

**CITY OF PALMETTO
CITY COMMISSION MEETING
November 20, 2017
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor
Brian Williams, Vice Mayor, Commissioner, Ward 3
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Harold Smith, Commissioner, Ward 1

Elected Officials Absent:

Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Scott Tyler, Chief of Police
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

1. CITY COMMISSION AGENDA APPROVAL

Mayor Bryant requested the addition of a discussion of the lights for the seawall as item 4.A. to the agenda.

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 4-0 to approve the November 20, 2017 Commission Agenda with the addition of item 4.A.

2. PUBLIC COMMENT

None.

3. CONSENT AGENDA APPROVAL

A. Clerk's Office

1. 2018 Holiday Calendar and Commission Meeting Schedule

2. Special Function Permits:
 - a. River Regatta 2/3/2018
 - b. Beer Garden for River Regatta 2/3/2018
 3. Resolution 2017-32 Personnel Policy Amendment
 4. Resolution 2017-34 Carry-Forward Encumbrances
 5. Blalock Walters Legal Invoices
- B. Public Works
1. Traffic Regulation 12th Avenue from 13th Street West to 17th Street West

Mayor Bryant requested the removal of items 3.A.1 and 3.A.2.a. for discussion.

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 4-0 to approve the November 20, 2017 Consent Agenda with the removal of the two items as stated above for discussion.

3.A.1. 2018 Holiday and Commission Meeting Calendar Discussion:

It was clarified that the Commission meeting schedule is only for 2018.

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 4-0 to approve the 2018 Holiday calendar and Commission meeting schedule as presented.

3.A.2.a. 2018 River Regatta Special Function Permit Discussion:

Mayor Bryant discussed the closure of the boat ramp for the duration of the event which includes setup and breakdown. It was discussed about the City participating in the event by no fees being assessed for the actual day of the event; however, any time before or after that the boat ramp has to be shut down the applicant should pay for. Mrs. LaRowe indicated that the applicant has stated the boat ramp will need to be closed the day before the event, February 2nd, and the day of the event. After the day of the event, the crews will be cleaning up; however, the boat ramp can be utilized by the public.

Discussion ensued regarding fees for the event. Mrs. LaRowe explained that the email conversations between the City and the applicant have been dispersed for Commission review. She also indicated that the Green Bridge Fishing Pier will not be used for the event and the public will be allowed and able to go onto the Pier. No fees should be charged for the Pier. Discussion continued.

Commissioner Cornwell questioned a fee for the use of the dirt lot across the street from the Boat Ramp. Mr. Burton indicated that boats are worked on in the dirt lot and contamination of the soil is possible. A deposit may be something the City would want to consider for the dirt lot in the event there is fluid spilled and/or dumped in the dirt from the boats.

Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 4-0 to charge the applicant \$5,000 for the closure of the Boat Ramp on February 2nd, a deposit of \$200.00 for the use of Riverside Park, reimbursement to the City for the use of Public Works and Police

Department staff for the duration of the event, and an additional deposit not-to-exceed \$2,000.00 for the dirt lot with the actual amount being determined by Mr. Tusing and Mr. Burton.

4. OCTOBER CHECK REGISTER (*Informational Only*)

4.A. Seawall Light Discussion:

During the break between tonight's Workshop meeting and the Commission meeting, each Commissioner took time to view three different lights at the seawall.

Bob Gause, Gause and Associates, discussed the ranking sheets that each Commissioner filled out and submitted. The consensus of the surveys showed Option B, Sesco, but also that the color variation as in Option A was a desire. Mr. Gause will speak with Sesco and find out if the lights as shown tonight have the option for color variation.

The survey results are attached to and made a part of the minutes.

5. TRAFFIC UPDATE

6. PALMETTO POOL UPDATE

7. DEPARTMENT HEADS' COMMENTS

Mr. Burton—recently sent an email out to the Commission and City staff regarding a workshop on housing that will be held in Tampa December 12th and 13th. It is a free workshop put on by the Florida Redevelopment Association. He asked any staff or Commission that would like to attend to please reach out to the CRA for registration and information.

Chief Tyler—discussed the recent meeting with an engineering firm that specializes in public safety structures. This firm will do a high level survey to assess the current situations and potential needs and determine the appropriate square footage and other needs for a future Police Department building. He is in the process of choosing which firm to proceed with; results will be forthcoming.

Attorney Barnebey—wished everyone a Happy Thanksgiving.

8. MAYOR'S REPORT

9. COMMISSIONERS' COMMENTS

Commissioner Cornwell—encouraged everyone to shop local for the “Shop Local Saturday.” She requested, in the future, something be placed on the City’s website and/or gateway sign regarding the “Shop Local Saturday” which is the Saturday after Thanksgiving every year.

Commissioner Williams—thanked Commissioner Cornwell for the homemade chili she handed out to everyone.

He asked Chief Tyler how patrol has been handling the speeding on 8th Avenue and Chief indicated it has been going well and that patrol has been out and monitoring.

Mr. Williams discussed the anchorage ordinance. He would like to see this on a future agenda.

In regards to the removal of the raised cross walks, Mr. Tusing is working on this and is in the process of getting quotes.

Mayor Bryant asked Mr. Burton to reach out to Ugarte and Associates regarding the issues along 5th Street West; she will be forwarding the email to him.

Commissioner Smith and Commissioner Davis—both wished everyone a Happy Thanksgiving.

Mayor Bryant adjourned the meeting at 7:49 p.m.

Minutes approved: January 8, 2018

James R. Freeman

James R. Freeman
City Clerk