

**CRA BOARD MEETING**  
**September 12, 2016**  
**7:00 PM**

CRA Board Members Present:

Shirley Groover Bryant, Presiding Officer  
Harold Smith, Chair  
Tamara Cornwell, Vice Chair  
Jonathan Davis  
Brian Williams  
Tambra Varnadore

Staff Present:

Mark Barnebey, City Attorney  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant opened the CRA Board meeting at 7:19 p.m.

1. CRA BOARD AGENDA APPROVAL

**Motion:**           **Mrs. Varnadore moved, Mr. Davis seconded, and the motion carried 5-0 to approve the September 12, 2016 CRA Board Agenda.**

2. PUBLIC COMMENT

None.

3. CRA CONSENT AGENDA

- A. June 20, 2016 and July 18, 2016 Minutes
- B. Updated Rules of the Community Redevelopment Agency
- C. Resolution 2016-02 Budget Amendment

**Motion:**           **Mr. Davis moved, Mr. Williams seconded the motion to approve the September 12, 2016 CRA Board Consent Agenda.**

Commissioner Williams removed item 3.B. for discussion

**Amended Motion:**       **Mrs. Varnadore moved, Mr. Williams seconded, and the amended motion carried 5-0 to approve items A and C of the Consent Agenda.**

3.B. Updated Rules of the Community Redevelopment Agency Discussion:

Attorney Barnebey identified a typo in Section 3.1 changing "or any motion" to "on any motion".

In regards to Section 4.1.1, Mr. Barnebey will be adding a clarification sentence that states all regular meetings will be held at 7:00 p.m. or soon thereafter as same can be heard in these Commission Chambers.

It was asked that the word "assign" in Section 3.2 be changed to "request".

In regards to Section 8, it will be identified in there that all Board members will be given a copy of the Rules once they are published. It was also requested that a copy of these Rules be placed in an applicable area within the City's website.

It was requested that in Section 4.1.2 it is indicated that if a CRA Board meeting is specially scheduled outside of a regularly scheduled Commission meeting date, that meeting shall be noticed to Commission either written or electronically with confirmation that the Board members received notice.

Attorney Barnebey will include language in Section 6.2 to identify that if a voting conflict occurs, the appropriate paperwork will be signed and filed with the City Clerk.

**Motion: Mr. Williams moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve the updated Rules and Procedures for the CRA Board with the changes as mentioned above.**

4. CRA DIRECTOR'S COMMENTS

5. PRESIDING OFFICER'S COMMENTS

6. CRA BOARD MEMBERS' COMMENTS

Mayor Bryant adjourned the meeting at 7:48 p.m.

Minutes approved: November 7, 2016

*James R. Freeman*

James R. Freeman  
City Clerk