

**CITY OF PALMETTO
CITY COMMISSION MEETING
AND CRA BOARD MEETING
December 3, 2018
7:00 PM**

ELECTED OFFICIALS PRESENT:

Shirley Groover Bryant, Mayor
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1
Tamara Cornwell, Commissioner-at-Large 2
Harold Smith, Commissioner, Ward 1
Tambra Varnadore, Commissioner, Ward 2
Brian Williams, Commissioner, Ward 3

STAFF PRESENT:

Jeff Burton, CRA Director
Mark Barnebey, City Attorney
Jim Freeman, City Clerk
Allen Tusing, Director of Public Works
Scott Tyler, Chief of Police
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

RECOGNITION: Judge Gilbert Smith Jr. recognized Eagle Scout, Christopher Miller, for his recent headstone and cemetery cleanup project at Yellow Fever Cemetery.

1. CITY COMMISSION AGENDA APPROVAL

Mayor Bryant requested an amendment to the Agenda to add Resolution 2018-42 SRF Loan as item 3.D. Also, item 3.B.7 Resolution 2018-38 Section 2 will be amended to add the Chief of Police and Finance Director.

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the December 3, 2018 Commission Agenda with the amendments.

2. PUBLIC COMMENT

None.

3. CONSENT AGENDA APPROVAL

- A. Mayor's Office
 - 1. 2019 Board Appointments
- B. City Clerk's Office
 - 1. Special Function Permits:
 - a. Annual Vintage Wheels Car Show 2/3/2019
 - b. Spring Classic 2/10/2019

2. Blalock Walters Legal Bills
3. Resolution 2018-39 Revised Credit Card Use Policy
4. Resolution 2018-40 Carryforward Purchase Orders
5. Resolution 2018-41 Park Operating Hours
6. Piggyback Agreement Guardian
7. Resolution 2018-38 Promotion of General Business Interests
8. Request for Extension of Time

C. Public Works

1. Taylor Fulton Special Warranty Deed

Motion: **Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to approve the December 3, 2018 Consent Agenda.**

3.D. Resolution 2018-42 SRF Loan Application Added to Agenda:

Mr. Freeman handed out a copy of Resolution 2018-42 prior to the start of the meeting. This Resolution is related to the State Revolving Fund (SRF Loan) program and designates Project No. WW41020 EQ Basin as eligible for available funding. This is an administrative requirement for the City of Palmetto to reapply.

Motion: **Commissioner Varnadore moved, Commissioner Davis seconded, and the motion carried 5-0 to adopt Resolution 2018-42.**

4. 1ST READ ORDINANCE 2018-31 GENERAL DEVELOPMENT PLAN PINZON

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR FINDINGS OF FACT; APPROVING ADOPTION OF A GENERAL DEVELOPMENT PLAN AS DESCRIBED HEREIN FOR A MULTIPLE USE, PLANNED DEVELOPMENT CONTAINING AN EIGHT STORY, 251 ROOM HOTEL INCLUDING A ROOF TOP LOUNGE AND RESTAURANT, AND TWO OUTPARCELS, ONE CONTAINING UP TO 7, 500 SQUARE FEET OF RESTAURANT/OFFICE/RETAIL, AND ONE OUTPARCEL CONTAINING RESTAURANT/OFFICE/RETAIL AND/OR UP TO A 124 ROOM HOTEL ON A 12.53 ACRE TOTAL PLANNED DEVELOPMENT SITE GENERALLY LOCATED AT THE NORTHEAST CORNER OF U.S. 41 NORTH AND 7TH STREET WEST IN PALMETTO; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE. (PINZON/CONVENTION CENTER PROPERTY)

Karla Owens, Director of Development Services, explained that this Ordinance had to be re-advertised with a new title block (as shown above). The difference between this title block and the previously advertised title block is that this title block breaks out the additional parcels. It is notated, now, that one outparcel is 7,500 square feet and the other outparcel could contain restaurant/office/retail and/or up to a 124 room hotel on the 12.53 acre parcel.

Motion: **Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to approve the first reading of Ordinance 2018-31 and authorize staff to advertise for the appropriate public hearings.**

5. FIRST PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Mr. Corbett Alday, Guardian, made a presentation to the City Commission and the public regarding Community Development Block Grant eligible categories and the Fair Housing Workshop. The presentations have been attached as part of tonight's agenda.

Mayor Bryant opened the public hearing.

After hearing no public comment, Mayor Bryant closed the public hearing.

Motion: Commissioner Davis moved, Commissioner Varnadore seconded, and the motion carried 5-0 to authorize staff to develop application to Florida Development for Economic Opportunity for an FFY 2017 CDBG and schedule the second public hearing.

6. ANNEXATION AGREEMENTS

This discussion is carried over from the initial discussion and presentation made to the Commission on November 26, 2018.

Mr. Tusing displayed a map that shows where these two properties are located (both Dr. Lassen and Mrs. Brown); the map also shows the location where the utilities can be connected.

The Commission was informed that, if approved tonight, both agreements will be signed and recorded at the Manatee County Clerk's Office. These agreements are legally binding to voluntarily annex the subject properties once contiguous to the City of Palmetto. These agreements not only bind the applicants but also any successors to the properties.

It was confirmed that all fees associated with the sewer connection will be paid for by the applicants.

Commissioner Cornwell expressed her opinions regarding the positives and negatives of approving the Agreements. She does believe it is best for the environment to be off of septic when sewer is available.

Commissioner Varnadore expressed her opinions regarding these Agreements. She indicated that there have been requests for these types of agreements in the past; however, they have been denied. Also, she does not like that there is no time certain that these properties will be annexed into the City of Palmetto; it may never happen. She agrees that it is best for the environment and would like to see Manatee County responsible for their part in that as well.

A. Dr. Keith Lassen: property located at 4315 Pompano Lane, Palmetto, FL 34221

Motion: Commissioner Cornwell moved, Commissioner Smith seconded, and the motion carried 4-1 to approve the Voluntary Annexation Agreement and Petition to Annex with Dr. Keith Lassen and authorize the Mayor's execution of same. Commissioner Varnadore voted no.

B. Jill Brown: property located at 3312 7th Street Court West, Palmetto, FL 34221

Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 4-1 to approve the Voluntary Annexation Agreement and Petition to Annex with Jill Brown and authorize the Mayor's execution of same. Commissioner Varnadore voted no.

Mayor Bryant state that a discussion needs to be had with the County regarding the Interlocal Service Boundary Agreement.

7. PUBLIC HEARING ORDINANCE 2018-07 PARKING

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, PROVIDING FOR AMENDMENT TO THE REGULATIONS RELATING TO PARKING, INCLUDING HANDICAPPED PARKING; PROVIDING A NEW SCHEDULE OF FINES FOR PARKING VIOLATIONS, PROVIDING FOR AN APPEAL PROCESS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Bryant opened the public hearing.

Commissioner and staff discussed the State Statute and the Ordinance. The appeal process was discussed. Commissioner Smith opined that a violator should not be obligated to pay the appeal hearing fee until after the hearing if they are still found in violation. Also, he opined that ten days to pay the parking citation is too short.

Motion: Commissioner Smith moved, Commissioner Williams seconded, and the motion carried 5-0 to allow for 30 calendar days for a citation to be paid before the late fee is assessed.

Mayor Bryant closed the public hearing after hearing no public comment.

Motion: Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to adopt Ordinance 2018-07.

8. SYSTEM 4 CDBG NEIGHBORHOOD REVITALIZATION PROJECT

Motion: Mrs. Cornwell moved, Mr. Davis seconded, and the motion carried 5-0 to approve Foley / Kolarik, Inc. Engineer's recommendation of C-Squared Certified General Contractors, Inc. The award of the contract is contingent upon C-Squared Certified General Contractors, Inc. providing the required bonds, confirming DUNS number, registration being active on Sam.gov, and on approval of the CDBG construction procurement documents by the Florida Department of Economic Opportunity, as required by the Grant Agreement dated February 17, 2018, Attachment D, Paragraph 9.

MAYOR BRYANT RECESSED THE CITY COMMISSION MEETING AT 8:30 P.M. TO OPEN THE DECEMBER 3, 2018 CRA BOARD MEETING.

MAYOR BRANT RECONVENED THE CITY COMMISSION MEETING AT 8:44 P.M.

STANDING AGENDA ITEMS:

8. TRAFFIC UPDATE

Mr. Tusing stated that he has been informed that by Christmas, all lanes should be open on the Green Bridge.

9. PALMETTO POOL UPDATE

An update will be made by the County at the City and County joint meeting January 9, 2019 5:00 p.m. at the Manatee County Convention Center.

10. POLICE DEPARTMENT BUILDING UPDATE

Staff if still working on the documents to place out for bid.

COMMENTS:

11. DEPARTMENT HEADS' COMMENTS

MR. TUSING—thanked the Commission for voting on the System 4 project.

CHIEF TYLER—informed the Commission on the semiannual crime statistics from January to June, showing a continued downward trend in overall crime in the City.

He thanked the Commission for adopting the Parking Enforcement Ordinance.

12. MAYOR'S REPORT

Mayor Bryant thanked Commissioner Davis for filling in for her at the Workshop meeting today. She also thanked Commissioner Williams for representing the City on Saturday at the Veterans Luncheon. Commissioner Williams discussed the luncheon and the recognition that was given out at the event.

Mayor Bryant mentioned the Christmas in the Park event at the Historical Park this past Saturday. She noted how well attended it was.

13. COMMISSIONERS' COMMENTS

COMMISSIONER WILLIAMS—reminded the Commission of the Employee Appreciation Party at the Women's Center from 11:30 a.m. to 1:30 p.m. on December 13th.

He discussed his displeasure in having little discussion prior to the adoption of the Seahorse Statue that was on tonight's CRA Board Agenda. He requested high dollar amount contracts be

provided to the Commission in advance so that discussion can be had either at a Workshop or among a Commissioner and staff individually.

COMMISSIONER DAVIS—echoed the Mayor’s comments regarding the Christmas in the Park event Saturday.

COMMISSIONER CORNWELL—thanked Mr. Burton for the Poinsettia and Christmas card.

She thanked the Chief for his officers that have been out patrolling and monitoring the traffic.

Mayor Bryant adjourned the meeting at 9:00 p.m.

MINUTES APPROVED: January 7, 2019

James R. Freeman

JAMES R. FREEMAN
CITY CLERK