

CRA BOARD MEETING
August 5, 2013
7:00 PM

Board Members Present:

Shirley Groover Bryant, CRA Board Presiding Officer
Tambra Varnadore, Chair
Charles Smith, Vice Chair
Tamara Cornwell
Jonathan Davis
Brian Williams

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Amber Foley, Assistant City Clerk

Chair Varnadore opened the CRA Board meeting at 7:37 p.m.

1. CRA BOARD AGENDA APPROVAL

Motion: Mr. Smith moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve the August 5, 2013 CRA Board Agenda.

2. DR. MARTIN LUTHER KING JR. PARK MONTHLY UPDATE

Bob Gause, project manager, reviewed the report and the 90 percent plans. He indicated that the tentative start date should be November. SWFWMD is still in the process of approving the permits for this park. The project has also been submitted to the Police Department for a Crime Prevention Through Environmental Design (CPTED) review.

Discussion ensued regarding restrooms for the park. Mr. Gause suggested that the Palmetto Youth Center bathrooms could be utilized until funds are available to build restrooms in the park. Mr. Smith was not in favor of that; he would like to see bathrooms in the park by the time it is completed. Mr. Williams would like bathrooms to be located in the center of the park.

Mr. Williams requested a cost analysis of the bridges; he opined that the bridges could be shortened which could result in lower costs.

Mrs. Cornwell requested that the benches be designed so that they discourage sleeping. She would like to see some grills built in the park for people to use for family picnics and church potlucks. Mrs. Cornwell suggested informational kiosks be placed throughout the park with Quick Response (QR) codes so visitors can learn about Dr. Martin Luther King, Jr.

Mr. Gause discussed the timeline for this project. He stated that the RFP should be going out and would like to see responses back from vendors by end of September. In October the award for the proposal would be given and ground breaking could begin in November. Mr. Gause estimates a completion date to be June 2014.

Mr. Gause will bring another update to the Board in September.

3. SUTTON PARK RESTROOM FINAL APPROVAL

Mayor Bryant stated that she received some suggestions from a resident in Terra Ceia regarding the design and layout of the restrooms. Mr. Tusing informed the Board that the resident stated that most of

the issues with the restrooms usually occur around the hand washing station of the restrooms. They suggest trading the entrance to the maintenance area in the family restrooms. This would put the maintenance area entrance close to the hand washing station. Discussion ensued regarding the suggestions made by the resident. Mr. Tusing will talk with Jon Moore, Moore 2 Design, about the suggestions mentioned.

Mr. Williams would like to see hand dryers installed that a person sticks their hands in to dry instead of the older model hand dryers.

Motion: **Mrs. Cornwell moved, Mr. Smith seconded, and the motion carried 5-0 to approve the final construction plans for Sutton Park Phase III: Bathrooms, for the 2013/14 CRA budget.**

4. UPDATE OF 5TH STREET PROPERTY RFP

This item will be discussed at the August 20th CRA Board meeting.

5. CRA DIRECTOR'S COMMENTS

Mr. Burton has delivered the budget to the CRA Advisory Board (CRAAB) for their review. A discussion will be held regarding the budget at the August 13th CRAAB meeting. As of today, the Police Department is fully funded, and if the City has a Code Enforcement Plan they would like to submit to the CRA, then Mr. Burton will have the CRAAB review that as well.

6. PRESIDING OFFICER'S COMMENTS

Mayor Bryant commented on the recent article in the North River News regarding 5th Street. The article discussed all the enhancements and improvements that have been done along the street.

7. CRA BOARD MEMBERS' COMMENTS

Mr. Smith—Stated he is excited about the upcoming projects in the CRA.

Mr. Davis—Thanked Mr. Burton for making the building of restrooms a priority at Sutton Park.

Mrs. Cornwell—Discussed the Green Bridge. Stated she would like to see a new paint design on the bridge to deter graffiti.

Mrs. Varnadore—Asked when the joint meeting with the CRA Advisory Board will be. Mr. Freeman stated that the meeting with City Commission and CRA Advisory Board is scheduled to be held during the August 26th budget workshop at 6:00 p.m.

Mr. Williams—Questioned if there needs to be a change to the CRA ordinance to require the budget be submitted to the City before the budget books are prepared. Attorney Barnebey said he is working on changing that date in the ordinance.

8. PUBLIC COMMENTS FOR THE CRA BOARD

None

Mayor Bryant adjourned the meeting at

Minutes approved: August 20, 2013

James R. Freeman

James R. Freeman
City Clerk