

**CRA BOARD MEETING**

**June 3, 2019**

**7:00 PM**

CRA BOARD MEMBERS PRESENT:

Shirley Groover Bryant, Presiding Officer  
Tambra Varnadore, Chair  
Jonathan Davis, Vice Chair  
Tamara Cornwell  
Harold Smith  
Brian Williams

STAFF PRESENT:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant opened the June 3, 2019 CRA Board meeting at 9:02 p.m.

1. CRA BOARD AGENDA APPROVAL

**Motion:** Mrs. Cornwell moved, Mrs. Varnadore seconded, and the motion carried 5-0 to remove item 3.E. for discussion, and to remove items 3.D. and 3.F. from the Agenda. to approve the June 3, 2019 CRA Board Agenda.

2. PUBLIC COMMENT

None.

3. CONSENT AGENDA APPROVAL

- A. Minutes: March 18, April 1, and May 6, 2019
- B. Blalock Walters Legal Invoices
- C. Short Term Lease Agreement 911 5th Street West
- ~~D. Veterans of Foreign Wars, Post 2488, Request for Financial Support/Relief~~ Removed
- E. July 4th RFP Vendor Selection
- ~~F. Surplus Property 8th Street and 10th Avenue West~~ Removed

**Motion:** Mrs. Cornwell moved, Commissioner Varnadore seconded, and the motion carried 5-0 to approve the June 3, 2019 CRA Board Consent Agenda items 3.A., 3.B. and 3.C.

3.E. JULY 4<sup>TH</sup> RFP VENDOR SELECTION DISCUSSION:

Mr. Burton stated that only one person responded to the beer sales at the Fourth of July event, the Palmetto Rotary, so the CRA will accept that vendor.

Mr. Burton discussed the responses to the City's request for proposal (RFP) for kid's family friendly section during the July 4<sup>th</sup> event. Mr. Williams questioned how they Board could make an accurate motion to approve when nothing was given to the Board to review prior to the agenda.

Mr. Burton then read the two proposals received, one from a non-for profit and one from a business. He opined that each have about the same amount of kids fun activities. He asked the Board what they would like to do.

**Motion: Mr. Williams moved, Mr. Davis seconded, and the motion carried 5-0 to approve item 3.E. with PalmettoBUILD as the vendor for the family friendly section of the event.**

**Motion: Mr. Williams moved, Mr. Davis seconded, and the motion carried 3-2 to approve the Palmetto Rotary for the beer sales during the event. Mrs. Cornwell and Mrs. Varnadore voted no.**

## COMMENTS

### 4. CRA DIRECTOR'S COMMENTS

Mr. Burton distributed the concert flier to the Board for the July 4<sup>th</sup> concert.

He discussed the short term parking plan for the CRA downtown property on 5<sup>th</sup> Street West. The plan is to create 81 parking spaces, enhance landscape and lighting as discussed with the Chief for the crime prevention through environmental design (CPTED). Mr. Burton supplied the Board with a conceptual idea for the paint on the building that is on the property. Mrs. Cornwell is disinterested in paying for the building to be painted just for it to be demolished next year.

Mr. Burton will be meeting individually with the Board members to discuss the Riverside property.

Mrs. Varnadore asked that an email be sent or a meeting be put on the Board members' calendars when the CRA/City intend to have meetings with the local businesses.

Mr. Smith asked Mr. Burton about building the Martin Luther King Park restrooms. Mr. Tusing stated that the funding for the construction of bathrooms has been put into the half cents sales tax project list. Public Works will work on this.

### 5. PRESIDING OFFICER'S COMMENTS

### 6. CRA BOARD MEMBER'S COMMENTS

Mayor Bryant adjourned the meeting at 9:25 p.m.

MINUTES APPROVED: July 22, 2019

*Jim Freeman*

JAMES R. FREEMAN, CITY CLERK