

Palmetto City Commission
August 7, 2007 5:00 p.m.

Elected Officials Present:

Larry Bustle, Mayor
Eric Ball, Vice Mayor
Tamara Cornwell, Commissioner
Mary Lancaster, Commissioner
Tambra Varnadore, Commissioner (entered at 5:10 pm)
Brian Williams, Commissioner

Elected Officials Absent:

Staff and Others Present:

James R. Freeman, City Clerk
Chief Garry Lowe
Deputy Chief Mike Mayer
Chris Lukowiak, Public Works Director
Tanya Lukowiak, CRA Executive Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bustle called the meeting to order at 5:00 pm, followed by the Pledge of Allegiance to the United States Flag.

Police Department

Chief Lowe began the review of his department's budget by reviewing the past year's criminal activity vs. historical data.

He reviewed the budget justifications, calling attention to the new part-time secretary for CID the department is requesting. He explained the duties of the position, after which Commission suggested the job position title should be CID-Crime Analyst.

Chief Lowe stated line item 0051215112-Office Supplies was increased by \$6,000 to accommodate a new records management system. Also included in the line item are Dispatch office supplies, toner cartridges, and miscellaneous office supplies to support the entire agency. The increase was offset by a decrease of \$5,000 in line item 0015215225-Spec Fund-Operating Supplies. Commission discussed the item but made no further amendments to either line item.

Line item 0015215223-Operating Expenses was reduced by \$5,000 to \$64,530. Deputy Chief Mayer informed Commission the Duty Equipment for Officers should be \$10,000 rather than the listed \$15,000.

Deputy Chief Mayer confirmed that line item 0015215225-Investigative Expense Fund should contain a \$5,000 budget amount. Finance confirmed the amount reflects a \$5,500 reduction from the FYE07 budget.

Chief Lowe confirmed two new Crown Victoria police cars will be purchased in the Capital Equipment 0015216900 line item. Three vehicles with mileage in excess of 100,000 will be retired from the fleet; there is no net increase to the fleet. The same line item contains the lease of four prisoner partitions at \$6,000. Commission concurred the partitions can be changed out as vehicles are purchased, and reduced the proposed twenty-two quantity to two prisoner partitions, and reduced the \$6,000 amount to \$2,000.

Chief Lowe informed Commission they are researching assessing a surcharge to businesses utilizing off duty police officers for security for use of the police vehicles. It was suggested a mileage sheet for vehicles should be included in future budgets. Also requested was a 5-year plan for police vehicles.

Finally, Commission discussed with Chief Lowe and Deputy Chief Mayer an 8-hour schedule vs. a 12-hour schedule. Chief Lowe and Deputy Chief Mayer informed Commission the 12-hour schedule is more efficient and preferred by the police officers. Deputy Chief Mayer stated he will provide Commission a comparison of the two schedules.

The next budget meeting will commence with review of the Public Works Department.

Meeting adjourned at 6:35 pm.

Minutes approved: August 20, 2007



James R. Freeman
City Clerk