

**CITY OF PALMETTO  
CITIZENS ADVISORY TASK FORCE  
April 29, 2015  
12:00 PM**

Board Members Present:

Jerry Donely  
Charles Ross  
Lacey Stovall  
Sharon Tarman

Board Members Absent:

Mary Doyle

Staff and Others Present:

Corbett Alday, Guardian Community Resource Management  
Jim Freeman, City Clerk  
Javier Vargas, Deputy Director Public Works  
Amber Foley, Assistant City Clerk

Ms. Foley called the meeting to order at 12:02 p.m.

All persons intending to address the Citizens Advisory Task Force were duly sworn.

1. CITIZENS ADVISORY TASK FORCE AGENDA APPROVAL

**Motion: Mr. Ross moved, Ms. Tarman seconded, and the motion carried 4-0 to approve the April 29, 2015 CATF Agenda.**

2. APPOINTMENT OF CHAIR

**Motion: Mr. Ross moved, Ms. Stovall seconded, and the motion carried 4-0 to approve the appointment of Mr. Donely as the Chair to the Citizens Advisory Task Force.**

3. CITIZENS TASK FORCE RECOMMENDATION

Mr. Alday explained the reason for the meeting is that the City is interested in applying for a Community Development Block Grant (CDBG) for the funding application cycle this year. City staff is presenting a project that the City would like to recommend for CDBG funding. If the Task Force finds the project to be in the best interest of the citizens in the area being considered, the recommendation for the project will go to the City Commission in the form of a motion on the May 4<sup>th</sup> meeting.

The category of the grant is Neighborhood Revitalization, and the project includes improvements and replacements to the City's potable water and fire protection transmission systems, the installation of new reclaimed (treated wastewater) water lines, new sidewalks, and street paving. The project is part of the current Capital Improvement Plan as approved by City Commission. The location for the project is between 10<sup>th</sup> Street West and 17<sup>th</sup> Street West from 9<sup>th</sup> Avenue West to 13<sup>th</sup> Avenue West. Mr. Vargas stated that if the area is in need of new fire hydrants, those will be replaced as well.

Mr. Alday informed the Board that the grant application is for \$750,000. The City will use up to \$50,000 for leverage which will help to maximize the grant score.

Mr. Alday gave a powerpoint presentation regarding the application and project process. A copy of this presentation is attached to and made a part of these minutes.

**Motion: Ms. Tarman moved, Ms. Stovall seconded, and the motion carried 4-0 to seek CDBG applications for CRA Improvements in the Neighborhood Revitalization Category in FFY 2014, and in FFY 2015 if necessary to achieve funding, and in the Economic Development Category should a suitable business partner come forward in either FFY 2014 or FFY 2015.**

4. FAIR HOUSING WORKSHOP OPEN TO THE PUBLIC

Mr. Alday opened the Real Estate Professional's Fair Housing Workshop which is part of the Task Force Meeting. He explained it was for the purpose of providing real estate professionals with Fair Housing requirements. It is a legal requirement for applying for the grant. There was no one present in the audience.

Mr. Donely adjourned the meeting at 12:28 p.m.

Minutes approved: May 22, 2015

*James R. Freeman*

James R. Freeman  
City Clerk