

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
April 17, 2017  
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Harold Smith, Commissioner, Ward 1

Elected Officials Absent:

Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Director Public Works  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:01 p.m., followed by a moment of silence and the Pledge of Allegiance.

All people intending to address the City Commission were duly sworn.

PROCLAMATION: Commissioner Cornwell presented the Child Abuse Prevention Month to Senior Case Coordinator Kimberly Griffin, Manatee Children Services.

1. CITY COMMISSION AGENDA APPROVAL

**Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 4-0 to approve the April 17, 2017 Agenda.**

2. PUBLIC COMMENT

Mayor Bryant introduced Charles Martin, assistant for Representative Wengay "Newt" Newton, Florida House District 70. Mr. Martin introduced himself to the City and invited the public and Commissioners to come to Newt's office located at 2520 Trailmate Drive in Sarasota to discuss any legislative issues they may have. Their office is open Monday through Friday.

Gretchen Leclezio, business owner and Palmetto resident, spoke her opinions regarding the use of Sutton Park for events weekly. She does not agree that alcohol should be allowed at events and sold at the City Park. She displayed a Ziploc bag of garbage she collected from the playground over the weekend after the recent event took place.

Jessica Parrish, City resident, complained about the music and excessive events at Sutton Park.

Punkin Olmstead, City resident, complained about the music and consistent use of Sutton Park for large events.

Eric Wilds, City resident, complained of the daily use of Sutton Park and the music.

David Bailey, Palmetto Rotary Club, commented on alcohol sales during the Fourth of July. He respectfully asked the Commission to reconsider their recent denial of sales during the Festival. He explained that the sales and participation of the Rotary at the Fourth of July helps raise money for scholarships for high school kids to use towards college.

### 3. CONSENT AGENDA APPROVAL

#### A. Clerk's Office

1. February 27, 2017 Minutes
2. Special Function Permits:
  - a. Alvarez Cinco De Mayo 5/5/2017
  - b. It Works Festival 6/22/2017

**Motion:** Commissioner Davis moved, Commissioner Cornwell seconded the motion to approve the April 17, 2017 Consent Agenda.

Commissioner Cornwell requested to discuss the It Works Festival 6/22/2017 Special Function Permit.

Commissioner Williams requested to discuss the Alvarez Cinco De Mayo 5/5/2017 Special Function Permit.

**Motion:** Commissioner Davis amended the motion on the floor to approve the April 17, 2017 Consent Agenda with the removal of the two Special Function Permits as requested. Commissioner Cornwell seconded the amended motion. The motion carried 4-0.

#### 3.A.2.a. Alvarez Cinco De Mayo Special Function Permit Discussion:

It was clarified that Alvarez does have a liquor license to sell all alcohol to include, beer, wine and spirits. No amplified music will be playing after 10:00 p.m. and the event is contained on their property as in years past.

**Motion:** Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 4-0 to approve the Alvarez Cinco De Mayo Special Function Permit.

#### 3.A.2.b. It Works Festival Special Function Permit Discussion:

Commissioner Cornwell questioned the insurance for the activities that are planned for the event. Staff indicated that the applicant will have the insurance listing the City as additional insured when they renew next month; also, the vendor for all of these activities has insurance.

Staff was asked to make sure that the public is well aware of the boat ramp closure on June 22<sup>nd</sup>. Commissioner Williams asked that it be considered in the future how to handle events of this size at the Boat Ramp and Riverside Park West.

**Motion:** Commissioner Cornwell moved, Commissioner Williams seconded, and the motion carried 4-0 to approve the Special Function Permit for the It Works Festival on June 22, 2017.

### 4. 1<sup>ST</sup> READ ORDINANCE 2017-05 VACATION

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, VACATING A PORTION OF A PUBLIC RIGHT-OF-WAY, APPROXIMATELY 320 SQUARE FEET, AND LOCATED ON THE EAST SIDE OF LOT 503 OF TROPIC ISLES MOBILE HOME ESTATES ALONG 29<sup>TH</sup> AVENUE WEST; SAID PARCEL IS LOCATED GENERALLY AT 2902 WEST 13<sup>TH</sup> STREET, PID#2925524609, AND AS MORE

PARTICULARLY DESCRIBED IN THIS ORDINANCE; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

**Motion:**           **Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 4-0 to schedule Ordinance 2017-05 for a Public Hearing on May 1, 2017 at 7:00 p.m. or as soon thereafter in these Chambers and direct staff to advertise for same.**

5. 2<sup>ND</sup> PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Mayor Bryant opened the Public Hearing.

Corbett Alday, Guardian Resource Management, made a presentation to the Commission regarding the CDBG application. He stated that the City is seeking to apply for a CDBG Economic Development Grant for the extension of 7<sup>th</sup> Street between US41 and Haben Boulevard. The total amount requested is \$1.5M. The City has agreed to apply for the grant as part of a partnership with the hotel developers.

Mr. Alday discussed the project timeline noting that the application goal date is April 30, 2017 with a June estimated site visit date. If awarded, the estimated bids and construction should be able to begin in September this year.

After hearing no public comment, Mayor Bryant closed the Public Hearing.

**Motion:**           **Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 4-0 to authorize the Mayor to sign, submit and if awarded, accept the fiscal funding year 2016 CDBG Economic Development Grant of \$1.5M for the 7<sup>th</sup> Street extension between US 41 and Haben Boulevard.**

6. RESOLUTION 2017-10 COMMUNITY DEVELOPMENT BLOCK GRANT

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AUTHORIZING THE MAYOR, OR THE CITY CLERK, TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF THE CITY OF PALMETTO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ECONOMIC DEVELOPMENT APPLICATION, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

**Motion:**           **Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 4-0 to adopt Resolution 2017-10.**

7. SUTTON/LAMB PARK CONCEPTUAL (J. Burton)

Mr. Burton introduced Jon and Vicki Moore, Moore 2 Design, to do a presentation on conceptual plan for Sutton and Lamb Park. He also stated that Doug Herndon, MOJO Sound, will be present next month to discuss sound amplification and the stage at Sutton Park.

Jon and Vicki Moore displayed the conceptual master plan that was previously shown to Commission in June 2011. A few of the goals are to enhance Sutton and Lamb Parks, to revitalize the downtown, create an inviting environment, and create a venue for gatherings of all sizes. They highlighted the needs of Sutton Park to include sidewalks, seating in the shade, perimeter walkway lighting with power for vendors, and playground equipment. Lamb Park needs restrooms, signage to mimic that of Sutton Park, electrical, sidewalks, benches in the shade, and more parking.

Mr. Moore explained further about the conceptual plans for both parks. There should be a consistent theme between both parks, with matching signage, benches, trash cans and lights. Different mile markers were discussed along the sidewalk for those using the walking trail between both parks for

exercise. It was also suggested to tie both parks to the Historical Park. Mr. and Mrs. Moore displayed concepts and designs of the parks showing permeable paving and turf block parking.

A rose garden was discussed near the Woman's Club as well as statues and information regarding historic women of the City, County and this region of Florida. Two roundabouts were displayed as well at the intersections of 10<sup>th</sup> Avenue West at 6<sup>th</sup> and 7<sup>th</sup> Streets.

The current Celebration Center is deteriorating (located at Lamb Park) and it was suggested to remove that and replace with a butterfly pavilion that could be used for weddings and receptions. The basketball and tennis courts located at Lamb should be moved back farther in Lamb and a covered basketball court installed.

Commissioner Williams provided his comments regarding the conceptual plan displayed. He complimented the Moore's on their time and efforts. He is not particularly in favor of a rose garden and would prefer to see surveys sent to the public asking them what they would like to see in their parks.

Commissioner Cornwell opined that cooling equipment should be considered in the playground for children during the hot summer months. She is not in favor of demolishing the Celebration Center and would prefer to see it salvaged if at all possible. Mayor Bryant suggested that data could be provided to the Commission regarding the use of the Celebration Center.

Commissioner Davis is in agreement with issuing a survey to the citizens to ask about the park and their desires.

Mr. Burton will work on issuing a survey out to the residents of the City.

#### 8. YELLOW FEVER CEMETERY UPDATE

Mrs. LaRowe displayed pictures of the fencing and lighting as installed at the Cemetery and also displayed the insert to the educational kiosk to go up later this week.

#### 9. MARCH CHECK REGISTER (*Informational Only*)

#### 10. TRAFFIC UPDATE

Mayor Bryant will be having an MPO meeting next week to work on policies with the ad hoc committee she was appointed to.

#### 11. PALMETTO POOL UPDATE

Mayor Bryant read a letter she received from Michelle Guevin, Palmetto resident, in regards to the pool. She is not in favor of the pool being at Lincoln Park where it is very close to busy US 301. Ms. Guevin opined that Blackstone would be a better location for a pool. The letter is attached to and made a part of the minutes.

Mayor Bryant requested discussion regarding options for funding from the City and the CRA.

Mr. Burton displayed a 10-year projected revenue estimate and projected expense estimate for the CRA. He explained how he came to the estimates as presented. He said that the County is looking to partner with the CRA for the pool, the Green Bridge fishing pier, and the Convention Center hotel.

Commission requested a copy of the presentation that Mr. Burton displayed.

A special CRA Board meeting will need to occur before the County's meeting on April 25<sup>th</sup>.

## 12. CONVENTION CENTER HOTEL UPDATE

### 13. DEPARTMENT HEADS' COMMENTS

Mr. Burton—discussed landscape on Haben Boulevard. He is talking to Manatee County about funding from their tree fund to help with landscape on the property they own on Haben.

He mentioned the parking lot located at 715 10<sup>th</sup> Avenue West. He will be putting this property on the next agenda for possible surplus. The CRA has been in discussions with the property owner of the house behind this parking lot for possible purchasing. Mayor Bryant requested the discussion for the purchase of the house behind this lot on the special meeting. There will be a two item agenda to discuss the pool and this item on April 24 at 7:00 p.m.

Mr. Burton will be discussing a community garden on the May 1<sup>st</sup> CRA agenda and working with the Agricultural Museum and discussions of a day dock at Riverside Park West.

He highlighted other projects and discussions he is having regarding projects for the CRA/City. Those projects and discussions will be forthcoming and updates will be sent out weekly to the Commission.

### 14. MAYOR'S REPORT

Mayor Bryant informed Commission that Esterline Landscaping recently put landscape in at the Historical Park. She appreciated the articles written in the North River News.

### 15. COMMISSIONERS' COMMENTS

Commissioner Cornwell—requested a slide be put on the Gateway Sign to congratulate the Palmetto High graduating class of 2017.

She requested information about prior naming of parks in the City; this is to help with the renaming of Edenfield.

Mayor Bryant stated that she has received several emails expressing an interest in Edenfield becoming a dog park.

Commissioner Williams—questioned the dredging of the outfall at Carr Drain? Manatee County has stated that it is not their responsibility. Mr. Tusing will be looking at Carr Drain as well as a few other canals on the west side of the City.

He discussed roundabouts and the information that was previously provided to the Commission. He is in favor of roundabouts in the City.

In regards to the black holes on 5<sup>th</sup> Street West and also on 9<sup>th</sup> Avenue West, Mr. Tusing is aware of those and plans to fill with larger stones so that the cars will not fall in but that water can still drain.

Mayor Bryant adjourned the meeting at 9:30 p.m.

Minutes approved: May 15, 2017

*James R. Freeman*

James R. Freeman  
City Clerk