

**CITY OF PALMETTO  
CITY COMMISSION WORKSHOP MEETING  
December 19, 2016  
4:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Harold Smith, Vice Mayor, Commissioner, Ward 1  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Tambra Varnadore, Commissioner, Ward 2—(arrived at 5:27 p.m.)  
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:30 p.m.

1. SPECIAL FUNCTION PERMIT ORDINANCE 2016-10

Mr. Freeman explained that, since the last meeting, a few modifications have been made as indicated on the point paper that is attached to the agenda. On the point paper, Mr. Freeman drafted alternate language regarding if an application is not received in time for approval at a Commission meeting. The alternate language proposed stated: "In the event the City Commission is not scheduled to meet on an application prior to the date of the event, the Mayor shall review the application and prepare a notice of intent to approve or deny the request. The notice of intent shall be forwarded to the City Commission. If a Commissioner requests a special meeting of the Commission within forty-eight (48) hours after transmittal of the notice of intent, the Mayor shall schedule a special meeting to review and consider the application. If no special meeting is requested within the forty-eight (48) hour time period, the Special Function Permit application shall be approved or denied consistent with the notice of intent."

Commissioner Williams would like recurring applicants to be made aware of any changes that are being made to the Permit when the Ordinance becomes adopted. Also, if a special meeting is called because of a permit not being received in time for a meeting, the applicant should be notified and required to attend the meeting.

In regards to the alternate language as stated above, the consensus of the Commission was to insert that into Section 2 of the proposed Ordinance attached.

This Ordinance is on the 7:00 p.m. agenda for Commission adoption.

2. ORDINANCE 2016-06 PARKING IN LIEU

Attorney Barnebey explained that there shall be two benefit districts, Western and Eastern. The area within the Eastern District is the portion of the Downtown Parking Area east of 8<sup>th</sup> Avenue West and those parcels located, in whole or in part, within 500 linear feet of the Downtown Parking Area, east of 8<sup>th</sup> Avenue. The Western District is that portion of the Downtown Parking Area west of 8<sup>th</sup> Avenue West and those parcels located, in whole or in part, within 500 linear feet of the Downtown Parking Area west of 8<sup>th</sup> Avenue.

Mayor Bryant asked Commission to discuss the concept of Parking in Lieu and focus on the locations to build the parking spaces.

Commissioner Cornwell expressed concerns with this Ordinance and traffic issues. Different scenarios were discussed i.e. a business that only needs two parking spaces, a business that has no parking and needs all parking spaces through this program, etc.

Reasonable walking distance was discussed from businesses to the parking area. Commissioner Williams opined that it is not necessarily the distance a person would be willing to walk, it is the amenities, sights, etc. in between the parking and their destination. He agrees with this concept and believes it will help the City grow. His only hang-up on this is to see where these parking areas will be placed; but he understands that it will not be quite known until the parking study is complete. Mr. Williams agrees with the two districts as indicated by the Attorney and would prefer a map be made to show the two zones.

A concern of the Commission was what a business would do for parking if they pay today and it will take the City 5 years to build the parking areas. Mayor Bryant indicated that Mr. Burton's parking study will provide information to Commission to show them available areas for the time being that can be utilized for their business while waiting for the specific parking areas to be complete.

Commissioner Williams asked for the last "Director of Public Works or the Director's Designee" be removed from the second paragraph of the attached Ordinance.

Overall Commission is pleased with this concept and looks forward to seeing small changes come forward for this Ordinance as well as the parking study that the CRA performed.

Mayor Bryant adjourned the meeting at 6:00 p.m.

Minutes approved: February 6, 2017

*James R. Freeman*

James R. Freeman  
City Clerk