

SPECIAL CRA BOARD MEETING
March 6, 2014
5:30 PM

Board Members Present:

Shirley Groover Bryant, Presiding Officer
Jonathan Davis, Chair
Brian Williams, Vice Chair
Tamara Cornwell
Charles Smith
Tambra Varnadore

Staff Present:

Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Amber Foley, Assistant City Clerk

Mayor Bryant opened the CRA Board meeting at 5:30 p.m.

All persons intending to address the CRA Board were duly sworn.

1. CRA BOARD AGENDA APPROVAL

Motion: Mr. Williams moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve the March 6, 2014 CRA Board Agenda.

2. PUBLIC COMMENT

None

3. SUTTON PARK RESTROOMS RFP RECOMMENDATION

Mayor Bryant requested that the motion be amended to include "subject to attorney approval" and a "not-to-exceed amount of \$456,122.00." Mayor Bryant informed the Board that there is a six day waiting period before she can sign a contract for this project.

Motion: Mr. Williams moved, Mr. Davis seconded, and the motion carried 5-0 to approve the RFP Committee's recommendation to authorize the Mayor to negotiate with the number one ranked contractor, Stellar Development, and if a reasonable negotiation is not obtained, to authorize the Mayor to negotiate with the number two ranked, Zirkelbach Construction, and the number three ranked, Matthews Construction to include the amendments as stated by the Mayor.

Mr. Burton would like to include a contingency with this project. There is an existing contingency in the budget for Sutton Park projects of \$59,000. He would like to extend that contingency to this project as well. The restroom project will include all the same stipulations as previous projects within the park. Any changes will come back to this Board and the City for their approval.

Motion: Mr. Williams moved, Mr. Davis seconded, and the motion carried 5-0 to carry forward the \$59,000 contingency already budgeted for Sutton Park projects and to include the same stipulations as stated on the prior projects within the park.

Mayor Bryant adjourned the meeting at 5:35 p.m.

Minutes approved: April 7, 2014

James R. Freeman

James R. Freeman, City Clerk