

CITY OF PALMETTO
CITY COMMISSION WORKSHOP MEETING
August 5, 2013
4:30 PM

Elected Officials Present:

Shirley Groover Bryant, Mayor
Tambra Varnadore, Vice Mayor, Commissioner, Ward 2
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Charles Smith, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Lorraine Lyn, City Planner
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:33 p.m.

1. DISCUSSION: COMPREHENSIVE PLAN AMENDMENT ORDINANCE 2013-11

City Planner Lorraine Lyn explained that there are four text amendments made to the comprehensive plan. The first is the adoption of the Complete Streets policies and an update to the traffic maps in the Transportation Element. The second is to adopt the Water Supply Plan. The third amendment is to reinstate the Concurrency Management System policy in the Capital Improvements Element, which was inadvertently removed in 2010. The last amendment is to update policies throughout the Plan which contain outdated timeframes and general edits.

Ms. Lyn introduced Marissa Sheldon and Megan Jourdan, of the Florida Department of Health in Manatee County, who gave a presentation on Complete Streets polices. A copy of this presentation is attached to and made a part of these minutes.

Commissioner Cornwell requested a list on the recommendations for each street being considered as priority roadways.

Mayor Bryant announced that on September 18th from 1:30 p.m. to 3:30 p.m. there will be a meeting at the Civic Center regarding a feasibility study for the US41/US301 corridor.

Ms. Lyn discussed the Water Supply Plan. She explained that in 2002 Florida Legislature established a process for water supply planning through Florida's comprehensive planning framework to strengthen the relationship between water supply and land use planning. The State requires local governments to adopt a 10-Year Water Supply Plan within 18 months of adoption of SWFWMD's regional Water Supply Plan. Bob Lombardo has developed several policies to be incorporated into the Plan. The Planning and Zoning Board recommended approval of the proposed text amendments to the Comprehensive Plan with removal of duplications and inconsistencies including the following:

- Removal of duplicate Potable Water Supply Facilities Work Plan Section 7.5 from the Potable Water Element;
- Reformatting of Potable Water Supply Facilities Work Plan section within the 10-Year Water Supply Facilities Work Plan to be consistent with changes made to the Potable Water Element;
- Adding the level of service (LOS) (105 gallons per day) to Policy 7.1.2;
- Rewording of Policy 7.1.3
- Updating of Policy 7.1.5

Mayor Bryant departed the meeting at 5:16 p.m. and returned at 5:18 p.m.

Bob Lombardo, of Lombardo, Foley, and Kolarik, discussed the Water Supply Plan. He stated that the functional population of the City is based on the 2011 SWFWMD Public Supply Annual Report and is not related to Table 1 presented in the Plan.

Commissioner Cornwell asked that Mr. Tusing review the dates that are written in the Plan and to make them more consistent throughout.

Attorney Barnebey informed Commission that the water agreement with the County expires in 2015. The City should start negotiating the agreement with the County within the next year. Mr. Tusing said that the current agreement does allow for one 10-Year extension.

Commissioner Davis exited the meeting at 5:30 p.m. and returned at 5:31 p.m.

Commissioner Varnadore asked for more information on what rehabilitation and maintenance of select piping networks were completed in 2012 as discussed in Section G of the Water Supply Facilities Work Plan.

Discussion ensued regarding the 2013-2017 Capital Improvement Program (CIP) and the Utility Rate Study. Commissioner Williams would like a better understanding on the \$10M needed to fund the CIP. Mr. Tusing explained that the proposed utility rate increase does not have to be passed before the beginning of the fiscal year. The FY 2014 budget can be adopted and a budget amendment can be brought forward at a later date after discussions about the proposed increase and the Utility Rate Study.

2. DISCUSSION: FISCAL YEAR 2013-2014 BUDGET (J. Freeman)-Time Permitting

The FY 2013-2014 Budget can be located on the City of Palmetto's website, under the Finance Department page. **This item was not discussed; it will be placed on the August 20, 2013 workshop agenda for discussion.**

Mayor Bryant adjourned the meeting at 5:56 p.m.

Minutes approved: August 20, 2013

James R. Freeman

James R. Freeman
City Clerk