

**CITY OF PALMETTO**  
**CITY COMMISSION WORKSHOP MEETING**  
**October 1, 2012**  
**4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3-(Entered the meeting at 4:34 p.m.)  
Tamara Cornwell, Commissioner-at-Large 2  
Charles Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2-(Entered the meeting at 4:56 p.m.)  
Alan Zirkelbach, Commissioner-at-Large 1

Staff Present

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:30 p.m.

1. DISCUSSION: HOUSING AUTHORITIES

Attorney Barnebey discussed the Housing Authority Creation under Chapter 421, Florida Statutes handout. This handout is attached to and made a part of these minutes.

Discussion ensued on the procedure for establishing a Housing Authority in the City. Mr. Freeman was asked to provide Commission with information on what the cost would be to the City, if any, to establish a Housing Authority.

Mayor Bryant stated that she would like a director from both the City of Bradenton and Manatee County Housing Authorities to attend the next workshop meeting and provide more information to Commission.

Mayor Bryant asked for more information regarding how many Housing Authority Section 8 vouchers that are provided by Manatee County to City residents are in the City at this time.

Attorney Barnebey was asked to provide Commission with a timeframe on how long it takes to establish the Housing Authority and a list of pros and cons of the City having one.

Additional information regarding Housing Authorities will be brought back to the next workshop meeting.

2. DISCUSSION: CITY COMMISSION POLICY BOOK

Mr. Freeman discussed the City Commission Administrative Policies. He requested information from Commission regarding which policies they would like to see adopted into resolutions and ordinances and any policies that can be disposed of. Policy no. 09-07 needs to be updated to reflect Sharon Jones as the ADA Officer for the City. Commission discussed making the policies more generic with no specific names listed, just the appropriate titles.

Commissioner Varnadore opined that no policies should be disposed of at this time.

Commissioner Williams requested that information be provided to him on when the Executive Policy for Employee Position Designations was adopted by Commission.

Commissioner Smith opined that the City needs a Housing Authority to help with the areas of slum and blight in the City and to provide clean, affordable housing to low income residents.

Mayor Bryant stated that she would like any policies that have been adopted by resolution be deleted and any policies that Commission would like to keep should be adopted by an appropriate resolution or ordinance.

Commission would like to see a copy of the resolutions that adopted some of the Commission policies.

Mr. Tusing opined that Commission Administrative Policy No. 05-14, Traffic Regulations Amendment, should be incorporated into an ordinance.

Mayor Bryant asked that changes be made and brought forward to the next workshop meeting.

Mayor Bryant adjourned the meeting at 5:43 p.m.

Minutes approved: October 15, 2012

*James R. Freeman*

James R. Freeman  
City Clerk