

**CITY OF PALMETTO
CITY COMMISSION WORKSHOP MEETING
FEBRUARY 18, 2013
4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor
Tambra Varnadore, Vice Mayor, Commissioner, Ward 2
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Charles Smith, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:30 p.m.

1. PRESENTATION: MPO BIKE-PEDESTRIAN-TRAIL COMMITTEE

Committee member Jeff Burton briefed Commission on the current committee discussions. The committee is charged with the development of a multimodal trail that connects Manatee and Sarasota Counties. The goal is to create a map of trails that exist in both counties and how to improve connections where there are not trails.

2. SUTTON PARK PHASE 2 DISCUSSION

Mr. Burton stated that the next phase for Sutton Park will include the development of a playground, a pavilion roof, bathrooms, and a walking path around the park. He displayed a rubberized paver for the playground covering that meets statutes regarding safety. This rubberized paver will also allow water to percolate down to the trees. Discussion ensued regarding rubberized mulch versus other ground covering for the playground.

In regard to the pavilion, Mr. Burton explained that they will be adding a screen for the projector and security cameras. The cameras will be infrared and high-definition. Discussion ensued regarding the placement of security cameras at the park. Mr. Burton stated the Request for Proposal for the pavilion roof has gone out; the committee's recommendation will be brought to Commission on March 4th for approval.

Mr. Burton said that the preliminary plans are done for the bathrooms.

The walking path around the park is the last piece to be completed. This will include lights and trees at the park.

Mr. Burton said that in the future he would like to see the utilities lowered underneath the park and the incorporation of diagonal parking. The budget for this will be included in next year's budget.

Another major project that is being worked on is the boat ramp. Mr. Burton has a preliminary drawing; construction should begin around October.

Mr. Burton met with the engineers today regarding MLK Park. They have about 40 percent design completed. He should be receiving the SWFWMD documents back this week.

Commissioner Varnadore said she would like to see the development of an oval track done in the rubberized pavers at Sutton Park for runners.

3. CONTINUATION OF ORDINANCE 2013-02 REGULATION OF MOBILE FOOD VENDORS AND TEMPORARY USES DISCUSSION

Attorney Barnebey discussed Section 6.11 of the City's current code with respect to temporary uses. There are only three uses allowed, and they all require a permit. Those allowed are Christmas tree sales in Commercial Districts, carnival, circus, and street fairs in General or Heavy Commercial Districts, and mobile amusement and lighting equipment for promotion advertisement and grand openings.

Attorney Barnebey requested input from Commission on the need for a permit for temporary uses. He stated that a benefit of having a permit is that staff will be speaking to the vendors and reminding them of the requirements and regulations. Requirements that would be included in the permit would be no parking in a driveway or parking spaces that are necessary to meet the code and no overnight stays on the property with exceptions for certain seasonal uses.

Mayor Bryant stated she would like to see language written into the ordinance that allows for the sale of items to patrons in vehicles if they are disabled only.

Discussion ensued regarding health licensing regulations. Attorney Barnebey stated that if the State finds that a vendor is in violation of the health codes, at that time the City can pull their permits. Commissioner Williams would like to see language incorporated into the ordinance that states who will be responsible for notifying the State when a vendor is suspected of not complying with the health licensing regulations.

In regard to Business Licenses, Section 6.11(d), Commissioner Williams requested it be changed to "Each pushcart or mobile vendor shall be required to obtain the appropriate business tax receipt."

In regard to a site plan, Attorney Barnebey stated that an aerial diagram or survey of the property will meet the requirement of a site plan.

Commissioner Varnadore stated that she feels there is a need for a Temporary Use Permit, but would like to see clarification on which types of vendors it would apply to. Attorney Barnebey explained the way the ordinance is drafted now, it would require vendors who are selling goods on private property to have a Temporary Use Permit. This would not apply to vendors who are selling during a special function because they are regulated with a Special Function Permit.

In regard to the length of time for Temporary Use Permit, Commissioner Williams opined that all should be issued for a year.

Commissioner Williams stated that he does not see the need for a Temporary Use Permit.

Attorney Barnebey will incorporate some of the discussion today and bring forward to Commission at the next meeting.

4. CONTINUATION OF DOWNTOWN DESIGN GUIDELINES DISCUSSION

Due to time constraints, this item was not discussed.

Mayor Bryant adjourned the meeting at 6:06 p.m.

Minutes approved: March 18, 2013

James R. Freeman

James R. Freeman
City Clerk