

Palmetto City Commission
August 14, 2006 4:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Mary Lancaster, Vice Mayor
Eric Ball, Commissioner
Tamara Cornwell, Commissioner
Tambra Varnadore, Commissioner
Brian Williams, Commissioner

Staff and Others Present:

James R. Freeman, City Clerk
Chris Lukowiak, Public Works Director
Frank Woodard, Deputy Public Works Director
Chief Garry Lowe
Deputy Chief Mike Mayer
Karen Simpson-Deputy Clerk-Finance
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 4:08 p.m. A moment of silence was observed for our military personnel serving overseas, followed by the Pledge of Allegiance.

1. APPROVAL OF WORKSHOP AGENDA

MOTION: Mr. Williams moved, Mr. Ball seconded and motion carried 5-0 to approve the August 7, 2006 4:00 pm agenda.

2. PROPOSED FISCAL YEAR 2006-2007 BUDGET

The proposed FYE 2007 budget review resumed with the IT Department.

IT DEPARTMENT

Proposed personnel positions were discussed. Staff was asked to consider a new title description for the GIS Tech.

Small Tools/Equipment

Deleted two personal printers for the Customer Service area; reduced budget by \$800

Discussed staff's reasons for placing the Mayor's Blackberry phone under IT rather than in the Mayor/Commission budget. Because all computer purchases are being centralized under IT, no change was made because of this particular phone being connected to the City's computer system. Commission suggested all department budgets be reviewed to ensure consistency in computer purchases.

Staff was asked to bring Commission information on the number of 19" flat panel monitors purchased in 2005-2006 vs. the number proposed for 2006-2007.

Machinery and Equipment

The description for the portable PA system and PowerPoint projector will be changed to City wide.

The In Car Video/Data Terminal purchase of \$95,000 was discussed. No change was made.

Staff was asked to justify the need for the two proposed Tablet Personal Computers for PW Administration.

POLICE DEPARTMENT

Capt. Mayer discussed the proposed new police officer positions and how they will add to the daily street patrols.

Operating Expenses

Symantec Anti-Virus in the amount of \$160 was moved to the IT Department.

Discussed Paint Ball Guns/Supplies and how the department will use the supplies in real time training. Sgt. Stinson stated a written directive covering paint ball training will be developed.

Staff was instructed to correctly identify the quantity and amount of all items relating to the six new police officer positions.

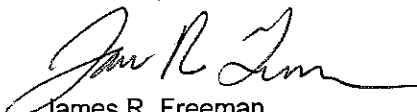
Attorney Hall informed Commission her firm is offering the following rates for legal services effective January 2007:

- Annual flat fee of \$300,000; currently \$280,000
- Pass thru fees billed at \$200 per hour; currently \$175 per hour
- Specialized services such as litigation, environmental, etc. will continue at the current rate of \$175 per hour
- Attorney Hall will be located at the City approximately two days a week and Attorney Conrad three days a week
- From October 1, 2006 to December 31, 2006 the current rates will remain the same with the exception of pass thru which will be billed at \$200 per hour.

Commission requested Ms. Hall provide the proposed legal service fees in writing. The topic will be discussed at the next budget workshop.

Meeting adjourned at 6:07 pm.

Minutes approved: September 12, 2006



James R. Freeman
City Clerk