

**CITY OF PALMETTO  
CITY COMMISSION WORKSHOP MEETING  
September 10, 2018  
4:30 PM**

**ELECTED OFFICIALS PRESENT:**

Shirley Groover Bryant, Mayor  
Jonathan Davis, Vice Mayor, Commissioner-at-Large 1  
Tamara Cornwell, Commissioner-at-Large 2  
Harold Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2

**ELECTED OFFICIALS ABSENT:**

Brian Williams, Commissioner Ward 3

**STAFF PRESENT:**

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Scott Tyler, Chief of Police  
Allen Tusing, Public Works Director  
Amber LaRowe, Assistant City Clerk

*DUE TO TECHNICAL DIFFICULTIES, THE AUDIO FOR THIS MEETING DOES NOT BEGIN UNTIL DISCUSSION OF ITEM 3.*

Mayor Bryant called the meeting to order at 4:30 p.m.

**1. CAFR AWARD FOR FINANCIAL REPORTING ACHIEVEMENT**

Mr. Freeman presented the Comprehensive Annual Financial Report (CAFR) Award to the Finance Department for fiscal year ending 2017. This is the 13<sup>th</sup> year that the City has received the CAFR Award.

**2. TENTATIVE BUDGET REVIEW**

Mr. Freeman reviewed the few changes made to the Tentative Budget since the last discussion of Version 2. A copy of the Budget can be located on the City's Website.

This item is on the 7:00 p.m. agenda for adoption. The Final Budget hearing will be on September 24<sup>th</sup> at 7:00 p.m.

**3. CAPITAL IMPROVEMENT PLAN (CIP)**

Mr. Freeman discussed the Fiscal Year 2019 to 2023 CIP as attached to the agenda. Proposed funding for the first fiscal year is \$10,382,545 with a five year total of \$18,958,899. The funding sources for the FY 2019 projects are as follows:

- ✓ CURRENT REVENUES FROM WATER, SEWER, AND REUSE
- ✓ UNUSED FUNDS FROM FY2018 THAT ARE BEING CARRIED FORWARD INTO FY2019
- ✓ FUND BALANCE FROM GENERAL AND ROAD & BRIDGE FUNDS
- ✓ A SRF LOAN FOR THE EQUALIZATION BASIN PROJECT
- ✓ CDBG GRANT FOR SUBSYSTEM #4-INFRASTRUCTURE IMPROVEMENT PROJECT

Mr. Freeman reminded the Commission that the City had previously been awarded a design loan with the Florida Department of Environmental Protection (FDEP) for the Equalization Basin (EQ Tank) project. At the August 8<sup>th</sup> FDEP meeting, \$4,337,428 construction loan was added for this project to the fundable portion of their priority list. Staff is currently developing the bid documents with expected responses early FY2019.

Mr. Freeman stated that previously, the CIP included street paving projects that were funded by Road & Bridge Fund Balance; however, those project will now be included in the half-cent infrastructure fund. Staff is currently working on developing the half-cent infrastructure project list and will bring it back to the Commission at a later date.

Dredging was discussed and the Commission was informed that dredging is planned for FY2019 for the canals along 20<sup>th</sup> to 23<sup>rd</sup> Avenue and Carr Drain in Jet Mobile Home Park.

Commissioner Varnadore requested a road paving schedule be provided to the Commission; Mr. Tusing indicated that it is forthcoming, the paving contractor is working on the schedule.

Mayor Bryant asked if Manatee County is participating on the funding for the Chloramine Injection System; Mr. Tusing stated yes, up to 25 percent based on the agreement.

Mr. Freeman said that at a future Workshop he will be bringing forward the half-cent sales tax project list and the CIP for discussion and then at the 7:00 p.m. Commission agenda for adoption.

Mayor Bryant adjourned the meeting at 5:16 p.m.

MINUTES APPROVED: SEPTEMBER 24, 2018

*James R. Freeman*

JAMES R. FREEMAN  
CITY CLERK