

**CITY OF PALMETTO
CITY COMMISSION MEETING
AND CRA BOARD MEETING**

**May 7, 2018
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1
Tamara Cornwell, Commissioner-at-Large 2
Harold Smith, Commissioner, Ward 1
Tambra Varnadore, Commissioner, Ward 2
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Director of Public Works
Scott Tyler, Chief of Police
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

PROCLAMATION: Commissioner Cornwell presented the Teen Pregnancy Prevention Month Proclamation to September Waiters, Lissette Trujillo, and Casey McKeown, Teen Health Educators.

PROCLAMATION: Commissioner Davis presented the Municipal Clerks Week Proclamation to Jim Freeman, City Clerk and Amber LaRowe, Assistant City Clerk.

1. CITY COMMISSION AGENDA APPROVAL

Motion: Commissioner Varnadore moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the May 7, 2018 Commission Agenda.

2. PUBLIC COMMENT

Sandra Slyder, Palmetto resident, asked the Commission to consider creating a dog park in the City.

Christina Turley, Palmetto resident, echoed Ms. Slyder's comments. She reminded Commission that she presented a petition of almost 200 signatures of residents requesting the City construct a dog park. At the July meeting when she presented the petition, she also gave a copy to the County Parks Department Director that was also present; but has yet to receive any word from the City or the County.

Mayor Bryant stated that Manatee County is incorporating a dog park into Blackstone Park and will be on the County agenda soon for approval.

3. CONSENT AGENDA APPROVAL

A. City Clerk's Office

1. Minutes: 4/16/2018
2. Special Function Permits
 - a. It Works! Employee Luncheon
 - b. July 4th Event
3. Blalock Walters Legal Bills
4. One-Year Contract Renewal with CS&L CPA
5. Resolution 2018-15 FY2018 Mid-Year Budget Cleanup
6. Resolution 2018-13 CDBG Fire Protection Project

B. Police Department

1. Ballistic Vest Partnership Agreement
2. Surplus Police Vehicles

Commissioner Varnadore requested the removal of the July 4th Special Function Permit for discussion.

Commissioner Williams requested the removal of Resolution 2018-15 for discussion.

Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to approve the May 7, 2018 Consent Agenda with the removal of A.2.b. and A.5. for discussion.

3.A.2.b. July 4th Special Function Permit Discussion:

Commissioner Varnadore requested information regarding the Request for Proposals (RFP) that are being requested and she questioned if there are two proposed locations for the beer tent. Mr. Burton explained the RFP process; the CRA is seeking vendors to provide the CRA with proposals on the kid friendly activities and also for the beer sales. In regards to the beer tent location, Mr. Burton stated that the only location for the beer tent is in Sutton Park, not in Lamb Park. Commissioner Varnadore stated she does not support this event due to alcohol being served.

3.A.5. Resolution 2018-15 Mid-Year Budget Cleanup Discussion:

Commissioner Williams commented on discrepancies in the point paper and the actual document regarding capital expense [the point paper attached to the Resolution has the “Non Capital Expense” box checked]. Mr. Williams stated that there are capital expenses listed on “Attachment A” of the Resolution. Mr. Freeman stated that the point paper is a typo; the box should not be checked.

Motion: Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 4-1 to approve items 3.A.2.b. and 3.A.5. Commissioner Varnadore voted no.

4. 1ST READ ORDINANCE 2018-12 REZONE 1550 US 301 NORTH

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, REZONE APPROXIMATELY 7.6 ACRES OF PROPERTY, GENERALLY LOCATED AT 1550 US 301 NORTH, PALMETTO, FL 34221, PID# 2582900003, FROM COUNTY URBAN DEVELOPMENT ZONE TO CITY BUSINESS AND LIGHT COMMERCIAL (CG), AND AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Karla Owens, Development Services Director, explained that this is a City initiated rezone of the property located at 1550 US 301 North, also known as the “Civix” property. The new owner of the property recently contacted the City and expressed interest in rezoning it to move forward with construction of a 140-room hotel and other developments in the future. Staff determined that in 2006, the City annexed the 7.58 acres and adopted an ordinance designating the property with a future land use map classification of planned community, PC. During the public hearings for the annexation and comprehensive plan map change, the property owner indicated that he did not have any current use planned for the property; however, he anticipated following up with a general development plan (GDP) at a later time; this never occurred, nor was the zoning ever processed. On April 2, 2018, the City Commission directed staff to move forward with a City initiated rezoning of this property from County Urban Development Area to City Business and Light Commercial District (CG). Ordinance 2018-13, next item on the agenda, will re-designate the future land use map of the property to general commercial (GCOM) if approved.

Motion: Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 5-0 to scheduled Ordinance 2018-12 for a public hearing on May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

5. 1ST READ ORDINANCE 2018-13 MAP AMENDMENT 1550 US 301 NORTH

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, APPROVING A SMALL SCALE FUTURE LAND USE MAP AMENDMENT TO THE CITY’S COMPREHENSIVE PLAN; CHANGING THE FUTURE LAND USE MAP DESIGNATION FOR THE TERRITORY HEREIN AFTER DESCRIBED FROM CITY FUTURE LAND USE MAP DESIGNATION PC, PLANNED COMMUNITY, TO CITY FUTURE LAND USE MAP

DESIGNATION GCOM, GENERAL COMMERCIAL, CONSISTENT WITH THE GOALS, OBJECTIVES, AND POLICIES OF THE ADOPTED COMPREHENSIVE PLAN, AS REQUIRED BY SECTION 163.3187, FLORIDA STATUTES; PROVIDING FOR CONFLICT, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE. (CIVIX PROPERTY)

Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to schedule Ordinance 2018-13 for a public hearing on May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

6. 1ST READ ORDINANCE 2018-08 REZONE 917 11 AVE W

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA REZONING APPROXIMATELY 8.26 ACRES OF PROPERTY GENERALLY LOCATED AT 917 11TH AVENUE WEST, PALMETTO, FLORIDA, PID#'S 2707900003 AND 2707500050 FROM CITY CHI, HEAVY COMMERCIAL AND LIGHT INDUSTRIAL TO PD-MU, PLANNED DEVELOPMENT, MULTIPLE USE, AND AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE.

Mrs. Owens stated that the subject property contains approximately 8.26 acres along 11th Avenue West, south of the intersection of 11th Avenue West and 10th Street West. The property has long been operated as a fertilizer plant, and also used for offices and equipment storage. The City owns the parcels immediately abutting the subject property to the north and the west. These parcels are currently used for the Police Department and the City Cemetery. Both parcels are zoned public (P) and have a future land use map designation of public service facility (PF). The properties to the east, across 11th Avenue West, are zoned city business and light commercial (CG) with a future land use map designation of general commercial (GCOM). The property to the south is zoned single family residential (RS-3) with a future land use map designation of residential (RES-6) and contains occupied single family residences. There is also a thirty foot platted roadway easement (8th Street Drive North) which the applicant proposes to vacate and utilize as additional buffering from the residences.

Mrs. Owens went on to explain that in January, the applicant submitted an application for rezoning of the subject property from heavy commercial and light industrial (CHI) to planned development mixed use (PD-MU). The applicant proposes to develop the property with 204 multi-family apartment houses along with limited commercial uses. There are two additional companion ordinances pending [see below], that, if approved, will re-designate the future land use of the property to planned community (PC) and approve, with stipulations, a GDP.

Mrs. Owens noted that this Ordinance, as well as the two below, were on the Planning and Zoning Board agenda for April 26, 2018 and were continued to May 17, 2018.

Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to schedule Ordinance 2018-08 for a public hearing on

May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

Discussion:

Commissioner Williams questioned what happens if the rezoning of this property is approved before the incentives [on tonight's CRA Board Agenda] are approved. Attorney Barnebey opined that these Ordinances will be opened for a public hearing on May 21st; however, will more than likely need to be continued to gather more information. The reason the motions need to state May 21st and not June meetings is because all three Ordinances were advertised in the Bradenton Herald for May 21st at 7:00 p.m.

Commissioner Varnadore requested further explanation of PD-MU zoning as well as the RS-3 that surrounds the property. Mrs. Owens explained that PD-MU means a mix of commercial uses and residential. The project, as initially discussed with property owner, was going to contain, along 11th Avenue West, some retail/commercial uses. The retail/commercial are not included in the plan; however, they have indicated to staff that they would like to have some garages available for rental to the public as well as the residences in the rental community. If the Commission does not want to approve garages for public rental, then the zoning can be changed to planned community with residential.

7. 1st READ ORDINANCE 2018-09 MAP AMENDMENT 917 11 AVE W

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA APPROVING A SMALL SCALE FUTURE LAND USE MAP AMENDMENT TO THE CITY'S COMPREHENSIVE PLAN; CHANGING THE FUTURE LAND USE MAP DESIGNATION FOR THE TERRITORY HEREINAFTER DESCRIBED FROM CITY FUTURE LAND USE MAP DESIGNATION HCOMIND, HEAVY COMMERCIAL AND INDUSTRIAL, TO CITY FUTURE LAND USE MAP DESIGNATION PC, PLANNED COMMUNITY, CONSISTENT WITH THE GOALS, OBJECTIVES, AND POLICIES OF THE ADOPTED COMPREHENSIVE PLAN, AS REQUIRED BY SECTION 163.3187, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE. (HEARTLAND PROPERTY)

Motion: Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to schedule Ordinance 2018-09 for a public hearing on May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

8. 1st READ ORDINANCE 2018-10 GENERAL DEVELOPMENT PLAN 917 11 AVE W

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR FINDINGS OF FACT; APPROVING ADOPTION OF A GENERAL DEVELOPMENT PLAN AS DESCRIBED HEREIN FOR A MULTIPLE USE, PLANNED DEVELOPMENT CONTAINING APPROXIMATELY 204 MULT-FAMILY RESIDENTIAL USES AND OTHER COMMERCIAL USES ON 8.26 ACRES OF PROPERTY GENERALLY LOCATED AT 917 11TH STREET WEST; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE. (HEARTLAND PROPERTY)

Mrs. Owens explained that in January the applicant submitted a GDP for this subject property. Approval of this GDP is contingent upon the approval of Ordinances 2018-08 and 2018-09. The applicant is proposing to develop the property with 204 unit multi-family apartment houses along with limited commercial uses. The applicant is proposing to keep some of the architecture historical to the agricultural nature of the site and name the complex "Heartland Grove" to keep the namesake with the property. Mrs. Owens addressed the surrounding area zoning information and uses. She stated that the GDP is consistent with the zoning and comprehensive plan. The applicant is requesting three deviations:

1. Side setback reduction from thirty-five feet to ten feet along the north boundary of the subject property; staff recommends approval of this request upon the subsequent execution of an easement agreement for use of the adjacent PID# 2707100059 currently owned by the City.
2. Reduction of required on-site parking from 408 spaces (2 spaces/dwelling unit) to 311 spaces (1.5 spaces/dwelling unit); staff recommends approval of this request for deviation due to a majority of Florida jurisdictions requiring only 1.5 spaces per dwelling unit for multi-family development. The easement property (as stated in deviation one) would be used for various public uses as well as additional overflow parking for the residents of the proposed development.
3. Side setback reduction from thirty-five feet to twenty-five feet along the south boundary of the property; staff recommends approval of this request specifically contingent upon approval of a petition to vacate the platted roadway easement, also known as 8th Street Drive North. Should the petition to vacate be denied, the applicant acknowledges that this GDP will not become effective and shall be formally amended to comply with the setback requirements.
 - a. A stipulation has been added requiring the inside and outside of the proposed multi-family units to be substantially similar to the Preserves at Riverwalk Apartment Homes in Bradenton, Florida.

At this time staff is recommending approval; however, should the applicant fail to address contingencies regarding vacation of the roadway easement along the southern boundary and access to the City owned parcels along the north and south boundaries of the property by the time of the public hearings on this matter, staff will reconsider its recommendation regarding this GDP Ordinance.

Motion: **Commissioner Varnadore moved, Commissioner Davis seconded, and the motion carried 5-0 to schedule Ordinance 2018-10 for a public hearing on May 21, 2017 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.**

9. PURCHASE OF OLD PALMETTO ELEMENTARY SCHOOL SITE

Attorney Barnebey explained that on April 24, 2018 the Manatee County School Board declared the site [at the intersection of 7th Street and 10th Avenue, Old Palmetto Elementary School] surplus and approved a contract for sale to the City for \$1,450,000.000. The School Board approved the contract on April 24, 2018 contingent to the City Commission approval of the purchase of this site. If approved and no issues arise in the sixty day due diligence phase, closing on the site will occur in early August.

Motion: **Commissioner Williams moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the contract between the School Board of Manatee County and the City of Palmetto to purchase the Old Palmetto Elementary School site and authorize the Mayor to execute the contract and approve and sign all related documents necessary to complete the transaction.**

Mr. Freeman noted that the money to fund the purchase of this site will come from Fund Balance Reserves.

10. 1ST PUBLIC HEARING 2018-03 FENCE

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, SUBSTANTIALLY AMENDING AND REPLACING CHAPTER 7, ARTICLE II, SECTIONS 7-181 THROUGH 7-188 OF THE PALMETTO CITY CODE OF ORDINANCES REGULATING FENCES; PROVIDING REGULATIONS FOR FENCES IN RESIDENTIAL AND COMMERCIAL DISTRICTS; PROVIDING FOR EXISTING NON-CONFORMING FENCES; PROVIDING FOR MEASUREMENT OF FENCE HEIGHT; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mrs. Owens informed Commission that there are two public hearings required for this Ordinance. The Ordinance maintains many of the existing provisions; however, it has been re-written more concisely. The new language eliminates the requirement for a request for a special fence permit from the City Commission for fences in excess of four feet outside the building setback line. Instead, fences will be allowed up to six feet in side and rear yards so long as there is no obstruction of the clear site triangle. Also, in commercial and industrially zoned districts or on PD or mobile home park (MHP) zoned property specifically designated as a recreation/community center, fences will be allowed up to eight feet. Language was also re-written and clarified with regard to determination and measurement of the height of fences. It is anticipated that the proposed revisions will facilitate the permitting and enforcement of the City's fence regulations and provide an easier to understand Ordinance for the public.

Mayor Bryant opened the first public hearing.

Jerry Donnelly, Palmetto resident, supports this Ordinance.

Mayor Bryant closed the first public hearing after no further public comment.

The second public hearing on Ordinance 2018-03 will be on May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

11. PUBLIC HEARING ORDINANCE 2018-04 JUNKED, WRECKED, ABANDONED VEHICLES

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, AMENDING AND SUBSTANTIALLY REWRITING CHAPTER 18, ARTICLE I, SECTIONS 18-1 THROUGH 18-6 REGULATING JUNKED, WRECKED AND/OR ABANDONED VEHICLES; PROVIDING FOR PURPOSE AND DEFINITIONS; PROHIBITING STORAGE ON PRIVATE OR PUBLIC PROPERTY; PROVIDING FOR EVIDENCE AND CRITERIA TO DETERMINE AN ABANDONED OR DERELICT VEHICLE; PROVIDING FOR ENFORCEMENT PROCEDURES AND FOR RESPONSIBILITY FOR VEHICLE OWNERSHIP; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mrs. Owens explained that the proposed Ordinance creates some new sections in Chapter 18 to provide a process to address complaints about dilapidated vehicles on private property. The Ordinance provides specific evidentiary criteria to determine whether a vehicle is considered dilapidated or abandoned. The mere absence of a license plate or registration alone does not constitute an abandoned or dilapidated vehicle, a code enforcement officer must also consider other criteria and existing evidence in conjunction with the lack of a tag to determine whether the vehicle is in violation. Should a vehicle be determined by code enforcement to be dilapidated or abandoned, the matter will be referred to a Special Magistrate for a hearing. The City will not have the vehicle towed from private property. Mrs. Owens stated that this Ordinance is not meant to conflict with or contradict Ordinance 2017-08, and includes language clearly stating that Chapter 705, Florida Statutes, or Ordinance 2017-08 should be used to address violations on City or public property.

Mayor Bryant opened the public hearing, and closed the public hearing after no public comment.

Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to adopt Ordinance 2018-04.

12. PUBLIC HEARING ORDINANCE 2018-06 639 8th AVE WEST VACATION

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, VACATING TWO SECTIONS OF AN ALLEY, ONE SECTION IS APPROXIMATELY 207 FEET IN LENGTH AND 12 FEET WIDE, THE OTHER APPROXIMATELY 55 FEET IN LENGTH AND 6 FEET WIDE; BOTH LYING SOUTH OF 7TH STREET WEST, WEST OF 8TH AVENUE WEST. SAID PARCEL IS LOCATED BETWEEN 639 8TH AVENUE WEST, 811 7TH STREET WEST, 815 7TH STREET WEST, 625 8TH AVENUE WEST, 810 PARKWAY DRIVE, 814 PARKWAY DRIVE, AND 818 PARKWAY DRIVE, PID#'S 2740500000, 2740700055, 2740700105, 2741300004, 27412000006, 2741100057, 2741100008, AND AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mrs. Owens explained that the applicant, RKM Development Corporation, is requesting to vacate two sections of the subject alley that runs through the site. Section one runs south of lots 1, 3, and 4, and Section two runs north of lot 10 [map attached to the agenda]. Section one is a 12 foot by 207 foot piece, totaling 2,484 square feet and Section two is a 6 foot by 55 foot piece totaling 330 square feet. The subject alley was recorded as a public alley, but has been serving as a utility easement. The vacation request is to allow for the relocation of utilities to facilitate the construction of a new 3,000 square foot convenience store with eight gas pumps. If the vacation is approved, the applicant intends to demolish the existing single-family home, custom auto shop, and bar/restaurant which are currently on the site. Mrs. Owens noted that in preparation for this item, notice of the proposed vacation was forwarded to the City of Palmetto Utility Department, Foley/Kolarik, Inc., Florida Power and Light, Frontier, TECO/Peoples Gas, and Spectrum; no objections were filed.

Attorney Barnebey questioned Mr. Tusing on the location of utilities in this alley. Mr. Tusing stated that there is a water line and sewer line that runs down the alleyway. These lines will need to be relocated. Discussion continued and Mr. Barnebey suggested that he and staff meet and continue this public hearing until May 21st to allow for that meeting.

Mayor Bryant opened the public hearing.

Lawrence Burton, Palmetto resident, lives near part of alley and expressed concerns on accessing his property as well as his neighbors having access. Discussion of the maps attached to the agenda were had with the staff and the resident regarding where the alley will “dead end” and what this means. Attorney Barnebey explained that staff will discuss this along with the utilities and that this hearing needs to be continued for two weeks to allow further discussion.

Motion: **Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to continue the public hearing on Ordinance 2018-06 to May 21, 2018 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.**

13. APRIL CHECK REGISTER (INFORMATIONAL ONLY)

Mayor Bryant recessed the City Commission meeting at 8:42 p.m. to open the May 7, 2018 CRA Board meeting.

Mayor Bryant reconvened the City Commission meeting at 9:19 p.m.

14. TRAFFIC UPDATE

Mayor Bryant stated that meetings are continuing on traffic with more public meetings to be held. In regard to 23rd Street in Palmetto, Mayor Bryant and Chief Tyler wrote a request to the Florida Department of Transportation (FDOT) to review that intersection to make it a solid median on

U.S. 41 instead of having the ability to exit out of 23rd Street and cross into the median. FDOT will be reviewing the City's request.

Commissioner Varnadore expressed her displeasure with learning that the turn lane construction that was to begin this summer at 3rd Street and the Green Bridge (Bradenton) has been pushed back to begin in the fall.

15. NOISE

16. PALMETTO POOL UPDATE

Mr. Burton explained that the County received three bids for a design build for the pool at Lincoln Park. It is estimated to be a \$3M project. One of the bids has committed to a dive well and the other two had alternate prices to include a dive well. All three vendors commented on the ground at Lincoln Park and the challenges to build on it. USA Swimming will certify the pool and diving for the Park. Mr. Burton stated that today were the interviews with the vendors. He explained that there are 1 meter and 3 meter diving boards with the high school using 1 meter diving boards and some colleges using 3 meter; he asked Commission their thoughts on the size of the board. Commissioner Cornwell requested staff reach out to someone in Fort Lauderdale and Orlando regarding competitive swimming and the pros and cons of a 1 meter versus a 3 meter diving board.

Mr. Burton stated that the recommendation of a vendor, out of the three submitted, will be made tomorrow with a presentation to the County Commission to follow. The plans are to have this pool opened by summer 2019.

Mr. Burton was requested to provide the Commission with the original motion that was made in regards to funding for the pool.

17. DEPARTMENT HEADS' COMMENTS

Mr. Burton—stated that the CRA is ready to move their offices, this will begin May 16th.

Mr. Tusing—recently offered a job for Deputy Director of Public Works to Mohammed “Mo” Rayan, currently in Pennsylvania and will be starting in September.

Mr. Freeman—the Historical Park Grant Project is wrapping up and should be closed by summer.

He stated May 21st will be a heavy agenda.

Chief Tyler—end of school year is quickly approaching, the Department is prepared.

He stated that there has been a vehicle burglary trend located west of 8th Avenue; he asked the Commission to remind their neighbors and family to lock their doors and remove valuables from their cars.

18. MAYOR'S REPORT

Mayor Bryant informed the Commission that Representative Wengay “Newt” Newton will be speaking at the Rubonia Community Center and any Commissioner that can attend is welcomed. He will be there on May 10th from 5:30 p.m. to 7:30 p.m.

She announced that the weekly Wednesday morning Department Head meeting has been moved to 2:00 p.m. this week.

She stated that there have been inquiries/comments regarding the Paranormal Circus in Palmetto; this circus is being held on privately owned property.

Mayor Bryant reiterated the process for making citizen complaints. The form can be filled out online on the City's website. This complaint is forwarded to Mrs. Johnston, the Mayor's assistant, who then sends out to the appropriate department. Mrs. Johnston also informs the Mayor of all complaints and which department is handling them.

On April 16th, Mr. Shane Henry appeared before the Commission requesting a discussion about the 2019 Skyway Half Marathon. The City Clerk emailed his presentation out to the Commission for their review and further discussion at a meeting. Mayor asked the Commission if they would like to place it on the next Workshop meeting; the consensus of the Commission was to have a discussion about the Skyway Half Marathon on the May 21st Workshop Agenda.

19. COMMISSIONERS' COMMENTS

Commissioner Williams—expressed his displeasure with the rental of Riverside Park West and the lack of parking for patrons wishing to use the Green Bridge Fishing Pier. He would like to have discussion on whether or not the City should continue renting Riverside Park West.

He informed Mr. Tusing of some dead trees along 7th Street and another on 4th Street.

In regards to 3rd Street Drive being “straightened”, Mr. Tusing will be meeting with the property owner.

Mr. Williams asked if Mrs. LaRowe could include the dates that items have been heard on the agenda (if more than once) so that the Commission can refer to their past notes. Mrs. LaRowe suggested that the department that is bringing forward the item on the agenda incorporate a history, to include dates heard before Commission, into their point paper.

Commissioner Williams questioned if other Commissioners would be attending the Wengay Newton Town Hall Meeting on May 10th. Commissioner Davis said he may attend. Attorney Barnebey reminded the Commission on the Sunshine Rules.

Commissioner Varnadore—questioned about a shred event for the residents to shred important documents that they wish to dispose of. Mr. Freeman stated that Manatee County does it at the fairgrounds once a year; he will publish that information in the utility bills, the News In Brief, and

the website once the City is made aware of the next time. Commissioner Varnadore asked staff to see if it is cost effective to do this for the residents.

Commissioner Davis—noticed some survey stakes along 10th Street West from 14th Avenue to 28th Avenue; this is Manatee County property. Mr. Tusing will find out what the County is working on.

Mayor Bryant adjourned the meeting at 9:53 p.m.

Minutes approved: May 21, 2018

James R. Freeman

James R. Freeman
City Clerk