

**CITY OF PALMETTO**  
**CITY COMMISSION WORKSHOP MEETING**  
**July 17, 2017**  
**4:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Harold Smith, Commissioner, Ward 1

Elected Officials Absent:

Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:34 p.m.

1. CRA INCENTIVE ANALYSIS MODEL

Benjamin Rice, intern for the CRA, made a presentation to the City Commission regarding an analysis of the current incentive program in the CRA. The presentation is included in the agenda packet. Mr. Rice evaluated the incentive program to see if the incentive projects bring in enough revenue to offset the incentive expenses, and how does the CRA evaluate the fiscal viability of future incentive projects. He highlighted the information and assumptions needed to get an accurate determination per project. Mr. Rice displayed his Excel sheets with formulas formatted in the tables and used the Dollar General incentives as an example.

Commission was complimentary of the presentation given and thanked Mr. Rice for his time.

2. DOWNTOWN DESIGN

Nicole Tremblay made a presentation regarding the Downtown Design Code. A copy of this presentation is attached to and made a part of these minutes.

Miss Tremblay noted that the City and the CRA have a shared vision and goals for the downtown. This includes a small town, historic feel with a cohesive image. The downtown should have pedestrian friendly streets with on street parking. The design should include attention to scale, distinct architectural features, and building articulation. A cohesive image should be seen in the downtown to include complete streets, consistent amenities, compatible materials, and green infrastructure.

The intent of the Downtown Design Code is to have more orderly development, infill and redevelopment and recreational opportunities. With the Code, the downtown will become more sustainable.

The most current version of the Downtown Design Code can be found in the Drop Box.

3. FY2017-2018 BUDGET VERSION 1

Mr. Freeman gave a brief overview of Version 1 of the FY2017-2018 City Budget. The millage rate remains the same as last year at \$5.9671 which allows for a balanced budget at this time. He quickly

reviewed the assumptions page of the budget which is found on the City's website under the Finance page. The number of funded positions and the number of vacant positions was discussed, with Mr. Freeman noting that only one new position, dispatcher, was being created.

Due to time, no other discussion of the budget was had at this meeting; Mr. Freeman will ask for a motion at the 7:00 p.m. meeting to set a tentative millage rate and schedule the two public hearings for the tentative budget hearing and the final budget hearing.

4. ORDINANCE 2017-08 ABANDONED VESSELS (S. Tyler/M. Barnebey)

5. ORDINANCE 2016-09 NOISE (M. Barnebey/S. Tyler)

**Due to the time, items 4 and 5 were not discussed and will be added to the August 7, 2017 Workshop meeting.**

Mayor Bryant adjourned the meeting at 6:03 p.m.

Minutes approved: August 28, 2017

*James R. Freeman*

James R. Freeman  
City Clerk