

**CITY OF PALMETTO  
CITY COMMISSION WORKSHOP MEETING  
February 5, 2018  
4:30 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1  
Tamara Cornwell, Commissioner-at-Large 2  
Harold Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner Ward 3

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:30 p.m.

1. ORDINANCE 2018-01 PARK AND PUBLIC FACILITIES USE REGULATIONS

Chief Tyler informed the Commission that he has amended the Ordinance to reflect the discussion from the last Workshop meeting. If there are any further questions or comments, he will be happy to discuss them.

Greg DeMeuse, Attorney with Blalock Walters, discussed the formatting of the Ordinance. He stated that the prior Ordinance had vague language in Section 20-10(e); therefore, it was removed. Due to that removal, re-lettering of the Ordinance occurred causing the format to appear different than the previous version that was presented.

Discussion regarding the hours for the various City parks was discussed. Chief Tyler explained that he is proposing to close Riverside Parks East and West at 11:00 p.m. to sunrise except for activities as it relates to loading/unloading of boats. Discussion continued. Mr. Tusing opined that Riverside Park West should be open 24 hours due to the activities of the boat ramp, the Green Bridge fishing pier, and the pedestrian walkway from Riverside Park West to the City of Bradenton that is heavily used. Commissioner Smith and Cornwell both agreed that Riverside Park East could and perhaps should be closed at 11:00 p.m., but not Riverside Park West due to all the available 24-hour activities there; Commissioner Varnadore disagreed. This topic was heavily discussed and it seemed to be the intent of the Commission to leave the hours as is; not to change the times for any of the parks.

Mrs. LaRowe questioned if the Commission wanted the park hours specifically outlined in the Ordinance. Previously, the park hours were adopted via Resolution to allow greater flexibility for the Commission to change the hours if they were not working for some or all of the parks. She explained that it was brought to her attention that the park hours were not posted, thereby, causing law enforcement to view the Ordinance as it relates to the parks on the City's Code of Ordinances website. The website does not reflect adopted resolutions, so no park hours were on the website for the officers to view. Mrs. LaRowe then contacted Municode, the company that codifies and maintains the City's Code of Ordinances website, and explained the issue. It was then discovered that resolutions can be codified and Municode was asked to codify the park hours and make them visible on the website. Mrs. LaRowe received a confirmation email today stating that the hours will be in the next supplement and on the website within the next week. The Commission indicated that they would like to continue using the Resolution method of adopting park hours.

Attorney Barnebey stated that the prohibited acts in parks and City facilities will need to be posted and, most likely, should be posted in both English and Spanish. Discussion ensued about the number of prohibited acts and the size of the sign that this might be. Mr. Freeman indicated that the sign does not necessarily have to be a metal sign; instead, the City could purchase a small marquee and print the list of prohibited acts on large paper and post inside the marquee so that they are visible to the public. Attorney Barnebey agreed that that is an effective way to ensure the prohibitions are accessible by the public.

Discussion was had regarding animals and plants being introduced in the City's parks. A change will be made to (h) of Exhibit A to indicate the release of animals is prohibited.

Mayor returned to the meeting at 5:10 p.m.

Attorney Barnebey noted that Section 20-11(a)(2) will be changed to remove the reference of Section I to be Section 20-10.

This Ordinance is on the 7:00 p.m. agenda for a first read.

## 2. ORDINANCE 2018-02 CODE ENFORCEMENT BOARD MAGISTRATE

Attorney Barnebey explained that this Ordinance proposes removing the Code Enforcement Board and implementing a special magistrate process instead for a more streamlined approach. He opined that it is advantageous to have an independent representative of the City to enforce the Code to avoid conflicts, both of a personal and financial nature. Several area jurisdictions, including Manatee County have made a similar change in recent years. He noted that there potentially could be a slight increase in cost for this; however, not much more than the current cost to pay the attorney that sits on the Code Enforcement Board currently. This Ordinance is on the 7:00 p.m. agenda for a first read.

### *Resolution 2018-01 Interlocal Services Boundary Agreement Discussion:*

Attorney Barnebey discussed the recent Resolution that was adopted that allows for discussions with Manatee County to create an Interlocal Services Boundary Agreement. Adopting the

Resolution at the last meeting was the first process of many to come. He explained that is not the intent of the City to elicit involuntary annexations. Attorney Barnebey suggested that, if it is the intent of the Commission for solely voluntary annexations, then the agreement that gets discussed will only address that. There may be further discussion of this item at the 7:00 p.m. meeting.

Mayor Bryant adjourned the meeting at 5:26 p.m.

Minutes approved: February 26, 2018

*James R. Freeman*

James R. Freeman  
City Clerk