

**PALMETTO CITY COMMISSION  
WORKSHOP AGENDA  
February 1, 2010 – 4:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Tamara Cornwell, Vice Mayor, Commissioner-at-Large 2 (entered at 4:45 pm)  
Alan Zirkelbach, Commissioner-at-Large 1  
Mary Lancaster, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney  
James R. Freeman (entered at 4:50 pm)  
Garry Lowe, Chief of Police  
Tom McCollum, Interim City Planner  
Allen Tusing, Public Works Director  
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 4:35 pm, followed by a Moment of Silence and Pledge of Allegiance.

Mayor Bryant informed Commission Commissioner Cornwell has been delayed and has requested that the roundabout be moved to the first place on the agenda. There was no opposition.

1. HABEN BOULEVARD ROUNDABOUT PRESENTATION

Mr. Tusing narrated a brief video on a working roundabout in California.

Dick Clarke, ZNS Engineering, narrated a slide show presentation designed by a sub-consultant of the firm. The intersection at Haben Blvd. will contain a truck apron to allow large semi trucks ease in navigating the roundabout. Traffic on Haben Blvd. is approximately 10,000 per day. A roundabout can change the level of service from level F to level B.

Concept 1 is the plan currently under design. Traffic going east on Haben Blvd. to Riviera Dunes will have an exclusive right turn lane into the subdivision. The rest of the roundabout will be one lane in and out and will then transition to the two lane road. The plan does not preclude a Phase II, if necessary.

Crosswalks will be installed where there are existing sidewalks to tie into, and are placed far enough out of the roundabout that a vehicle will typically not have to stop in the roundabout.

Mr. Tusing would prefer that single lanes remain the same on all three quadrants rather than a dedicated right turn lane into Riviera Dunes.

Florida Department of Transportation is in charge of the resurfacing of Haben Blvd. He confirmed there is a possibility that the resurfacing will be completed before the City can start construction on the roundabout. Mayor Bryant stated that the City will work with FDOT on the timing of the project, but the City will not risk losing the \$800,000 grant for the resurfacing.

2. PROPOSED CHARTER AMENDMENT ORDINANCE

Discussion continued from the January 25, 2010 workshop on the proposed ordinance.

Attorney Barnebey confirmed that in the definitions section, City would be identified as City of Palmetto.

Discussion ensued on the topic of a second vice mayor, and the suggestion that the past vice mayor become the second vice mayor. If not applicable, Commission could elect the second vice

mayor. It was suggested that a newly elected official could be named as second vice mayor, which prompted comment that experience may be beneficial. It was further suggested that during election years, consideration will have to given to the election of a vice mayor. The topic will be referred back to the Charter Review Committee for further review.

Vacancy of the Mayor: Add language to secure the certainty that appointed officials' terms will expire December 31 with the then-appointing Mayor's term; no appointed officials' term can be extended beyond a departing Mayor's term.

Attorney Barnebey confirmed that appointed officials are designated in Section 2 of the Code of Ordinances. He further opined that the attorney is not an employee of the City.

General Election: Discussed the Commission appointing a person to fill a vacant commission seat vs. holding a special election to fill the seat. The topic was referred back to the committee to recommend a specific time during the term of a Commission seat when special election must be held. It was also recommended that language be added setting the procedures Commission must follow when making an appointment to fill a vacant Commission seat.

Attorney Barnebey was asked to define the Commission's organizational meeting.

Attorney Barnebey confirmed that if the Charter Review Committee is going to be asked to review the questions that have been raised by Commission, the committee will have to be reappointed.

Attorney Barnebey was asked for clarification language regarding an amendment of the Charter.

### 3. AMENDMENT TO NOTICE REQUIREMENTS

Attorney Barnebey requested authorization to initiate a Code amendment regarding public notice requirements. He recommended that the City's Code should be consistent with Chapter 166, which in 1995 was amended to ten days for public advertising and notice to adjacent property owners. Commission requested that Attorney Barnebey confirm the required distance for mailings of public hearing notices to adjacent property owners.

### 4. HOUSING UPDATE

Tom McCollum discussed the additional statistical information collected from the Property Appraisers office, who supplied ad valorem assessed value of single family residences in the City.

Mr. McCollum stated that he has still determined that the original finding that the city is in a voluntary period has not changed, and recommended the City Commission authorize receipt of the report; provide for an update in 2012; and update language in the Code so the Planner is not the sole decider of the issue. He reported that he spoken with the past planner regarding the topic, and Bob Schmitt's memory is that the City has been in a voluntary period for some quite time.

Commissioners discussed their individual opinions of the attainable housing issue.

Mr. Freeman opined that the assessed value is typically 75 – 85 percent of market value. He also commented on the Save Our Homes Amendment, which caps the increase of assessed value at 3%. He suggested that some of the homes may have an assessed value that is much lower than the market value. Mr. McCollum agreed, stating that the Census data is stale, thus the recommendation to again look at the topic in 2012.

Attorney Barnebey reiterated that under the current ordinance, Mr. McCollum makes the determination as to a voluntary/mandatory period. He recommended that the ordinance be

modified or that Commission could rescind the ordinance. By consensus, Commission acknowledged receipt of the information contained in the 2010 Housing Update.

Commission agreed that the ordinance needs more discussion to consider the one development that fell under the ordinance. Mr. Tusing suggested that because the City is in a voluntary period, the discussion could be postponed until a future date so more pressing priorities can be addressed. Commission agreed to leave the topic on the next workshop to discuss the one development issue.

Meeting adjourned at 6:10.

Minutes approved: February 15, 2010

*James R. Freeman*

James R. Freeman  
City Clerk