

**CRA BOARD MEETING
BEGINS IMMEDIATELY FOLLOWING THE
CITY COMMISSION AGENDA ITEMS
August 20, 2013
7:00 PM**

Board Members Present:

Shirley Groover Bryant, CRA Board Presiding Officer
Tambra Varnadore, Chair
Charles Smith, Vice Chair
Tamara Cornwell
Jonathan Davis
Brian Williams

Staff Present:

Jeff Burton, CRA Director
Jim Freeman, City Clerk
Will Robinson, Assistant City Attorney
Allen Tusing, Public Works Director
Scott Tyler, Deputy Chief of Police
Amber Foley, Assistant City Clerk

Mayor Bryant opened the CRA Board meeting at 8:02 p.m.

Non-agenda item Public Comment: None

1. CRA BOARD AGENDA APPROVAL

Motion: Mrs. Varnadore moved, Mr. Williams seconded, and the motion carried 5-0 to approve the August 20, 2013 CRA Board Agenda.

2. CRA CONSENT AGENDA

- A. Minutes: July 22, 2013 & August 5, 2013
- B. Blalock Walters Legal Bills

Motion: Mr. Williams moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve the August 20, 2013 CRA Consent Agenda.

3. DISCUSSION: UPDATE OF 5TH STREET PROPERTY RFP

Mr. Burton explained that there were two offers submitted for the property on 5th Street. The Mayor has negotiated an offer of \$65,000 with Alexander Byrne, the owner of the Olympia Theater. There may be a property trade involved as well. Mr. Burton is working on an agreement with Mr. Byrne to build a building on the corner of 10th Avenue and 5th Street West, and lease that to the CRA; the CRA would then re-locate their office into that building. Mr. Burton handed out a copy of the power point presentation. A copy of the presentation is attached to and made a part of these minutes.

Motion: Mr. Davis moved, Mr. Smith seconded, and the motion carried 5-0 to authorize the Mayor/Presiding Officer of the CRA Board to negotiate and sign the agreement [for the 5th Street Property Project] subject to attorney approval.

4. CRA DIRECTOR'S COMMENTS

Mr. Burton said that on September 9th he will be bringing forward on the agenda the approval of the gateway sign and landscaping on the Shell property. Also, he will provide some conceptual plans for Haben Boulevard.

The projector in Sutton Park should be up in the pavilion in October.

He informed the Board that on September 19th and 20th there will be free training available in Winterpark, Florida, with their CRA. He would like to hold a televised public meeting at their facility. He stated that the Winterpark CRA has revitalized their downtown significantly.

Mr. Burton would like to schedule a CRA Board workshop to discuss the Florida Department of Economic Opportunity Grant that was received for \$25,000 for planning in the downtown area.

He reminded the Board of the joint meeting with the CRA Advisory Board on August 26th to discuss the budget.

5. PRESIDING OFFICER'S COMMENTS

Mayor Bryant is excited about the upcoming projects.

6. CRA BOARD MEMBERS' COMMENTS

Mrs. Varnadore—questioned the paving of the road in front of Sutton Park. Mr. Burton said that there was a discussion that if there were dollars available in the contingency fund from the construction of the pavilion at Sutton Park, then those left over funds could be used to pave the street in front of the park. He informed the Board that there are funds coming from FDOT specifically for that road as well.

Mr. Tusing stated that he has a striping contract to stripe a center line down 10th Avenue from 17th Street to Riverside Drive, and down Riverside Drive to 8th Avenue.

7. PUBLIC COMMENTS FOR THE CRA BOARD

None

Mayor Bryant adjourned the meeting at 8:22 p.m.

Minutes approved: October 7, 2013

James R. Freeman

James R. Freeman
City Clerk