

**PALMETTO CITY COMMISSION
WORKSHOP AGENDA
November 16, 2009 – 4:30 PM**

Elected Officials Present:

Shirley Bryant, Mayor
Tamara Cornwell, Commissioner
Mary Lancaster, Commissioner
Tambra Varnadore, Commissioner
Alan Zirkelbach, Commissioner
Brian Williams, Vice Mayor

Staff Present:

Mark Barnebey, City Attorney
James R. Freeman, City Clerk
Chief Garry Lowe
Allen Tusing, Public Works Director
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 4:36 pm. A Moment of Silence was observed, followed by the Pledge of Allegiance.

1. REVIEW: 2010 CAPITAL IMPROVEMENT PLAN

Mr. Tusing presented an initial review of the proposed 2010 CIP, stating the projects will change over the five-year period. Funding sources will have to be located, as currently the Plan is over budget.

Discussion ensued on the following proposed projects:

10th St. Resurfacing is funded through stimulus funds. Bids will be opened December 2, 2009.

23rd Street project includes \$104,000 for engineering in the RFP; it is anticipated construction amounts to \$1.5 million. \$1 million is available for the road; ball fields will be funded separately. Manatee County has committed to the project. The School Board has indicated that they will fund through intangible items; the cost of the soil being used in the construction of the school will contribute to the project. Funding will be available before construction of the ball fields begin. RFP will go out within the next week, with response due in 21 days but, that does not commit the City to construct the project at this time.

10th & 14th Ave. is funded through MPO. Three legs of the project will be done by the City; the School Board is responsible for one piece of the project.

10th Ave. & 10th St. is funded through MPO.

Mayor Bryant referred to the status report on the current projects distributed to Commission. The 8th & 9th Street projects will be better described to properly identify the CRA project. Staff was requested to add estimated total costs and YTD cost columns to the report.

ADA Compliance is an on-going annual project.

Little League complex broken into two years for funding purposes.

City Building Upgrades is a new line item; \$50,000 is generator for City Hall to accommodate the City's servers housed in the building. An automatic transfer switch will be included in the new generator to keep the City running during any power outage. Staff was requested to also look at running the new generator by diesel vs. propane and the supply of power. Mr. Freeman

discussed the City's efforts to relocate the Police dispatch IT server back to the Police Department but, opined there is a need to establish redundancy for IT services at City Hall and the Police Department.

Public Works upgrade of \$132,000 include stormwater retention and on-site treatment, lighting on the front of the building; and security.

13th St. Drainage is an area experiencing flooding. There is a possibility one-half of the project can be funded by a SWFWMD grant. The item is contained in the CIP at 100% funding by the City, as grant funds are paid at the conclusion of the project or in October 2010.

Dredging has been left in the CIP even though none was performed last year. If the 13th St project is done, dredging will be necessary in that area.

TMDL Project is a necessary project. Manatee County will be attending a City Commission meeting for the purpose of presenting information on nitrogen leveraging program.

WWTP reduced to \$195,000, and will be split between upgrades and repair & rehabilitation.

Lift station upgrades reduced to \$60,000.

I&I remains the same.

17th St. Utility Relocation: \$540,000 is the engineer estimate. The funds will not be spent in 2010, but will hold the funds until payable. Bids have come in less than the estimates by \$110,000. Manatee County will fund and the City will pay its share at the conclusion of the project.

8th & 9th St Upgrades; \$500,000 only an estimate at this time.

Telemetry Meter Improvements: Have met with the current vendor, SunState, and requested information to implement the project city-wide. Two routes are currently radio read; remaining accounts City wide proposed at \$1.1 million. Budget contains \$44,000 for the purchase of telemetry meters for new installation or replacements.

Mr. Freeman stated the CIP is proposed at \$6.6 million for 2010. \$2.459 million is unfunded, of which \$1.375 million is school and/or road. If the school and/or road projects are removed, the City is at a \$1 million delta. Mr. Tusing acknowledged this is an initial discussion to obtain opinions from Commission regarding what projects should be completed with available funding.

Commissioner Varnadore requested that staff prioritize the projects. Commission Cornwell opined all the projects are important, but creative funding and grants must be identified. Commissioner Williams opined efforts should be spent on locating funding for the \$1 million delta rather than deleting projects from the CIP.

Attorney Barnebey inquired if any projects are capacity related that will impact concurrency. If there is an impact on capacity, developers will have the ability to utilize the projects in concurrency analysis. If there is concurrence, the City would be able to use impact fees for a funding source.

2. ADJOURNMENT

Meeting adjourned at 6:00 pm.

Minutes approved: December 7, 2009


James R. Freeman, City Clerk