design, permitting and construction of three little league sized fields, parking, and storm water ponds. The City will provide to the County funds received for the initial sale of the property located at 705 and 715 10th Street West if acquired from the School Board. This agreement also allows the City six days of use of the park per year at no charge; however, if the City elects to use park facilities, the City needs to have insurance and indemnify the County. The City will be recognized on signage for its contribution to the ball field project. Mr. Barnebey stated that the County will maintain the ball fields subject to available funds. The County is requesting the City deposit the \$800,000 with the Clerk of the Circuit Court in advance of detailed planning on the project. If the fields are not constructed by January 1, 2015, or soon thereafter, the County has agreed to refund the City its funds. If approved tonight, this agreement will go in front of County Commission on February 12, 2013 for approval.

Commissioner Williams stated that he is not in favor of providing the funds from the sale of the property located at 705 and 715 10th Street West because it was not included in the previous resolution. He opined that the funds resulting from the sale should be used towards the construction of a girls' softball field.

Commissioner Smith requested City Council be corrected to say City Commission in Section 6.1 of the agreement. He would like to see something mentioned in the agreement that allows the City the first right of refusal if the County decides to sell the property.

Mayor Bryant informed Commission that the County will be providing the City with quarterly reports of progress of the project and the financials.

Discussion ensued regarding the County budget. County Commissioner Gallen stated that the County is still working on where the funds will come from for this project. They will be applying for grants first and consider using park impact fees as well. He anticipates there will be discussion of budgeting for the project at the February 12 County Commission meeting.

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to approve and authorize the Mayor to execute the Interlocal Agreement regarding Blackstone Park Ball Fields Project between Manatee County and City of Palmetto.

4. SANCTUARY COVE REQUEST FOR ONE YEAR BOND EXTENSION

This item was removed from the agenda.

5. 1st READ ORDINANCE 2013-02

This item was removed from the agenda.

Mayor Bryant recessed the City Commission meeting at 8:31 p.m. to open the February 4, 2013 CRA Board meeting.

Mayor Bryant reconvened the City Commission meeting at 8:44 p.m.

6. BASEBALL FIELD UPDATE

None

7. ASR WELL UPDATE

Mr. Tusing informed Commission that an acidization test was performed on the well. The results after the test showed an improved capacity of approximately 60%. Because of the improved capacity, smaller pumps can be installed which will reduce costs to the overall construction.

8. DEPARTMENT HEADS' COMMENTS

Allen Tusing—Stated the Ward 1 Phase 2 project is being finalized. Initially the project was approved for \$2,277,765 with no contingency. To date there is about \$180,000 in outstanding change orders with most of the cost being concrete work. There is an outstanding invoice of \$52,000 that needs to be paid. Mr. Tusing asked Commission to increase the project cost to be funded either with CRA loan funds or from Road and Bridge fund balance. He asked Commission for a motion to approve the payment of the outstanding invoice and he will bring a budget resolution to Commission at the next meeting for the remaining balance.

Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to take \$52,037.39 from Road and Bridge [Fund Balance].

9. MAYOR'S REPORT

Mayor Bryant attended a bull riding fundraiser event on Friday for the 4-H Foundation. On Saturday she attended the Grower's Hardware Customer Appreciation event at the VFW. Both events had a great turnout.

She and Chief Wells attended the Tropic Isles parade on Saturday to celebrate the 10th anniversary since they bought the property and developed a co-op.

She met with staff from the Florida Department of Transportation (FDOT) last week regarding a light on 7th Street. She is waiting for information from FDOT for more discussion.

She reminded Commission of the Tropic Isles Mobile Home Park meeting on Saturday at 8:00 a.m.

10. COMMISSIONERS' COMMENTS

Commissioner Williams—Stated he is disappointed in the way the Interlocal Agreement with the County is written.

Mayor Bryant reminded Commission of the Council of Governments meeting tomorrow at 4:00 p.m. at the Public Safety Center.

Commissioner Davis—Stated he attended the Tampa Bay Regional Planning Council meeting today. He was provided a list of House Bills that Commission should review. Mayor Bryant asked staff to email a copy of the document to Commission this week.

Commissioner Smith—Asked about board member requirements for the Housing Authority. Attorney Barnebey said he has met with the Mayor and she is in the process of getting members for the Board. He will send information to Commission on the requirements. Commissioner Smith stated he will direct his contacts to the Mayor.

Mayor Bryant adjourned the meeting at 9:00 p.m.

Minutes approved: February 18, 2013

James R. Freeman

James R. Freeman
City Clerk