

Palmetto City Commission
December 19, 2005 4:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Brian Williams, Vice Mayor (4:20 p.m.)
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Mary Lancaster, Commissioner
Tambra Varnadore, Commissioner

Staff and Others Present:

Michele Hall, City Attorney
Chief Garry Lowe
Chris Lukowiak, Public Works Director
James R. Freeman, City Clerk
Ric Hartman, Planning Supervisor/Zoning Administrator
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 4:08 p.m. A moment of silence for our troops overseas was observed followed by the Pledge of Allegiance.

1. AGENDA APPROVAL

MOTION: Mr. Ball moved, Ms. Cornwell seconded and motion carried 4-0 to approve the December 19, 2005, 4:00 PM agenda.

Chief Lowe introduced the City's new victim's advocate, Lorna White.

2. CIP PROJECT AND BUDGET ADOPTION (4:15)

Mr. Lukowiak informed Commission the funding sources have been included in the CIP under review. Mr. Lukowiak confirmed the proposed CIP has been reviewed by the CRA. Finance Director Karen Simpson reviewed the projected deficits in reuse fund: \$986,259 has been spent expanding the City's reuse system and was funded by the 2004 Bank of American loan and \$587,288 was spent on the 5th, 6th and 7th Streets project. Mrs. Simpson informed Commission the total amount of \$1,573,938 is eligible for payment from impact fees. Commission concurred with Mrs. Simpson's proposal, which will be formally acted upon at a subsequent Commission meeting. Mr. Freeman and Mrs. Simpson both stressed the reuse fund must be closely monitored to determine revenue necessary to support future expansion vs. debt service. Commission did not amend the proposed CIP FY2006-2010 and authorized its inclusion on the 7:00 p.m. agenda for action.

3. APPROVAL FOR VEOLIA TO ADMINISTER CAPITAL IMPROVEMENT PROJECTS AT THE WASTE WATER TREATMENT PLANT (41:30)

Mr. Lukowiak informed Commission this project is listed as a CIP project at \$1,100,000. Mr. Lukowiak is seeking authorization to enter into a letter of agreement for Veolia to administer repairs at the waste water treatment plant for a six percent fee of the project's cost. Mayor Bustle discussed the age of the estimates, stating a new proposed cost is needed before commencing any construction. Mr. Freeman also spoke of the CIP now being on a fiscal year and included in the budget, which will enable the City to more accurately monitor the projects. Mr. Ray Diauto, the waste water treatment plant manager, discussed the need for the projects given the age of the equipment. Mr. Lukowiak informed Commission that he will participate in each project's approval and review to control costs given the agreement includes the additional six percent

administrative fee. Mayor Bustle suggested the scrubber should be one of the first projects to be completed. Commission authorized the topic's inclusion on the 7:00 p.m. agenda for action.

4. DOCUMENT SCANNING AND IMAGING (58:42)

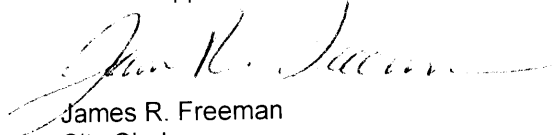
Mr. Freeman informed the proposed document scanning and imaging project will be city wide. Three vendors were reviewed by a team, who chose LaserFische offered by Municipal Code Corporation. Mr. Freeman advised the Commission that after conversation with the city of Bradenton, which utilizes the system, he reduced the number of licenses the City proposes to purchase which has lowered the quote to \$21,287 for the software. In addition, he estimated the cost of supporting hardware to not exceed \$16,200, which can be purchased on the market. Staff was instructed to bring forward a proposal for outsourcing the historical documents that must be archived.

5. MANATEE COUNTY RADIO CONTROLLERS (1:28:14)

Mr. Lukowiak advised Commission Manatee County has requested the City supply the improvements Manatee County Radio Controllers, Inc. (MCRC) proposes for the Erie Road landfill site. Mr. Lukowiak explained Day Gray, Manatee County, informed him any planned activity at the site in addition to the lease and sublease must be submitted to Manatee County for inclusion on the FDEP landfill permit. Mayor Bustle discussed the fact Commission is not approving the items contained in the Erie Landfill Anticipated Future Improvements Document supplied by MCRC., Commission is only acknowledging the items as presented for submission to Manatee County, because all projects must be approved by the City, Manatee County and FDEP before construction commences. Commissioners Williams and Cornwell requested a list of items that have been completed; Commissioner Cornwell also requested a five-year plan from MCRC setting forth their plans for the site. Attorney Hall suggested Mr. Lukowiak's letter to Mr. Gray should list the items the City has approved and then list the remainder of projects planned by MCRC, each of which are contingent upon necessary approvals. Commission authorized the topic's inclusion on the 7:00 p.m. agenda for action.

Meeting adjourned at 6:00 pm.

Minutes approved: January 9, 2006


James R. Freeman
City Clerk