

Palmetto City Commission  
April 6, 2009 4:30 p.m.

Elected Officials Present:

Shirley Bryant, Mayor  
Brian Williams, Vice Mayor  
Tamara Cornwell, Commissioner  
Mary Lancaster, Commissioner  
Tambra Varnadore, Commissioner  
Alan Zirkelbach, Commissioner

Staff Present:

Mark P. Barnebey, City Attorney  
James R. Freeman, City Clerk  
Mike Mayer, Deputy Chief of Police  
Tom McCollum, Interim City Planner  
Allen Tusing, Public Works Director  
Frank Woodard, Deputy Director of Project Management & Engineering  
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 4:30 pm.

1. DISCUSSION: 2009 CAPITAL IMPROVEMENT PLAN (CIP)

Mr. Tusing informed Commission that since the last review of the CIP, the total budget amount for this fiscal year has been reduced to \$827,733 from \$1.2 million. Mr. Tusing discussed the proposed projects, during which Commission made the following amendments:

- Historic Park was reduced to \$10,000 from \$25,000  
Mr. Williams requested a report on the revenue derived from the City's parks. Staff was also directed to determine if grant funding is available for historical property improvements before using CIP funds.
- Lift Station Upgrades was reduced to \$80,000 from \$100,000  
The \$80,000 will fund the upgrade to lift stations #9, 19, 20 and the engineering for #5
- Telemetry/Backflow Meters was reduced by \$45,000; moved to Other  
The Water revenue account will fund the project
- 23rd Street Realignment was reduced to \$800,000 from \$990,000  
The State developed the final amount of \$800,000

Mr. Tusing confirmed there is an additional \$95,000 in stimulus funds that is available for the 10th St. and 14th Ave. and the 10th St. and 10th Ave. projects.

While discussing the Public Works Yard improvements, staff was directed to determine if any Homeland Security grants are available for security. The proposed CIP budget also includes the \$17,000 to complete the garage door grant.

Commissioner Varnadore again stated that with the proposed CIP budget, only \$1.2 million is available for subsequent years. Mr. Tusing stated that he will present alternative ways to replenish CIP funding sources, without incurring debt, during the 2010 CIP presentation.

Mr. Tusing stated 8th and 9th Street drainage projects were removed because the projects can't be started before the end of the year. He informed Commission reclaim water is the only infrastructure that has not been installed, which he feels can be done in-house. He stated the resurfacing of the streets will then be placed in the next year's budget. These two projects, as well as Riverside and 8th Avenue, will be brought back to Commission for discussion prior to beginning construction. Riverside and 8th Avenue are MPO and CRA funded and must be

Palmetto City Commission  
Workshop  
April 6, 2009

completed by 2010 or the MPO grant funds will be forfeited; funds can not be used for other projects.

Referencing Ward 1 Phase II, Mr. Tusing reported that of the \$395,685 encumbered by City Commission for the project, to date \$90,000 has been spent. Engineering has brought to the attention that two streets have not been included in the project. Mrs. Lukowiak will request the CRA Advisory Board to amend the engineering documents to include the two streets in the entire project.

23rd Street Realignment was discussed. Mr. Tusing stated he is fairly confident stimulus funding will be available for the project.

It was consensus of Commission to approve a CIP in the amount of \$747,733. The topic was moved forward to the 7:00 meeting for Commission action.

## 2. DISCUSSION: COMPREHENSIVE PLAN

Mr. McCollum updated Commission on the process of the EAR based revision to the Comprehensive Plan. He reported that since the agenda was published, the School Board has requested that required policies that must be adopted by the City also be included in the amendment.

Attorney Barnebey discussed the EAR that has been adopted by the City and the next step is the draft amendment that will go to the Planning and Zoning Board and then to Commission. He opined that unless the Commission wished to make major changes to the Comp Plan that the City needs to complete this part of the process, because the School part of the amendment is a year overdue. He informed Commission the Comp Plan can be further studied and amended during the amendment cycle.

Commissioner Zirkelbach commented on his wish for a joint meeting with the Planning and Zoning Board. He also commented on the need to dovetail the Waterfront Plan with the Comp Plan. He requested that outdoor storage in light industrial and heavy commercial be clearly defined in the Comp Plan. He commended Mr. McCollum on the executive summary. Commission agreed with holding the joint meeting.

Commissioner Williams opined there needs to be further discussion of the Waterfront Plan. He inquired how the "shall" used many times in the document will truly affect the City. Attorney Barnebey stated that "shall" is the operative word in comprehensive plans; the State expects an agency to comply with what it states it will do.

Mr. McCollum stated he will bring back an implementation schedule plan so he can receive comments concerning the prioritization of pending issues. Mayor Bryant suggested that the Downtown Development Guidelines can be quickly corrected and maybe should be the first planning assignment. The sign ordinance was also noted as an issue that must be addressed as soon as possible.

Mr. McCollum was directed to coordinate the plan through the City Clerk's office.

Meeting adjourned at 6:05 pm.

Minutes approved: April 20, 2009

  
James R. Freeman, City Clerk