

CITY OF PALMETTO
CITY COMMISSION WORKSHOP MEETING
July 16, 2018
4:30 PM

Elected Officials Present:

Shirley Groover Bryant, Mayor
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1
Tamara Cornwell, Commissioner-at-Large 2
Harold Smith, Commissioner, Ward 1
Tambra Varnadore, Commissioner, Ward 2
Brian Williams, Commissioner Ward 3

Staff Present:

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Jim Freeman, City Clerk
Allen Tusing, Public Works Director
Scott Tyler, Chief of Police
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order at 4:30 p.m.

PRESENTATION: Mr. Freeman presented the Finance Department with the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the fiscal year 2017. Cheryl Miller, Finance Director, spoke about receiving the award and the plans for the future. She would like to see the City have more discussion regarding long range financial planning as well as performance measures. Mayor Bryant would like to see long range financial planning and performance measures as standing items on the Commission Workshop agendas.

1. GREEN BRIDGE IMPROVEMENT SCHEDULE

Juan Carillo, Florida Department of Transportation (FDOT), and Noah Trinklein, Gosalia Concrete Constructors, were present to discuss the improvements to the Green Bridge that will be occurring in August.

Mr. Carillo informed Commission that the project is scheduled to take 200 calendar days from start to finish. FDOT and Gosalia Concrete Constructors will be working on the south side of the Green Bridge in the City of Bradenton.

Mr. Trinklein commented that the project will be divided into three components. There will be sidewalk widening to allow for more room for pedestrians and bicyclists. The left hand turn lane from south Green Bridge to turn left onto 3rd Street West, Bradenton, will be extended to allow for more stacking of cars. 3rd Street left hand turn lane to turn left onto US 41 (9th Avenue West, Bradenton) will also be extended for more stacking of cars. Most work will be performed at night; 3rd Street will be closed for approximately 35 days, the entire month of October, with a detour to reroute traffic.

Ground breaking will begin the first week of August with no effect on traffic patterns at this point. Mr. Trinklein stated that the underground work will be completed by November 1st. The signal install is to be done by the end of the November. The updates to Green Bridge will take approximately 3 to 4 months and is scheduled to begin the first week of November and completed before the Manatee River Regatta that occurs in

February. Crews will be working from 7:00 p.m. to 7:00 a.m. for a bulk of the project; however, the bridge work will be done during the day Monday through Friday.

Commissioner Varnadore questioned if there will be two full lanes open during the construction, south of the Green Bridge. It was clarified that yes they will be open. In regards to right hand turn lanes from the Green Bridge right onto 3rd Street and Manatee Avenue in Bradenton, Mr. Carillo and Mr. Trinklein state that a right hand turn lane is not in the scope of the work at this time.

Discussion ensued regarding right turn lanes heading south off of the Green Bridge to turn right onto 3rd Street West Bradenton and then to turn right onto Manatee Avenue West Bradenton. It was explained by Mr. Carillo and Mr. Trinklein that no right hand turn lanes have been proposed at this time on their documentation.

Mayor Bryant is going to speak to FDOT regarding why the right hand turn lane is not being executed as previously discussed and promised.

2. FY 2018-2019 BUDGET VERSION 1 DISCUSSION

Mr. Freeman gave a brief presentation on Version 1 of the FY 2018-2019 City Budget. The millage rate remains the same as last year at \$5.9671 which allows for a balanced budget at this time. He quickly reviewed the assumptions page of the budget which can be found on the City's Website under the Finance page. The budget contains 150 funded positions including 127 full-time and 17 part-time. The part-time positions are as follows:

- ❖ 1 in Finance Department
- ❖ 9 in Police Department—6 Crossing Guards, 2 Sworn Park Patrol, 1 Admin
- ❖ 1 in Human Resources
- ❖ 1 in Building Department
- ❖ 5 in CRA—4 Interns and 1 Strategic Planner

There are five (5) new positions funded in the budget; four (4) full time and one (1) part-time. General employees along with the Mayor and Commission are budgeted to receive a three percent increase with sworn officers budgeted based on the proposed matrix until the Police Benevolent Association (PBA) contract is approved.

Mr. Freeman reviewed the City's contribution to both pension plans and the renewal rate for health insurance.

Mr. Freeman reminded the Commission of the upcoming Budget Workshop dates as follows:

- July 18th 6:00 p.m. Budget Workshop
- July 25th 6:00 p.m. Budget Meeting; set a tentative millage date and schedule the tentative and final budget hearings
- August 6th 4:30 p.m./7:00 p.m. regularly scheduled Commission meetings
- August 8th 5:30 p.m. Budget Workshop
- August 13th 5:30 p.m. scheduled for a Budget Workshop; however, Mr. Freeman would like to schedule this meeting for the Police Department Building Discussion
- August 27th 4:30 p.m./7:00 p.m. regularly scheduled Commission meetings.

Commissioners were in agreement with the above stated schedule for the budget and Commission meetings; they also agreed to have the August 13th 5:30 p.m. meeting be for the Police Department Building.

Continued Discussion from Item 1, Green Bridge Improvement Schedule:

Mr. Carillo and Mr. Trinklein returned to the meeting and clarified to the Commission about the project. They stated that there will be some restriping which will create a right-hand turn lane heading south over the Green Bridge into the City of Palmetto to turn right onto 3rd Avenue West and on Manatee Avenue West.

Mayor Bryant adjourned the meeting at 5:50 p.m.

Minutes approved: August 6, 2018

James R. Freeman

James R. Freeman
City Clerk