

**CITY OF PALMETTO  
CITIZENS ADVISORY TASK FORCE  
March 4, 2016  
12:00 PM**

Board Members Present:

Jerry Donely  
Charles Ross  
Lacey Stovall

Board Members Absent:

Mary Doyle  
Sharon Tarman

Staff and Others Present:

Corbett Alday, Guardian Community Resource Management  
Jeff Burton, CRA Director  
Javier Vargas, Deputy Director Public Works  
Amber Foley, Assistant City Clerk

Ms. Foley called the meeting to order at 12:01 p.m.

1. APPOINTMENT OF CHAIR AND VICE CHAIR

**Motion: Mr. Ross moved, Ms. Stovall seconded, and the motion carried unanimously to appoint Jerry Donely as the Chair to the Citizens Advisory Task Force.**

**Motion: Mr. Ross moved, Mr. Donely seconded, and the motion carried unanimously to appoint Lacey Stovall as Vice-Chair to the Citizens Advisory Task Force.**

2. CITIZENS TASK FORCE RECOMMENDATION

Mr. Alday explained that the City is interested in applying for a Community Development Block Grant (CDBG) for the funding application cycle this year. He stated that this is a competitive process that takes two to three tries to receive. Income documentation is required with a minimum of 51% of low to moderate income. Mr. Alday explained the different Regular Category funding of Neighborhood Revitalization, Housing Rehabilitation, and Commercial Revitalization. The City can apply for one of those along with the Economic Development category.

Mr. Alday stated that first the Board needs to hear public comment regarding the above categories and the needs of the City. No public was present for public comment.

Mr. Burton addressed the Economic Development Funding Category. He explained that there have been talks with Manatee County regarding the development of a hotel off Haben Boulevard by the Convention Center. Mr. Burton would like to have the City apply for this grant to assist the hotel in that area.

Mr. Vargas suggested the Board recommend the City apply for a Neighborhood Revitalization grant. The project he suggested include improvements and replacements to the City's potable water and fire protection transmission systems, the installation of new reclaimed (treated wastewater) water lines, new sidewalks, and street paving. The project is part of the current Capital Improvement Plan as approved by the City Commission. The location for the project is between 10<sup>th</sup> Street West and 17<sup>th</sup> Street West from 9<sup>th</sup> Avenue West to 13<sup>th</sup> Avenue West.

**Motion: Mr. Ross moved, Ms. Stovall seconded, and the motion carried unanimously to seek Neighborhood Revitalization and Economic Development applications for 2015/2016 funding cycle.**

3. FAIR HOUSING WORKSHOP OPEN TO THE PUBLIC

Mr. Alday opened the Real Estate Professional's Fair Housing Workshop which is part of the Task Force Meeting. He explained it was for the purpose of providing real estate professionals with Fair Housing requirements. It is a legal requirement for applying for the grant. There was no one present in the audience.

Mr. Donely adjourned the meeting at 12:22 p.m.

Minutes approved: March 18, 2016

*James R. Freeman*

James R. Freeman  
City Clerk