

**CITY OF PALMETTO**  
**CITY COMMISSION WORKSHOP MEETING**  
**August 3, 2015**  
**4:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-At-Large 2  
Jonathan Davis, Commissioner-At-Large 1  
Harold Smith, Commissioner, Ward 1

Elected Officials Absent

Tambra Varnadore, Commissioner, Ward 2

Staff Present

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Debra Woithe, City Planner  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:31 p.m.

1. FY2016 CITY BUDGET DISCUSSION

Mr. Freeman explained that a revision has not been made to the budget since the last meeting due to health insurance renewal costs just being presented to him today. He is going to have more information at the end of the week as well. Mr. Freeman asked Commission if they would like to reschedule the budget workshop meeting that is scheduled for tomorrow to August 10<sup>th</sup> or August 17<sup>th</sup>, when a new version would be available to review and discuss. There is already a budget workshop scheduled for August 18<sup>th</sup> as well. The consensus of Commission was to have a budget workshop on August 17<sup>th</sup> and August 18<sup>th</sup>.

Mayor Bryant would like to have a workshop regarding the City's roads after discussions of the budget are done.

2. ROADSIDE MEMORIAL POLICY

Mayor Bryant requested this item be removed from this agenda as well as tonight's 7:00 p.m. agenda. Mrs. Cornwell asked that a sign is posted to all doors to provide information to the public that this item will not be discussed.

3. MICRO MANUFACTURING

Mrs. Woithe informed Commission that several businesses have been in contact with staff about buying property and locating their businesses in the City. These businesses have a small manufacturing component based on the City's current definition in the zoning code; however, are not the type of manufacturing typically thought of with companies that make cars, home appliances, cement plants, etc. Mrs. Woithe stated that these businesses are small scale manufacturing specializing in custom products, small quantities and fast turnaround. They make what they sell and do not usually maintain inventory. Such businesses may also be "destinations" that give tours to visitors such as a custom fashion tote maker.

Mrs. Woithe is requesting Commission feedback on her intent to interpret the current code and initial thoughts on changes to the code. The proposed changes would be refining the current manufacturing

definition and to define “micro-manufacturing” in a way that is consistent with the Comprehensive Plan and maintains compatibility with the surrounding land uses.

Commissioner Cornwell would like to see a list of examples of what types of businesses would fall under the “micro-manufacturing” category. She also asked for a list of defining characteristics.

Commissioner Williams would like to see a maximum square footage lot size included in the definition and/or use table.

Staff would like to have direction on this discussion; the consensus of Commission was to have staff continue working on this and move forward.

Commissioner Smith questioned the park operating hours for MLK Park. Mr. Tusing said that there has not been established hours. Mr. Smith would like to see the park open 24 hours to allow residents to walk to the store, the laundry, and to do their exercising when they can. Staff is to bring the Chapter 20 Code of Ordinances back to Commission for discussion at the next Workshop; this Chapter includes park operating hours that will be adopted via resolution. Staff was also asked to research other area parks for open and closing times.

Mayor Bryant adjourned the meeting at 5:35 p.m.

Minutes approved: September 14, 2015

*James R. Freeman*

James R. Freeman  
City Clerk