

Palmetto City Commission
November 28, 2005 4:00 p.m.

Elected Officials present:

Larry Bustle, Mayor
Brian Williams, Vice Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Tambra Varnadore, Commissioner

Elected Officials absent:

Mary Lancaster, Commissioner

Staff and others present:

Michele Hall, City Attorney
Deputy Chief Mike Mayer
Chris Lukowiak, Public Works Director
James R. Freeman, City Clerk
Tanya Lukowiak, CRA Executive Director
Ric Hartman, Planning Supervisor/Zoning Administrator
Frank Woodard, Deputy Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 4:05 p.m. A moment of silence for overseas military personnel was observed, followed by the Pledge of Allegiance.

1. APPROVAL OF WORKSHOP AGENDA (1:07)

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried 4-0 to approve the November 21, 2005 4:00 pm agenda.

2. APPROVAL: NORTH RIVER INDUSTRIAL PARK FINAL PLAT (1:25)

MOTION: Mr. Cornwell moved, Mr. Williams seconded and motion carried 4-0 to approve the North River Industrial Park final plat with recordation of plat subject to stated conditions, approve the security provided by the applicant and authorize the Mayor to execute the agreement in conjunction with the security provided.

3. CIP UPDATE AND ADDITIONS (11:42)

Mr. Lukowiak reviewed the proposed Capital Improvement Plan (CIP). Attorney Hall discussed new legislation concerning a municipality's CIP; when moving an item back or forward or when moving monies from one project to another, a City must now make a Comp Plan amendment to amend a CIP; an ordinance can approve a change in a cost or revenue source of a CIP project. Commission discussed the proposed projects contained in each Fund. Instructions to staff concerning the CIP were:

- Consider designs to more easily identify raised crosswalks
- Contact MPO concerning the traffic movement study for possible funding
- Seek funding for the Jet Park dredging project
- Determine if there is a completion date for the ADA project
- Configure detail sheets to include correct funding sources
- Verify the timeline for the 35th Avenue project
- Confirm prioritization of the WWTP projects with the consultant who performed the audit at the facility

Mr. Lukowiak confirmed the CIP has now been changed from a calendar year to a fiscal year so Commission will have the information during the budget process. He and his staff will work to finalize the CIP, work with the Finance Department to prepare the detailed funding sources and present the document at a subsequent Commission meeting for adoption.

3. INCLUSIONARY HOUSING (1:49:02)

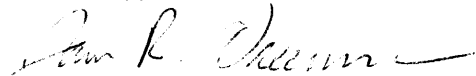
Mrs. Lukowiak discussed the changes made to the draft ordinance. The only change made is to require that an inclusionary unit must be purchased as a primary "homesteaded" residence. A requirement to homestead may be included in the purchase documents. In the event a purchaser fails to homestead the property, a lien will be recorded against the property for the difference between the purchase and market value.

Mayor Bustle stated the need to develop an Interlocal Agreement with Manatee County to administer applicant qualifications. Procedures governing the administration of the Housing Trust Fund will also be developed; a budget line item will suffice in the interim.

The ordinance will be placed on the December 19, 2005 Commission agenda for first reading and advertising approval.

Meeting adjourned at 6:30 pm.

Minutes approved: December 19, 2005



James R. Freeman
City Clerk