

Palmetto City Commission  
July 22, 2008 5:00 PM

Elected Officials Present:

Larry Bustle, Mayor  
Tambra Varnadore, Vice Mayor  
Eric Ball, Commissioner  
Tamara Cornwell, Commissioner  
Mary Lancaster, Commissioner

Elected Officials Absent

Brian Williams, Commissioner

Staff and Others Present:

James R. Freeman, City Clerk  
Chief Garry Lowe  
Chris Lukowiak, Public Works Director  
Tanya Lukowiak, CRA Executive Director  
Deputy Chief Mike Mayer  
Bob Schmitt, Planning Supervisor/Zoning Administrator  
Karen Simpson, Deputy Clerk-Finance  
Diane Ponder, Deputy Clerk-Administration  
Frank Woodward, Deputy Director Property Management & Engineering

Mayor Bustle called the meeting to order at 5:10 p.m., followed by a moment of silence for overseas military personnel and the Pledge of Allegiance.

1. AGENDA APPROVAL

**MOTION: Ms. Cornwell moved, Ms. Varnadore seconded and motion carried 4-0 to approve the July 22, 2008 5:00 pm agenda.**

2. FISCAL YEAR 2008-2009 BUDGET

The budget discussion continued, beginning with the Finance Department.

Finance Department

0015155413 Technical & Training: Karen Simpson discussed the justification for requesting a step increase for employees who successfully complete the certification application to their field. Commission discussed the requested certifications and step increase, stating they were not adverse to a step increase for an employee who receives a certification applicable to their job responsibility, but they opined employees should be required to serve the City for a stated period of time if the City bears the expense of the additional education. Staff was directed to amend the Personnel Policy to include language that would mirror the Tuition Reimbursement Policy by 1) require a stated period of service after receipt of a City funded certification and 2) require repayment for any failed testing as part of a certification. There was no adjustment to the Finance Department budget.

IT Manger Geoff Campbell and Deputy Chief Mike Mayer updated Commission on the Coban system. He and Deputy Chief Mayer estimated that next year's investment will be between \$100,000 and \$150,000, plus there will be future upgrades that will be necessary to maintain the system at an optimum operating level.

Mr. Campbell discussed the items that have been removed from his budget, which was previously reviewed by Commission. He also explained his reasons for requesting the additional computers

in his budget; he will look at pricing the towers less any screens. He stated that he had reduced his budget by \$14,000.

Mr. Freeman advised Commission that he is requesting a reclassification and step increase for Mr. Campbell's position equating to \$1,500 including the 2% COLA. The topic was placed on the pending budget items list.

Human Resources

No adjustments were made to the proposed budget.

Code Enforcement

No adjustments were made to the proposed budget. Commission agreed to Mr. Freeman's request to begin implementing the transition of the Human Resource Coordinator to the Code Enforcement Officer position.

Police Department

0015216401 Machinery and Equipment:  
Deleted Prisoner Partitions totaling \$2,000

Public Works

No adjustments were made to the proposed budget.

Engineering

0015425242 Small Tools Minor Equipment  
New traffic counters totaling \$2,800 were placed on the pending budget items list.

Planning

No adjustments were made to the proposed budget.

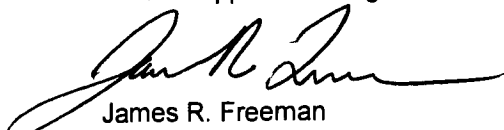
Fleet Maintenance

0015495242 Small Tools Minor Equipment  
Scanner cards for the Ford and GMC totaling \$1,500 were placed on the pending budget items list.

The next budget meeting will begin with the Parks and Recreation Department.

Meeting adjourned at 6:55 pm.

Minutes approved: August 4, 2008



James R. Freeman  
City Clerk