

Palmetto City Commission
CRA Board
Joint Meeting
August 8, 2005 5:00 PM

Elected Officials present:

Larry Bustle, Mayor
Brian Williams, Vice Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Tambra Varnadore, Commissioner

Elected Officials Absent:

Mary Lancaster, Commissioner

CRA Board Members present:

Scott Maloney
Alan Zirkelbach
Allen Langford
Rose Marie Tory
C. J. Czaia (entered at 6:15 pm)

Staff and others present:

Tanya Lukowiak, CRA Executive Director
Chief Garry Lowe
Chris Lukowiak, Public Works Director
Karen Simpson, Deputy Clerk-Finance
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 5:05 PM.

1. APPROVAL OF WORKSHOP AGENDA

MOTION: Mr. Williams moved, Mrs. Varnadore seconded and motion carried 5-0 to approve the August 8, 2005 4:00 workshop agenda.

Mayor Bustle thanked the CRA Board for attending the joint meeting.

2. CRA FISCAL YEAR 2005-2006 BUDGET PRESENTATION

CRA Executive Director Tanya Lukowiak presented the CRA's proposed FY 2005-2006 budget. Mrs. Lukowiak and Commission discussed the justification for each line item of the budget. Commission discussed the commercial and residential revitalization programs at length. Also discussed was the aging infrastructure of the City and the CRA's ability to participate in maintenance and replacement. Mrs. Lukowiak explained that statutorily, CRA is not permitted to fund maintenance, items paid for through user fees and capital improvement projects. Commission discussed the amount contained in the commercial revitalization line, but made no definitive decision to amend the amount. Commission accepted the proposed CRA 2005-2006 budget as presented.

Mayor Bustle recessed the meeting for ten minutes.

3. DISCUSSION – FY 2005-2006 BUDGET

Before the budget review resumed with the Police Department, Deputy Clerk-Finance Karen Simpson reviewed items for which Commission had requested additional information. Chief Lowe explained the police officer uniform cleaning/alterations for the two line items.

The following changes were made to the Police Department's proposed budget:

| | |
|---|--|
| Operating Expenses 0015215223 | |
| Camera, monitor & recorder | Deleted \$1,300 |
| Microsoft Visio | Deleted \$1,700 |
| Uniform Purchases & Cleaning 0015215251 | |
| Uniform Clean - 3 new positions | Deleted \$760 (new amount - \$1,500) |
| Machinery & Equipment 0015216401 | |
| Portable Radios Lease | Deleted \$34,134 (quantity reduced to 8 for a total of \$7,186) |
| Vehicle Radios Lease | Deleted \$23,275 (quantity reduced to 12 for a total of \$7,980) |
| Hydraulic Desk-Disptach | Deleted \$14,654 (amount amended to reflect one annual lease/purchase payment) |

Mrs. Simpson confirmed the lease/purchase program may be used for all furniture and equipment. Further research will be done to identify budget inclusions that created the \$38,000 increase in the Police Department's operating expense line item from the prior year's budget.

The next budget review meeting will begin with Code Enforcement.

Mr. Lukowiak requested permission to address Commission on a non-budget item. The 5th and 6th Street project did not include any work on 19th Avenue from 4th Street to 5th Street, which staff has determined needs to be repaired at a cost not to exceed \$13,000. Finance has confirmed funds are currently available in the Road and Bridge account. Commission granted approval to extend the contract to accommodate the additional \$13,000 expense.

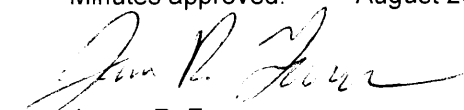
In the review process of the preliminary plat for Palm Lakes Estates, staff has identified a minor change that is necessary to a sidewalk on the left entry of the development. Mr. Lukowiak requested permission to alter the plan to eliminate the need to go under sidewalks when installing meters. Mr. Lukowiak informed Commission the developer has agreed to the sidewalk being placed on the outside of the storm drain box rather than along side the box. Commission approved the minor change to the Palm Lakes Estates preliminary plat.

Duane Kinn, Deputy Director of Operations, explained the gutter curb across 20th Avenue at 5th Street was installed in an attempt to prevent standing water. Staff inspected the area after the recent rains and the street was clear of water. Public Works will asphalt on either side of the curb to eliminate the street dip.

Mr. Woodard advised Commission a traffic count at 5th Street and 18th Avenue indicates a stop sign at the location is not warranted. Staff is looking at other alternatives to slow the traffic in the area.

Meeting adjourned at 7:00 pm.

Minutes approved: August 29, 2005


James R. Freeman
City Clerk