

**CITY OF PALMETTO  
CITY COMMISSION BUDGET WORKSHOP MEETING  
August 14, 2017  
5:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Brian Williams, Vice Mayor, Commissioner, Ward 3  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Harold Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2

Staff Present:

Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 5:30 p.m.

Mayor Bryant asked that the Commission review the video/audio of the August 8<sup>th</sup> Manatee County Commission meeting, Commissioner's Comments section.

1. FY2017-2018 BUDGET VERSION 2

Mr. Freeman reviewed the changes between versions one and two of the fiscal year 2017-2018 budget that can be found on page 5. The budget does remain balanced.

In regards to the CRA budget, Mr. Burton, who was unable to attend tonight's meeting, asked that discussion and questions be reserved for the August 23<sup>rd</sup> budget workshop.

Commissioner Varnadore commented on the lights and ceiling fan purchases for Sutton Park as listed on page three. She opined adding misters to the fans to help with the heat/humidity of activities on the Sutton Park stage. Mr. Tusing stated that, once the stage is turned around, it will alleviate some of the direct sunlight that comes from the west.

Commissioner Williams questioned Public Works' purchase of F-250 trucks for supervisors. He opined that supervisors do not need such a large truck due to they are not driving around a large crew and not usually towing. He suggested an F-150 with a towing package may be less of a price compared to the F-250. Mr. Tusing indicated that supervisors do occasional towing of equipment. He stated that he reduced the price for supervisor trucks to \$33,000 each.

2. FY2018-2022 CAPITAL IMPROVEMENT PLAN (CIP)

Mr. Freeman presented the fiscal year 2018-2022 CIP. He stated that the amount of the 2018 CIP fiscal year is \$9,335,471 with a five year total of \$18,866,825. The funding presented with this plan for the 2018 projects only, is from:

- Current revenues from water, sewer, and reuse
- Unused funds from fiscal year 2017 that are being carried forward to fiscal year 2018
- Fund balance from General and Road and Bridge funds
- A State Revolving Fund (SRF) for two projects that have received approval from Commission (EQ tank and reuse expansion)

- FDOT grant
- Funding for years 2019-2022 will be determined for each of those years during the budget process

Mr. Freeman explained that the carried forward balances reflect available funds as of August 10<sup>th</sup>. He noted that the revenues from the half cent sales tax are not incorporated in the CIP at this time. Commission was reminded that, if it is anticipated that the CRA will help fund a project, that project cannot be on the CIP. Mr. Freeman continued to present and review the attached CIP plan.

Dredging projects on the CIP were discussed. There is currently \$80,000 for fiscal year 2017 being carried forward to fiscal year 2018 for a total of \$90,000. Every year thereafter another \$10,000 is in the CIP for dredging. It was discussed how this is not enough money to dredge all the areas that needs it. Mr. Tusing received one quote of \$80,000 for dredging the area near the 8<sup>th</sup> Street West outfall. The area of most concern is the area near 15<sup>th</sup> Avenue West due to the impact on stormwater runoff. Discussion regarding areas of dredging continued and the funds needed to do these projects. It was suggested that the \$60,000 be removed from fiscal year 2018 total maximum daily load (TMDL) program and be applied to the fiscal year 2018 dredging for a total of \$150,000 for dredging projects for fiscal year 2018. Commission would like to see as much done as possible with the \$150,000 with dredging during fiscal year 2018.

Commissioner Varnadore questioned City facility upgrades, specifically the new Police Department building. Mayor Bryant indicated that staff has researched funding options and potential grants for building a new Police Department. Commissioner Varnadore would like to have this topic discussed on an agenda to gain consensus and understanding on what the City should do, where the Department should go, etc.

Mr. Freeman informed Commission that the CIP will be brought forward for further discussion and adoption by Commission.

### 3. DISCUSSION: HALF CENT SALES TAX PROJECTS

Mr. Freeman presented a chart showing suggested projects to use the funds from the half cent sales tax. A copy of this chart is attached to and made a part of these minutes. He informed Commission that this is not set in stone, these are ideas as put together by staff. This project list is a work in progress and rough draft. It was suggested that Commission review the information as presented and e-mailed by Mr. Freeman to brainstorm and bring back other ideas to add, modify, or remove. Commission was also asked to think about prioritization of the projects and funding, and bring their thoughts at the August 23<sup>rd</sup> budget workshop.

Mayor Bryant adjourned the meeting at 6:45 p.m.

Minutes approved: August 28, 2017

*James R. Freeman*

James R. Freeman  
City Clerk