

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
AND CRA BOARD MEETING  
January 8, 2018  
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Harold Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk  
Penny Johnston, Executive Assistant

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

**PRESENTATION:** Stacey Johnston, Southwest District Director for the Florida Association of City Clerks and the City Clerk for Holmes Beach, will present Assistant City Clerk Amber LaRowe with her Certified Municipal Clerk Designation. City Clerk Jim Freeman congratulated Mrs. LaRowe and recognized her skills and work ethic. He also recognized her birthday and gave her the rest of the evening off to be with her family.

**PROCLAMATION:** School Choice Week, January 21<sup>st</sup>-January 27<sup>th</sup>, 2018 read by Commissioner Cornwell.

1. CITY COMMISSION AGENDA APPROVAL

**MOTION:** Commissioner Davis moved, Commissioner Williams seconded, the motion carried 5-0 to approve the January 8, 2018 Commission Agenda with the addition of item 5A, lighting at Riverside Park.

2. PUBLIC COMMENT

None

3. CONSENT AGENDA APPROVAL

A. Clerk's Office

1. Minutes: November 20, December 4, and December 18
2. DeSoto Society Seafood Festival 3/24/2018 Special Function Permit

B. Police Department

1. Resolution 2017-39 BPV Grant 3)

**MOTION:** Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the January 8, 2018 Consent Agenda.

4. SELECTION OF VICE MAYOR

Commissioner Williams nominated Commissioner Jonathan Davis to be the next Vice Mayor.

**MOTION:** Commission Williams moved, Commissioner Smith seconded, and the motion carried 5-0 to elect Jonathan Davis as Vice Mayor.

5. PUBLIC HEARING ORDINANCE 2017-13 PURCHASING

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, REVISING THE PURCHASING CODE FOR THE CITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE ACQUISITION AND DISPOSITION OF GOODS, MATERIALS, AND SERVICES; AMENDING THE PROCEDURES FOR APPEALS; PROVIDING FOR PROCEDURES FOR DISBARMENT OR SUSPENSION OF A VENDOR; PROVIDING AUTHORITY FOR THE CITY ATTORNEY TO REJECT AND SETTLE CERTAIN CLAIMS AGAINST THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT AND PROVIDING AN EFFECTIVE DATE.

Attorney Mark Barnebey reviewed changes and additions discussed during workshop earlier this evening. City Clerk Freeman specifically listed additions in Section 2.64.a3 with the insertion of line *or offer for sale via an online auction website for at least one week*. The second change was a sentence added in Section 2.65. *Purchasing policies to address Community Development Block Grants may be adopted by separate resolution*. Commissioner Williams commented about Section 2.56(c), suggesting adding *the majority of the Commission*. Further conversation revealed issues would be addressed by the Commission anyway.

**MOTION:** Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 5-0 to adopt Ordinance 2017-13 with two additions.

5A. Lighting on Riverside Drive

Mr. Bob Gause from Gause & Associates reviewed results from the lighting options presented in October 2017. Living Seawall Lighting Project options A- bronze, multicolored LED floodlight; option B- 16' LED green light strip, waterproof, encased, and; option C- stainless steel, different LED encased tube. Quoted price of \$78,000 is for parts only, not including installation, wiring, etc. Mr. Gause stepped away to provide samples. Option B appears to be the least expensive and has the highest lumens. Color change is available for option B and C, but with additional cost. Light options are in aluminum, stainless steel, and bronze. Bronze is the most durable of the three metals, but options B or C would be more durable in regard to the wave action. Commissioner Davis suggested checking with Manatee County to partner in lighting the fishing pier. Bronze spotlight works better with a vertical elevation, and away from public accessibility. Mr. Tusing and Chief Tyler opined option A would be vandalized. Mayor Bryant mentioned an independent group talked about lighting the Green Bridge. Mr. Freeman was still not convinced this would be the best way to spend City money. Commissioners opted to bring the issue back for the next agenda.

*7:46p.m.- Recess the City Commission meeting to open the January 8, 2018 CRA Board meeting.*

*7:57 p.m.- Reconvened the City Commission meeting.*

6. TRAFFIC UPDATE- Mayor Bryant talked about the Florida Department of Transportation (FDOT) meeting and very informative video on the FDOT website.

7. NOISE- no update

8. PALMETTO POOL UPDATE- no update

#### 9. DEPARTMENT HEADS' COMMENTS

Mr. Barnebey was recently notified of VanderNoord Partners wanting consent to refinance their loan for the Marina. They have a lease with the City of Palmetto and the bank needs the City's approval before their 01/18/18 financing deadline. There may be significant penalties for VanderNoord not closing on time. The bank and VanderNoord Partners requested a special meeting 1/16/18. Commissioner Varnadore will not attend meetings, to avoid possible conflict with confidentiality and her position as a paralegal assigned to the file. Commissioner Varnadore left the room at 8:02 p.m. Commissioner Cornwell cautioned that any changes should still be beneficial to the City. Meeting was established for Tuesday 1/16/18 at 5:30 p.m. with one item on the agenda. Commissioner Varnadore was called back into the Chambers at 8:07. Mr. Burton talked about the 8<sup>th</sup> Annual Multicultural Festival. Entertainers include the Blue Notes, the BeatDown Band (band members are the children of the Commodore's), a saxophone player, Rib eating contest, rides, and more.

Mr. Tusing spoke about the intersection at 17<sup>th</sup> Street and 14<sup>th</sup> Avenue, paving expected to be completed by Thursday, new sod coming soon, and the project is almost done. Mr. Tusing asked for parking considerations by Church on the Rock the last weekend of the Fair. Church is doing some renovations and asking the fair people to use the lot at the SW corner of 10<sup>th</sup> Street and 14<sup>th</sup> Avenue. Commission approved the temporary use of that lot.

Mr. Freeman confirmed the Code Enforcement Board and Special Magistrate issue will be on the workshop and regular meeting 01/22/18

Chief Tyler posted NO Parking signs on 12<sup>th</sup> Avenue. School proactively notified students about being ticketed and enforcement started after the winter break.

10. MAYOR'S REPORT Department Head meeting Wednesday 1/10/18 is canceled. We still need volunteers for the Fair. Martin L. King parade stages at 11:00, starts at 12:00 and runs until about 2:00 p.m. Notify Mrs. Johnston if you are planning to ride in the parade.

#### 11. COMMISSIONERS' COMMENTS

Commissioner Cornwell stated she is excited about the Fair.

Commissioner Varnadore asked Mr. Tusing to follow up on sidewalk repair at 1704 7<sup>th</sup> Street, which has been under construction for over a month.

Commissioner Williams remarked the speed bumps on 6<sup>th</sup> and 7<sup>th</sup> still need to be painted. Mr. Tusing is planning to reduce the steepness, and painting should be following soon. Mr. Williams commented about accumulated debris under the Green Bridge, including clothes lines to hang garments. The City needs to fix the fencing. He also noted the dumpster on the street near the Historical Park next to Carnegie Library is overflowing with a couch and lots of debris. He asked about multiple semi-trucks parked west of 8<sup>th</sup> Avenue. Development Services Director, Karla Owens is working on truck parking with Code Enforcement. Mr. Barnebey stated there is a temporary injunction for the Reeder property irrigation well. Mr. Williams will forward legislative updates from Florida League of Cities Monday meetings. There are a lot of issues being discussed, and Commissioners are welcomed to call in to be a part of the meeting. Mr. Williams received complaints about the lack of reuse water on 4<sup>th</sup> Street last week. Mr. Tusing was unaware of any disruption of service. Mayor Bryant encouraged everyone to contact the City when these things happen, so we can actually address the problems. Chamber of Commerce is having a Coffee Friday at 7:30 am; and the VIP Luncheon begins Thursday at 11:30 a.m. Commissioner Davis asked if there is anything Commission can do to help police the parks. Chief Tyler said staff will be bringing forth recommendations for commission approval. Mayor Bryant stated the handball courts will be removed, which will also help law enforcement. Mr. Barnebey noted the City should post hours of operation at the parks. Mr. Tusing said the City is looking at right turn lanes on 10<sup>th</sup> Street at 8<sup>th</sup> Avenue, but the stack lanes are not long enough. Chief Tyler commented the Police also gets complaints about the signal at 10<sup>th</sup> and 8<sup>th</sup>, and wondered if it is because of stacked traffic in the turn lane...or just an occasional malfunction. Commissioner Smith hopes everyone comes out to the Multicultural Festival. Dumpsters at old KFC building and nearby gas station are being used as a restroom. Mayor Bryant adjourned the meeting at 8:40 p.m.

Minutes approved: January 22, 2018

*James R. Freeman*

James R. Freeman, City Clerk