

**CITY OF PALMETTO
CITIZENS ADVISORY TASK FORCE
February 19, 2014
4:00 PM**

Citizens Advisory Task Force Members Present:

Allen Tusing
Rose Quinn-Bare
Brian Varnadore

Staff and Others Present:

James R. Freeman, City Clerk
Amber Foley, Assistant City Clerk
Corbett Alday, Guardian Community Resource Management

Mr. Tusing called the meeting to order at 4:03 p.m.

All persons intending to address the Citizens Advisory Task Force were duly sworn.

1. CITIZENS ADVISORY TASK FORCE AGENDA APPROVAL

Motion: Ms. Quinn-Bare moved, Mr. Varnadore seconded and the motion carried 3-0 to approve the February 19, 2014 Agenda.

2. APPOINTMENT OF CHAIR

Motion: Mr. Tusing moved, Mr. Varnadore seconded, and the motion carried 3-0 to approve Rose Quinn-Bare as Chair to the Citizens Advisory Task Force.

3. CITIZENS TASK FORCE RECOMMENDATION

Mr. Alday explained the reason for the meeting is that the City is interested in applying for a Community Development Block Grant (CDGB) for the funding application cycle this year. City staff is presenting a project that the City would like to recommend for CDBG funds. If the Task Force finds the project would be in the best interest of the citizens in the area being considered, the recommendation for the project will go to the City Commission in the form of a motion on the March 3rd second public hearing.

The category of the grant is Neighborhood Revitalization, and the project would be for infrastructure improvements for water and sewer line repairs and improvements to streets and gutters for storm water drainage. The project area boundaries are 24th Avenue West on the east, 28th Avenue West on the west, 10th Street on the south, and 13th Street on the north. In addition to improving storm water drainage, sidewalks will be redone, streets resurfaced, and curbing widened to help with drainage. This area will be the primary focus of the grant and is indicated as Service Area #1 on the map provided in the agenda.

The second area of focus is for fire hydrant and water line upgrades on 14th Street West to 17th Street West between 2nd Avenue West and 4th Avenue West.

The grant application is for \$750,000. The City will contribute \$125,000 to maximize the grant score so the total budget will be in excess of \$800,000.

Mr. Freeman opined that more dollars should be allocated to the second project. Currently, \$610,000 of the CDBG Funds are allocated in Service Area #1 and \$40,000 is allocated for the second project. Mr. Alday stated that \$150,000 could be used for the second project and the balance would be used for the first project.

The Task Force's recommendation will be presented to City Commission at the second public hearing on March 3rd. After that meeting, the application will be submitted.

Motion: Mr. Varnadore moved, Mr. Tusing seconded the motion to make the recommendation of the Citizens Advisory Task Force regarding the 28th Avenue revitalization and 13th Street drainage to City Commission for application to the CDBG program.

Mr. Tusing asked about adding the second project description to the motion. Mr. Alday said that the motion could read "recommendation of the Neighborhood Revitalization as presented".

Mr. Varnadore amended the motion on the floor to "make the recommendation of the Citizens Advisory Task Force regarding the Neighborhood Revitalization as presented tonight" Mr. Tusing seconded the amended motion. The motion carried 3-0

Mr. Alday opened the Real Estate Professional's Fair Housing Workshop which was part of the Task Force meeting. He explained it was for the purpose of providing real estate professionals with Fair Housing requirements. It is a legal requirement for applying for the grant. There was no one present in the audience. He asked for questions from the Task Force; there were none.

Ms. Quinn-Bare adjourned the meeting at 4:18 p.m.

Minutes approved: February 26, 2014

James R. Freeman

James R. Freeman
City Clerk