

**CITY OF PALMETTO**  
**CITY COMMISSION WORKSHOP MEETING**  
**April 21, 2014**  
**4:30 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor—(Entered the meeting at 4:51 p.m.)  
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1  
Tamara Cornwell, Commissioner-at-Large 2  
Charles Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner, Ward 3—(Entered the meeting at 4:51 p.m.)

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Amber Foley, Assistant City Clerk

Vice Mayor Davis called the meeting to order at 4:43 p.m.

1. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION

Mr. Freeman gave a presentation on the FY 2012/2013 CAFR. The presentation highlighted the major initiatives for the year, major initiatives for the future, and financial data. All proprietary funds reported positive operating income and positive change in net assets for all funds except the Water and Sewer Fund. He stated that for the future the City will be seeking all grant opportunities for capital funding, should continue to see favorable trends in health care claims that will translate to lower premiums, the property values should slowly start increasing, and more focus will be placed on controlling operating costs in all funds. A copy of this presentation is attached to and made a part of these minutes.

Wade Sansbury, Mauldin & Jenkins, reviewed the Management's Discussion and Analysis (MD&A) report. He informed Commission that the City received an unmodified opinion which means that all the financial statements are materially represented. He stated that the City was required to implement Governmental Accounting Standards Board (GASB) 63 and 65 this year. Mr. Sansbury complimented the City on putting the extra effort on completing the CAFR which is above and beyond what is required. Because of those efforts, the City has again received the Government Finance Officers Association's Certificate for Excellence in Financial Reporting for the 8<sup>th</sup> consecutive year in a row. Mayor Bryant and Commission recognized the Finance Department for their dedicated service to the City.

2. CRA DOWNTOWN COMMERCIAL CODE

Mr. Burton discussed summary #5: Downtown Commercial Core CRA Analysis. This analysis has to do with the Florida Department of Environmental Opportunity (FDEO) Grant that the City has submitted for. The summary discusses the areas within the Comprehensive Plan, the City Downtown Commercial Design Code, the CRA Downtown Incentives, Parking, Low Impact Development (Stormwater) and Utilities, which the Grant funds will be used for.

3. SOLID WASTE CONTRACT DISCUSSION

Commissioner Davis gave a brief presentation regarding the current solid waste contract with Waste Management. He opined that the City should consider re-negotiating with the current vendor to extend the contract for their services. He explained that the price is fair for the services that are provided, and, according to the recent survey that was conducted at the fair, 102 people out of 126 participants stated that they were either very satisfied or satisfied with the solid waste services provided.

Commissioner Williams pointed out that during the April 2013 discussion at a workshop, Mr. Tusing recommended that the City issue a request for proposal (RFP) for solid waste services. In September

2013 another discussion took place where Mr. Tusing recommended that the City re-negotiate with Waste Management for solid waste services; however, no motion was made during that meeting for re-negotiation. At that time, the Mayor stated that because no motion was made to re-negotiate, that would mean an RFP needed to be issued for solid waste services. Mr. Williams opined that there should not be any further discussion about this as direction was given to staff back in September. He asked how far along the RFP was. Mr. Tusing indicated that the RFP is about 98 percent complete and should be in front of Commission sometime in August or September this year.

Commissioner Varnadore asked that Commission be provided with the current rate schedule for solid waste before the 7:00 p.m. meeting.

#### 4. SPECIAL FUNCTION PERMIT AND FACILITIES RENTAL AGREEMANT DISCUSSION

This discussion will be placed on the next Workshop meeting.

Meeting adjourned 5:44 p.m.

Minutes approved: May 5, 2014

*James R. Freeman*

James R. Freeman  
City Clerk